



CHARTER TOWNSHIP OF PLAINFIELD
KENT COUNTY, MICHIGAN
6161 BELMONT AVENUE NE; BELMONT, MICHIGAN 49306

REGULAR BOARD MEETING
TUESDAY - JANUARY 21, 2014

Regular Board Meeting – 7:00 P.M.

1. Call to order
2. Invocation – TBD
3. Pledge of Allegiance – Vic Matthews
4. Public comments*
5. Review Consent Agenda
 - a. Approve the January 9, 2014 special meeting minutes
 - b. Approve the January 13, 2014 special meeting minutes
 - c. Approve the January 13, 2014 closed session minutes
 - d. Approve Kamminga & Roodvoets's Application for Payment #2 totaling \$48,676.88 and #3 totaling \$31,382.95 for work done at the 10 Mile Park
 - e. Approve the purchase of a casing and gasket from Kennedy Industries to repair the ITT Marlow sludge pump totaling \$3,644.00, plus shipping costs
 - f. Approve the final plat approval for Boulder View Estates – Phase 1 with a financial guarantee in the amount of \$22,800
 - g. Schedule public hearing for Community Development Block Grant potential projects for Tuesday, February 18 at 7:00 p.m.
 - h. Receive the Building, Ordinance Enforcement, Fire, and Passport reports for December 2013
 - i. Approve the Accounts Payable in the amount of \$1,094,231.00
6. Approval of Agenda, including the Consent Agenda and Accounts Payable
7. Presentation
 - a. John Short regarding the Grand Isle Park and the proposal from PASS for fund raising and naming of facilities
8. Old Business
 - a. Discuss the 10 Mile Park naming contest
 - b. Discuss the Township Board's goals & objectives
9. New Business
 - a. Consider appointments to the Kent County EMS Partnership Board
10. Board discussions
11. Superintendent's comments
12. Board members' comments
13. Adjournment

*Citizens' comments – In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, an opportunity to comment on individual agenda items will be offered by the Chairman as they are presented.



PLAINFIELD CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN
PLAINFIELD CHARTER TOWNSHIP OFFICES
6161 BELMONT AVENUE NE, BELMONT, MICHIGAN 49306-9609
(616) 364-8466

DRAFT

Plainfield Charter Township
Special Meeting
January 9, 2014

Special Board Meeting—8:00 a.m.

1. The special meeting of the Plainfield Charter Township Board was called to order at 8:00 a.m. by Supervisor Jay Spencer. Members present were: Supervisor Jay Spencer, Clerk Ruth Ann Karnes, Trustees Dave Grant, Vic Matthews, Dale Pomeroy and Jon Rathbun. Absent: Treasurer Bill Brinkman. Also present: Superintendent Cameron Van Wyngarden.
2. There were no public comments.
3. Consent Agenda
 - a. Approve the December 16, 2013 regular meeting minutes
 - b. Adopt a resolution to approve Amendment No. 38 in the Articles of Incorporation of Grand Valley Metro Council to add Lowell Township as a member
 - c. Approve the bid from River City Excavating for the demolition of 4646 Abrigador Trail NE and 4337 Willow Drive totaling \$14,200
 - d. Approve the committee appointment recommendations from Supervisor Spencer
 - e. Approve the progress payment to Fedewa, Inc. totaling \$90,465.50 for the Buth water tank repainting
 - f. Consider a contract with Dixon Engineering, Inc. for technical specifications and contract documents for the proposed repainting projects for the Kroes spheroid and the 5 Mile reservoir
 - g. Adopt the Michigan DOT performance resolution for governmental agencies
 - h. Receive the Investment report for November 2013
 - i. Approve the Accounts Payable in the amount of \$457,868.23
 - j. Approve the request from Rick Solle, Director of Public Services, to attend the 2014 American Water Works Association's Utility Management Conference on February 25-28, 2014
4. The consent agenda was reviewed and amended. Matthews requested the committee appointment recommendations from Supervisor Spencer (item d) be moved to the agenda. Hearing no objections, Spencer moved it to the agenda as item 6a. Pomeroy moved, with support by Grant, to approve the agenda (including consent agenda, as amended, and Accounts Payable). Ayes: Spencer, Grant, Karnes, Matthews, Rathbun and Pomeroy. Nays: 0. Motion carried.
5. Karnes moved, with support by Matthews, to open a public hearing to commence a proceeding to consider a consent agreement renewal for Comcast of California/Massachusetts/Michigan/Utah, LLC to provide cable service in the Charter Township of Plainfield and to start a formal proceeding under 47 United States Code Sections 546 and 546(a)(1). Spencer stated: *The public hearing on Comcast and its consent agreement to provide cable service in the Township will now start. This is a proceeding commenced by Plainfield Charter Township on its own initiative under 47 United States Code Section 546(a)(1) which affords the public appropriate notice and participation for the purpose of (A) identifying the future cable-related community needs and interests, and (B) reviewing the*

performance of Comcast under its consent agreement during the current term of that agreement. This public hearing is an exercise by the Township of its Federal rights under Section 546(a)(1). This public hearing is also held pursuant to the notice by Comcast of California/Massachusetts/Michigan/Utah LLC, doing business as Comcast, to renew its consent agreement to provide cable service in the Township and to start a formal proceeding under Section 546 which affords the public appropriate notice and participation for the purpose of (A) identifying the future cable-related community needs and interests, and (B) reviewing the performance of Comcast under its consent agreement during the current term of that agreement. We will now receive comments or documents from members of the public on the matters I have just described.

Public comments: Van Wyngarden read a letter he received from Mr. John Gardner, Comcast Sr. Manager, Government Affairs, Heartland Region, who was not able to attend the public hearing. A copy of his letter is attached. (Attachment 1) There were no other public comments. Karnes moved, with support by Pomeroy, to table the public hearing. Ayes: 6 Nays: 0 Motion carried. Spencer stated: *Tonight's cable hearing is now recessed but kept open. It will be continued at a later date.*

6. a. (added item) Rathbun moved, with support by Matthews, to accept the following Planning Commission appointments and terms:
Karl Koster, 2 year term expiring on 12/31/2014
David Ridout, 3 year term expiring on 12/31/2016
Charles Jylha, 3 year term expiring on 12/31/2016
Ayes: 6 Nays: 0 Motion carried.
- b. (added item) Rathbun moved, with support by Matthews, to accept the following appointments to the Plainfield Avenue Corridor Improvement Authority:
Cheryl Scales, 3 year term expiring on 12/31/2016
Ken Chester, 3 year term expiring on 12/31/2016
Ayes: 6 Nays: 0 Motion carried.
7. Superintendent Van Wyngarden shared comments
8. Board members shared comments.
9. The meeting adjourned at 8:37 a.m.

Ruth Ann Karnes
Plainfield Charter Township Clerk

Date

Jay D. Spencer
Plainfield Charter Township Supervisor

Date

CERTIFICATION

The undersigned, as the duly elected and acting clerk of the township, hereby certifies that the foregoing is a true and accurate copy of the special meeting minutes of January 9, 2014 as approved by the Township Board of Plainfield Charter Township, at which a quorum was present.

Plainfield Charter Township Clerk

Date

Cameron Van Wyngarden

From: Gardner, John <John_Gardner@cable.comcast.com>
Sent: Monday, January 06, 2014 2:08 PM
To: Cameron Van Wyngarden
Subject: Cable franchise renewal public hearing

Good afternoon Cameron,

Having just received notice of your intent to hold a public hearing on Comcast's cable franchise renewal, I am unfortunately, unable to attend the hearing.

I would like you to know, however, that Comcast appreciates the opportunity to serve cable television subscribers in your community. For both residents and businesses in Plainfield Township, we are pleased to provide the most advanced technological and entertainment products in the industry. We look forward to our continued positive relationship with the Township and welcome opportunities to meet with you.

Please feel free to contact me at any time.

Thank you,

*John Gardner
Sr. Manager, Government Affairs
Comcast - Heartland Region*

*1401 E. Miller Road
Lansing, MI 48911
(517) 334-5686 phone
(517) 334-1880 fax*

INTERNET ESSENTIALS from Comcast

A program designed to expand broadband adoption among low-income American households with at least one child eligible to receive free or reduced price school lunches. Once in the program, participants receive fast, affordable Internet service for \$9.95/mo + tax, the option to purchase a computer for just \$150 and access to free digital literacy training. To learn more or to apply, please call 1-855-8-INTERNET (1-855-846-8376) or visit InternetEssentials.com. To become a partner, please visit InternetEssentials.com/partner.

Confidentiality Notice

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PLAINFIELD CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN
PLAINFIELD CHARTER TOWNSHIP OFFICES
6161 BELMONT AVENUE NE, BELMONT, MICHIGAN 49306-9609
(616) 364-8466

DRAFT

Plainfield Charter Township
Special Meeting
January 13, 2014

Special Board Meeting--6:00 p.m.

1. The regular meeting of the Plainfield Charter Township Board was called to order at 6:00 p.m. by Supervisor Jay Spencer. Members present were: Supervisor Jay Spencer, Clerk Ruth Ann Karnes, Trustees Dave Grant, Vic Matthews, Dale Pomeroy and Jon Rathbun. Absent: Treasurer Bill Brinkman. Also present: Superintendent Cameron Van Wyngarden.
2. There was one public comment.
3. Old business
 - a. Matthews moved, with support by Pomeroy, to approve the Public Safety Advisory Committee revisions as presented by Van Wyngarden. Ayes: 6. Nays: 0. Motion carried.
4. There was no new business. Spencer requested moving items 6, 7 and 8 up on the agenda to replace items 5, 6, and 7 and to move item 5 (Closed Session) to item 8 so as to be the last item before adjournment. There were no objections.
5. There was no Board discussion.
6. Van Wyngarden thanked the West Michigan Whitecaps for their commitment to rebuild here in Plainfield Township and re-emphasized his commitment to make sure the Township does everything within our ability to see that it's successful. The Whitecaps' intent is to be playing baseball here on opening day, April 8th. The damaged skyboxes and offices would continue to be rebuilt with the goal of reconstruction being completed in time to host the All Star game in mid-June.
7. Board members shared comments.
8. Karnes moved, with support by Matthews, to go into closed session - Pursuant to the *Open Meetings Act* (P.A. 267 of 1976) - 15.268; section 8(a) to conduct a Performance Review of Township Superintendent Cameron Van Wyngarden. Ayes: 6. Nays: 0. Motion Carried.

The Board moved into closed session at 6:31 p.m.

Matthews moved, with support by Grant, to end the closed session and return to the open session meeting. Ayes: 6. Nays: 0. Motion carried.

The Board returned from closed session at 8:58 p.m.

9. The regular meeting adjourned at 8:58 p.m.

Ruth Ann Karnes
Plainfield Charter Township Clerk

Date

Jay D. Spencer
Plainfield Charter Township Supervisor

Date

CERTIFICATION

The undersigned, as the duly elected and acting clerk of the township, hereby certifies that the foregoing is a true and accurate copy of the special meeting minutes of January 13, 2014 as approved by the Township Board of Plainfield Charter Township, at which a quorum was present.

Plainfield Charter Township Clerk

Date

5d



PLAINFIELD CHARTER TOWNSHIP
PUBLIC SERVICES
WATER • SEWER • STORMWATER • ENGINEERING
5195 PLAINFIELD AVENUE N.E. • GRAND RAPIDS, MI 49525 • PHONE 616-363-9660 • FAX: 616-364-1174

MEMORANDUM

DATE: January 14, 2014
TO: Cameron Van Wyngarden, Superintendent
FROM: Rick Solle, Director of Public Services
SUBJECT: Ten Mile Park Development, Phase I

Attached you will find Applications for Payment No. 2 & 3 from Kamminga & Roodvoets for the work done at our park on 10 Mile Road.

These applications are for the work done grading the BMX site and the sledding hill and constructing the two soccer fields. The retainage held to address any restoration issues in the spring is just over \$10,000. This is sufficient for the amount of work that is expected.

Please have the Township Board consider my recommendation to approve Applications for Payment No. 2 and 3 in the amounts of \$48,676.88 and \$31,382.95, respectively.

Let me know if you have any questions.

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

Project: Ten Mile Road Park- Phase I Application No.: 2
 Owner: Plainfield Charter Township 5205 Plainfield Avenue, NE Grand Rapids, MI 49525-1063 Period To: 10/05/13
 Contractor: Kamminga & Roodvoets, Inc. 3435 Broadmoor Avenue S.E. Grand Rapids, MI 49512 Contract Date: 7/1/2013
 Architect: Progressive AE 1811 Four Mile Road NE Grand Rapids, MI 49525

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner		TOTAL	
Qty Adjustments	Date Approved		
Number			
TOTALS		0.00	0.00
Net change by Change Orders		0.00	0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is not due.

Contractor: KAMMINGA & ROODVOETS, INC.

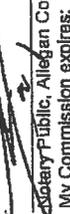


By: Kurt Poil, President Date: 10/07/2013

Application is made for Payment, as shown below, in connection with the Contract.

1. ORIGINAL CONTRACT SUM. \$ 318,843.74
2. Net change by Change Orders. \$ 0.00
3. CONTRACT SUM TO DATE (Line 1 + 2). \$ 318,843.74
4. TOTAL COMPLETED & STORED TO DATE. \$ 291,662.49
(Column G on G703)
5. RETAINAGE:
 - a. 5% of Completed Work \$ 14,984.12
(Column D + E on G703)
 - b. 10% of Stored Material \$ 0.00
(Column F on G703)
- Total Retainage (Line 5a + 5b or Total in Column I of G703). \$ 14,984.12
6. TOTAL EARNED LESS RETAINAGE. \$ 277,098.37
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate). \$ 228,421.49
8. CURRENT PAYMENT DUE. \$ 48,676.88
9. BALANCE TO FINISH, PLUS RETAINAGE. \$ 41,745.37
(Line 3 less Line 6)

Subscribed and sworn to before me this 7th day of October 2013.


 Daniel Ringnalds
 Notary Public, Allegan County, Michigan (Acting in Kent County)
 My Commission expires: 7/9/2018

AMOUNT CERTIFIED. \$ 48,676.88

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT:

By:  Date: 11/3/2013

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor names herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



Construction Pay Estimate Amount Balance Report

Estimate: 2

10/7/2013 10:57 AM
FieldManager 4.8a

Kamminga & Roodvoets Inc.

Contract: _11326, 10 Mile Rd. Park-Phase 1

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
- Earth Work	6027021	0001	11326	001	128,927.670	25,785.534	128,927.670	128,927.670	100%	1.40000	\$180,498.74
- Clearing	7187051	0002	11326	001	1,000	1,000	1,000	1,000	100%	29,700.00000	\$29,700.00
- Topsoil, Seed, Mulch	7077051	0003	11326	001	1,000	0.250	0.750	0.750	75%	108,645.00000	\$81,483.75
Percentage of Contract Completed(curr): 91%											
(total paid to date / total of all authorized work)											
										Total Amount Paid This Estimate:	\$63,261.00
										Total Amount Paid To Date:	\$291,682.49

Contract: _11326

Estimate: 2

Page 1 of 1

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

Project: Ten Mile Road Park- Phase I
 Application No.: 3
 Owner: Plainfield Charter Township
 5205 Plainfield Avenue, NE
 Grand Rapids, MI 49525-1063
 Period To: 11/04/13
 Contractor: Kamminga & Roodvoets, Inc.
 3435 Broadmoor Avenue S.E.
 Grand Rapids, MI 49512
 Contract Date: 7/1/2013
 Architect: Progressive AE
 1811 Four Mile Road NE
 Grand Rapids, MI 49525

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner		TOTAL	
Qty Adjustments	Date Approved		
Number			
TOTALS		0.00	0.00
Net change by Change Orders		0.00	0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is not due.

Contractor:  KAMMINGA & ROODVOETS, INC.
 By: Kurt Poll, President
 Date: 11/04/2013

Application is made for Payment, as shown below, in connection with the Contract.

1. ORIGINAL CONTRACT SUM..... \$ 318,843.74
2. Net change by Change Orders..... \$ 0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)..... \$ 318,843.74
4. TOTAL COMPLETED & STORED TO DATE..... \$ 318,843.74
(Column G on G703)
5. RETAINAGE:
 - a. 3.25% of Completed Work \$ 10,362.42
(Column D + E on G703)
 - b. 10% of Stored Material \$ 0.00
(Column F on G703)
6. TOTAL EARNED LESS RETAINAGE..... \$ 308,481.32
Total Retainage (Line 5a + 5b or Total in Column I of G703)..... \$ 10,362.42
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)..... \$ 277,098.37
8. CURRENT PAYMENT DUE..... \$ 31,382.95
9. BALANCE TO FINISH, PLUS RETAINAGE..... \$ 10,362.42
(Line 3 less Line 6)

Subscribed and sworn to before me this 4th day of November 2013.


 Daniel Ringnalda
 Notary Public, Allegan County, Michigan (Acting in Kent County)
 My Commission expires: 7/9/2018

AMOUNT CERTIFIED..... \$ 31,382.95
 (Attach explanation if amount certified differs from the amount applied for.)
 ARCHTECT:

By:  Date: 1/3/2014
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor names herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the date comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.



Construction Pay Estimate Amount Balance Report

Estimate: 3

11/4/2013 12:32 PM
FieldManager 4.9a

Kamminga & Roodvoets Inc.

Contract: _11326, 10 Mile Rd. Park-Phase 1

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	Unit Price	Dollar Amt. Paid To Date
- Earth Work	6027021	0001	11326	001	128,927.670		128,927.670	128,927.670	1.40000	\$180,498.74
- Clearing	7187051	0002	11326	001	1.000		1.000	1.000	29,700.00000	\$29,700.00
- Topsoil, Seed, Mulch	7077051	0003	11326	001	1.000	0.250	1.000	1.000	108,645.00000	\$108,645.00
Percentage of Contract Completed(curr): 100%										
(total paid to date / total of all authorized work)										
									Total Amount Paid This Estimate:	\$27,161.25
									Total Amount Paid To Date:	\$318,843.74

Contract: _11326

Estimate: 3

5e



PLAINFIELD CHARTER TOWNSHIP WATER TREATMENT PLANT

5220 WOODFIELD COURT N.E. • GRAND RAPIDS, MI 49525
PHONE 616-364-7174 • FAX: 616-364-6452

January 3, 2014

TO: Cameron VanWyngarden
FROM: S. Mark Bogdanik *SMB*
RE: Sludge Pump Parts

We have an ITT Marlow sludge pump in our west side blow off pit that needs to have the broken casing replaced. This is the original pump that was installed in our 1994 expansion. After checking around I have only been able to find one company to supply the casing and a gasket. We received a quote from Kennedy Industries in New Hudson, Michigan to supply this casing and gasket for \$3,644.00.

Kennedy Industries has supplied many of the pumps and valves for our water department and we have a good working relationship with their representative Jim Hunter. I would like to request that we be allowed to purchase this pump casing and gasket from Kennedy Industries for \$3644.00 plus shipping. We have \$15,000 in account # 591-537-933 (plant plumbing) to cover this expense. We would like to have this item included in the January 21, 2014 Plainfield Township Board consent agenda. Thank you for your consideration of this issue.

cc: Stephanie McMillen



**Plainfield Charter
Township**

Purchasing Authorization

1. **DESCRIPTION OF PURCHASE:** The Manufacturer, model number and/or generic description identifying the specific items(s) required to meet the purpose described below.

Casing and gasket for ITT Marlow Sludge pump.

2. **PURPOSE:** Provide a brief description of the intended application(s) for the items to be purchased.

To replace broken casing on pump installed in 1994.

3. **ATTACH A MINIMUM OF THREE COMPETITIVE QUOTES.** (If sole source, describe efforts to identify other vendors to furnish the item(s) and why the other vendors were not asked to submit a competitive quotation. State all vendors solicited prior to submitting your Purchase Authorization, or attach a separate list.) **See Memo.**

4. **RECOMMENDATION: COST OF ITEM(S) / BUDGET ACCT. NO.:** List the item, vendor, the cost of each item, indicate whether this expense is approved and available in approved budget, and list the budget line item account number to be charged.

Item	Vendor	Cost	Amount Budgeted	Budget Acct. Number
Casing & gasket	Kennedy Industries	\$3644.00	\$15,000	591-537-933

5. **APPROVAL:**

Requestor's Name & Department: **S. Mark Bogdanik, Plainfield Water Plant**

Requestor's Signature: *S. Mark Bogdanik* Date: 1-3-14

TOWNSHIP MANAGER OR DESIGNEE SIGNATURE: (necessary prior to purchase if item is > \$1,000, or item is not in current budget)

_____ Date: _____

Date of Township Board Approval if > \$5,000.00 _____



QUOTATION		
DATE	NUMBER	PAGE
11/19/2013	50567	1 of 1

B PLA200
I PLAINFIELD TOWNSHIP
L 5220 WOODFIELD COURT
T GRAND RAPIDS, MI 49505
O

Accepted By: _____
Company: _____
Date: _____
PO#: _____

ATTENTION:
MARK BOGDANIK P: 616-364-7174 bogdanikm@plainfieldchartertpw.org

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO #	JOB #	JOB TITLE	SLP	SHIPPING TYPE
QUOTE	50567	PLAINFIELD TOWNSHIP, ITT MARLOW, CASING	HLL / MJH	UPS/P&A

QTY	PART NO.	DESCRIPTION	UNIT PRICE	EXTENDED
1	46076020000	ITT MARLOW, CASING, CAST IRON, 3DTH23EL	\$3,635.00	\$3,635.00
1	4288200000	ITT MARLOW, GASKET	\$9.00	\$9.00

PRICES ARE QUOTED FOB FACTORY. FREIGHT AND TAXES ARE NOT INCLUDED. PRICING VALID 90 DAYS FROM ABOVE DATE. SHIPMENT CAN BE MADE IN 7-10 BUSINESS DAYS AFTER RECEIPT OF ORDER.

THANK YOU FOR THE OPPORTUNITY TO QUOTE OUR EQUIPMENT.

THANKS,
HEATHER LAKE

Quotes - mid America pump - Nov. 20 - NO
~~516 MA - Nov 20 NO~~
SUNAIR Nov. 22 - Sharon - NO

<p>This proposal is subject to Kennedy's standard terms and conditions of sale (rev'd 5/2011), which are attached or viewable at www.kennedyind.com. Terms of payment are net 30 days from date of invoice with 1-1/2% per month additional charge on unpaid balance.</p> <p>NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL</p>	<p>TOTAL: \$3,644.00</p>
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PLAINFIELD CHARTER TOWNSHIP
COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING, ZONING & BUILDING SERVICES

6161 BELMONT AVENUE N.E. • BELMONT, MI 49306 • PHONE 616-364-1190 • FAX: 616-364-1170
www.plainfieldchartertp.org

MEMORANDUM

TO: Mr. Cameron VanWyngharden, Township Superintendent

FROM: Bill Fischer, Community Development Director *BF*

DATE: January 15, 2014

RE: Boulder View Estates, Phase 1 – Final Plat Approval with Financial Guarantee

Mr. Mike Berg of Dykema Excavators is requesting final plat approval (Step 5 of 5) for phase 1 of the Boulder View Estates residential development. This plat is one of the residential phases of the Boulder Creek community and consists of 29 lots on approximately 20 acres. It is generally located northeast of the Cannonsburg Road and Brewer Avenue intersection. Overall, the project has been developed consistent with the approved site and utility plans.

According to the Township's Subdivision Ordinance, the Township Board may require all improvements and facilities be completed before it approves the final plat. In this case, all improvements have not been completed. Alternatively, Section 28-116 (b)(2) of the ordinance allows that the Township Board may approve a final plat where all improvements have not been completed if the applicant provides the Township with a cash deposit, certified check, negotiable bond, irrevocable bank letter of credit, or surety bond. The amount of the surety shall be acceptable to the Township to insure construction of the improvements in accordance with approved plans.

The applicant will submit a cashier's check or letter of credit in the amount \$22,800 to Plainfield Township, Kent County Road Commission, and Kent County Drain Commission. This amount is deemed sufficient by the Township Engineer to insure completion of the final site improvements.

Recommendation

Staff has reviewed this request and we recommend the Township Board grant final plat approval for phase 1 of the Boulder View Estates residential development, subject to receiving a financial guarantee in the amount of \$22,800 to insure that all improvements will be completed.

Attachments

Plats-sitecondos/boulderview/boulderviewfinplat-ph1



December 20, 2013

Mr. Wayne Harrall
Kent County Road Commission
1500 Scribner, N.W.
Grand Rapids, MI 49504

RE Boulder View Estates

Dear Wayne:

There is work to be completed on this development, but the developer desires to complete the final plat approval process, so we recommend the owner provide a cashier's check or letter of credit as a surety deposit made out to the Kent County Road Commission, Kent County Drain Commission and Plainfield Township.

1. Improvement Items:	
a. Site grading	\$ 8,000.00
b. Soil erosion controls	\$ 1,000.00
c. Topsoil respread and seed	\$ 7,000.00
2. Engineering and surveying	<u>\$ 3,000.00</u>
Subtotal	\$ 19,000.00
20% Contingencies	<u>\$ 3,800.00</u>
TOTAL	<u>\$ 22,800.00</u>

We recommend the owner provide a letter of credit in the amount of \$22,800.00 to expire January 14, 2015.

Yours very truly,

Bern Bredeweg

cc: Mike Berg – Dykema Excavators
Kent County Drain Commission
Plainfield Township

BB/sv
061213E\plat docs



**PLAINFIELD CHARTER TOWNSHIP
PUBLIC SERVICES**

WATER • SEWER • STORMWATER • ENGINEERING
5195 PLAINFIELD AVENUE N.E. • GRAND RAPIDS, MI 49525 • PHONE 616-363-9660 • FAX: 616-364-1174

MEMORANDUM

DATE: January 14, 2014
TO: Bill Fischer, Community Development Director
FROM: Rick Solle, Director of Public Services
SUBJECT: Boulder View Estates

I have reviewed the list of items yet to be completed for the above referenced project as submitted by Exxel Engineering on December 20, 2013.

Based on my review I am comfortable with recommending final plat approval contingent upon receipt of a Financial Guarantee in the amount of \$22,800 to cover the cost of the work that is not yet complete.

5h

Plainfield Charter Township Building Permits
Monthly Report -- Category Totals December 2013

	Const. Value	Permit Fee	# of Permits
ACCESSORY BUILDINGS	\$67,000	\$482.00	2
BILLBOARDS	\$30,000	\$230.00	1
COMMERCIAL ADD. & REMODELING	\$40,000	\$374.00	2
CONDOMINIUMS	\$330,000	\$2,060.00	2
DEMOLITION	\$0	\$300.00	1
FIRE DAMAGE REPAIR	\$60,000	\$400.00	1
NEW COMMERCIAL	\$9,510,262	\$62,828.00	1
RE-ROOF	\$9,000	\$94.00	1
RESIDENTIAL ADD. & REMODELING	\$220,000	\$1,440.00	3
Residential Remodel	\$10,000	\$100.00	1
SIGNS	\$48,000	\$494.00	4
SINGLE FAM. HOMES WITH GARAGES	\$1,185,875	\$7,282.00	4
TEMPORARY SIGNS	\$0	\$165.00	2
TWO UNIT CONDOMINIUMS	\$750,000	\$4,740.00	6
Grand Totals	\$12,260,137	\$80,989.00	31

01/02/14

PLAINFIELD CHARTER TOWNSHIP

6161 BELMONT AVE NE

BELMONT MI 49306

BUILDING PERMITS ISSUED 12/1/13 - 12/31/13

Permit List

01/02/2014

Permit	Issued	Applicant	Address	Category	Const. Value	Permit Fees
PB13-0165	12/02/2013	VISSER BROTHERS INC	4232 SAND VALLEY DR	TWO UNIT CONDOMINIUMS	\$135,000	\$850.00
PB13-0166	12/02/2013	VISSER BROTHERS INC	4236 SAND VALLEY DR	TWO UNIT CONDOMINIUMS	\$135,000	\$850.00
PB13-0167	12/02/2013	VISSER BROTHERS INC	4248 SAND VALLEY DR	TWO UNIT CONDOMINIUMS	\$135,000	\$850.00
PB13-0168	12/02/2013	VISSER BROTHERS INC	4252 SAND VALLEY DR	TWO UNIT CONDOMINIUMS	\$135,000	\$850.00
PB13-0315	12/17/2013	KROL MICHELLE	4614 BONNEVILLE DR	RESIDENTIAL ADD. & REMOD	\$200,000	\$1,240.00
PB13-0333	12/11/2013	OWEN AMES KIMBALL	3300 10 MILE RD NE	SIGNS	\$20,000	\$170.00
PB13-0343	12/16/2013	ROCKFORD CONSTRU	6050 NORTHLAND DR	NEW COMMERCIAL	\$9,510,262	\$62,828.00
PB13-0351	12/05/2013	CITY SIGN ERECTORS	4336 PLAINFIELD AVE	SIGNS	\$3,500	\$74.00
PB13-0352	12/03/2013	Jim Tibbe Homes, LLC	3640 RIVER ISLE CT NE	SINGLE FAM. HOMES WITH G	\$322,500	\$1,978.00
PB13-0353	12/12/2013	EXPRESS SIGNS	4414 PLAINFIELD AVE	SIGNS	\$2,500	\$68.00
PB13-0354	12/05/2013	Jim Tibbe Homes, LLC	5767 FURLONG CT NE	SINGLE FAM. HOMES WITH G	\$148,875	\$934.00
PB13-0356	12/05/2013	National Sign and Illuminat	4811 WEST RIVER DR N	SIGNS	\$22,000	\$182.00
PB13-0357	12/16/2013	MAGUIRE BRUCE J JR T	4005 PLAINFIELD AVE	TEMPORARY SIGNS		\$80.00
PB13-0358	12/03/2013	JAMES UNRATH	6840 PETERSON RIDGE	RESIDENTIAL ADD. & REMOD	\$15,000	\$130.00

BUILDING PERMITS ISSUED 12/1/13 - 12/31/13

Permit List

01/02/2014

Permit	Issued	Applicant	Address	Category	Const. Value	Permit Fees
PB13-0359	12/05/2013	GUSTAFSON SCOTT	2309 AARONSWAY DR	RESIDENTIAL ADD. & REMOD	\$5,000	\$70.00
PB13-0360	12/10/2013	DIETERMAN CONSTR	5579 PINE ISLAND DR	ACCESSORY BUILDINGS	\$10,000	\$100.00
PB13-0361	12/06/2013	WHITE BIRCH BUILDE	3975 BUTTERFLY CT N	SINGLE FAM. HOMES WITH G	\$341,000	\$2,086.00
PB13-0362	12/12/2013	REDSTONE HOMES	3816 PRESERVE DR NE	CONDOMINIUMS	\$170,000	\$1,060.00
PB13-0363	12/04/2013	TAILORED BUILDING	7622 KRUPP AVE NE	DEMOLITION		\$300.00
PB13-0364	12/06/2013	WRIGHT AARON J	6235 ENGLISH AVE NE	FIRE DAMAGE REPAIR	\$60,000	\$400.00
PB13-0365	12/10/2013	TAILORED BUILDING	7622 KRUPP AVE NE	ACCESSORY BUILDINGS	\$57,000	\$382.00
PB13-0366	12/12/2013	REDSTONE HOMES	157 TROUT LILY LN	TWO UNIT CONDOMINIUMS	\$105,000	\$670.00
PB13-0367	12/12/2013	REDSTONE HOMES	155 TROUT LILY LN	TWO UNIT CONDOMINIUMS	\$105,000	\$670.00
PB13-0368	12/16/2013	REDSTONE HOMES	5590 STONY VIEW DR	CONDOMINIUMS	\$160,000	\$1,000.00
PB13-0369	12/12/2013	Mark Van Egmond	6840 NORTHWAY DR N	COMMERCIAL ADD. & REMOD	\$20,000	\$187.00
PB13-0370	12/10/2013	Lane Co Services	7220 HERRINGTON AV	RE-ROOF	\$9,000	\$94.00
PB13-0373	12/16/2013	Luxury Liquids and Vapes	3862 PLAINFIELD AVE	TEMPORARY SIGNS		\$85.00
PB13-0374	12/23/2013	BEN BRINKS HOMES L	4460 OAK RIVER DR N	SINGLE FAM. HOMES WITH G	\$373,500	\$2,284.00
PB13-0376	12/26/2013	HOISINGTON JOEL W	3006 GOLD DUST ST N	Residential Remodel	\$10,000	\$100.00
PB13-0377	12/30/2013	CURTIS OUTDOOR	320 DODGE ST NE	BILLBOARDS	\$30,000	\$230.00

Permit List

BUILDING PERMITS ISSUED 12/1/13 - 12/31/13

01/02/2014

Permit	Issued	Applicant	Address	Category	Const. Value	Permit Fees
PB13-0378	12/27/2013	LY LUCKY	3920 WEST RIVER DR N	COMMERCIAL ADD. & REMOD	\$20,000	\$187.00

Total Permits: 31
Total Value: \$12,260,137
Total Fees: \$80,989.00

**Permit Category Totals Year To Date
Through December 31, 2013**

01/03/2014

<u>Permit Category</u>	<u>Const. Value</u>	<u>Fees Paid</u>	<u>Number of Permit</u>
	\$7,500	\$88.00	1
ACCESSORY BUILDINGS	\$365,195	\$3,058.00	21
BILLBOARDS	\$583,000	\$3,990.00	3
BUILDINGS (MOVED OR REMOVED)	\$0	\$100.00	1
CARPORTS	\$3,600	\$64.00	1
CELL TOWER MODIFICATION	\$25,000	\$350.00	4
COMMERCIAL ADD. & REMODELING	\$3,151,388	\$22,557.00	42
CONDOMINIUMS	\$2,485,000	\$15,390.00	12
DECKS AND PORCHES	\$219,118	\$2,608.00	31
DEMOLITION	\$16,800	\$4,300.00	15
EGRESS WINDOW	\$370	\$46.00	1
FIRE DAMAGE REPAIR	\$148,571	\$1,042.00	2
FOUNDATIONS	\$52,590	\$1,041.00	4
GARAGES	\$38,700	\$354.00	3
MOBILE HOMES	\$0	\$500.00	4
NEW COMMERCIAL	\$19,866,702	\$128,033.60	8
OFFICE BLDG. ADD. & REMODELING	\$80,000	\$530.00	1
RE-ROOF	\$9,000	\$94.00	1
RESIDENTIAL ADD. & REMODELING	\$1,826,848	\$13,586.00	65
Residential Remodel	\$10,000	\$100.00	1
RESTAURANT ADD & REMODEL	\$225,000	\$1,540.00	1
SIGNS	\$369,846	\$4,464.00	39
SINGLE FAM. HOMES WITH GARAGES	\$18,218,600	\$112,234.00	73
SINGLE FAMILY HOMES	\$172,900	\$1,078.00	1
STAIRS	\$13,600	\$124.00	1
SWIMMING POOLS	\$257,609	\$2,310.00	16
Temporary Commercial Trailer	\$80,000	\$583.00	1
TEMPORARY SIGNS	\$0	\$245.00	3

TWO UNIT CONDOMINIUMS	\$2,140,000	\$13,400.00	14
WHEELCHAIR RAMP	\$2,900	\$58.00	1
Grand Totals	\$50,369,837	\$333,867.60	371

SUMMARY

From January 1, 2013 thru December 31, 2013 there were a total of 371 building permits issued with a value of \$50,369,837
 100 of these permits were for new single family homes (including condominiums) with a value of \$23,016,500
 Through the same month in 2012, 348 building permits were issued with a total value of \$24,129,348
 76 of these permits were for new single family homes (including condominiums) with a value of \$16,912,806

Enforcement.DateClosed in <Previous month> [12/01/13 - 12/31/13] OR Enforcement.DateFiled in <Previous month> [12/01/13 - 12/31/13]

ORDINANCE ENFORCEMENT MONTHLY REPORT

DATE REC'D	ADDRESS	OWNER NAME	CATEGORY	DESCRIPTION	STATUS	DATE CLOSED
02/15/13	2866 WAUSAUKEE DR NE	DELEON ROY R	Animal control	Dogs defecating on neighbors property.	COMPLIANCE	12/30/13
03/06/13	5721 BEYHILL DR NE	REYNOLDS MARCIE	Animal control	Two large dogs are allowed to run in the neighborhood and defecate in neighbors yard.	COMPLIANCE	12/30/13
03/22/13	4210 LESTER AVE NE	KOK CHARLENE J	Animal control	Dog runs and goes on neighbor's property	COMPLIANCE	12/30/13
07/12/13	5829 ETHELWIN AVE NE	DEGRAFF ROBERT J	Animal control	Beagle runs at night and howls.	COMPLIANCE	12/30/13
08/07/13	6267 BELMONT FARMS DR	RICHARDS R JOSEPH	Animal control	Barking dog	COMPLIANCE	12/30/13
09/09/13	4147 BELL AVE NE	GRAY CRYSTAL M	Animal control	Barking dog	COMPLIANCE	12/30/13
09/24/13	5403 ROCKBLUFF DR NE	DEWEY ALLAN C	Animal control	Barking dog	COMPLIANCE	12/30/13

Enforcement.DateClosed in <Previous month> [12/01/13 - 12/31/13] OR Enforcement.DateFiled in <Previous month> [12/01/13 - 12/31/13]

ORDINANCE ENFORCEMENT MONTHLY REPORT

DATE REC'D	ADDRESS	OWNER NAME	CATEGORY	DESCRIPTION	STATUS	DATE CLOSED
09/26/13	2109 ELDON ST NE	VANDERHOFF ARTH	Animal control	Barking dog	COMPLIANCE	12/30/13
11/15/13	3634 FULLER AVE NE	VELA ROBERTO H	Inoperable Vehicle	Inoperable vehicle	COMPLIANCE	12/03/13
11/19/13	4151 ROBERT AVE NE	MONJE MICHAEL S	Rec Vehicle/Trailer	Boat in front	COMPLIANCE	12/03/13
11/15/13	760 RUTLEDGE ST NE	WERBA ESTHER L T	Rec Vehicle/Trailer	Motorhome in front	COMPLIANCE	12/30/13
11/27/13	4160 NORTHGATE DR NE	WISNEWSKI ANN M	Rec Vehicle/Trailer	Boat in street in front	COMPLIANCE	12/04/13
11/21/13	4118 NORTHGATE DR NE	GRUSNIS MARK A	Inoperable Vehicle	Pickup truck in street with flat tires	COMPLIANCE	12/09/13
12/04/13	4757 ABRIGADOR TRL NE	EVANS ELLIOTT G	Junk & trash	Junk and trash on vacant lot	VIOLATION	

Enforcement.DateClosed in <Previous
 month> [12/01/13 - 12/31/13] OR
 Enforcement.DateFiled in <Previous
 month> [12/01/13 - 12/31/13]

ORDINANCE ENFORCEMENT MONTHLY REPORT

DATE REC'D	ADDRESS	OWNER NAME	CATEGORY	DESCRIPTION	STATUS	DATE CLOSED
12/04/13	5576 ROCKBLUFF DR NE	MELVIN TODD E	Junk & trash	Used items in front of garage	VIOLATION	
12/10/13	47 6 MILE RD NE	BRADSHAW RICHA R	Property Mtce. Ord.	Dead tree leaning over neighbor's shed.	VIOLATION	
12/09/13	7336 TERRIE LYNN DR NE	WILLIAMS JASON E	Rec Vehicle/Trailer	Trailer in street	COMPLIANCE	12/17/13
12/16/13	3623 FULLER AVE NE	EDGERLE LINDA M	Inoperable Vehicle	Inoperable vehicle	COMPLIANCE	12/30/13
12/18/13	1453 ARCADIA DR NE	GEER CORA L TRUST	Junk & trash	Junk and household items	COMPLIANCE	12/30/13
12/13/13	1335 MARK ST NE	BOWERS MATTHEW	Rec Vehicle/Trailer	Boat storage	COMPLIANCE	12/16/13
12/13/13	1310 MARK ST NE	BLASZCZYK LOLA J	Rec Vehicle/Trailer	Motor home storage	COMPLIANCE	12/16/13

Enforcement.DateClosed in <Previous month> [12/01/13 - 12/31/13] OR Enforcement.DateFiled in <Previous month> [12/01/13 - 12/31/13]

ORDINANCE ENFORCEMENT MONTHLY REPORT

DATE REC'D	ADDRESS	OWNER NAME	CATEGORY	DESCRIPTION	STATUS	DATE CLOSED
12/18/13	1343 MARK ST NE	THOMPSON BARBAR	Inoperable Vehicle	Vehicles parked on lawn and all over site	COMPLIANCE	12/16/13
12/18/13	2967 RIVERWOODS DR NE	HAWKS STEVEN	Inoperable Vehicle	Vehicle in street, no plate	VIOLATION	
12/20/13	3955 7 MILE RD NE	KINNEY CHAD	Inoperable Vehicle	Inoperable vehicles.	VIOLATION	
12/27/13	1786 HOUSE ST NE	VETERANS ADMINIS	Dangerous Buildings	Received a complaint from Brandon Hildreth (structural engineer) that the manufactured home that is on a full basement does not have the proper support under the steel beams and will need additional support before it can be occupied- i obtained the original plans and sent them to Brandon which did show that all four beams were required to have support and not just the two middle ones- D.K.	VIOLATION	

TRAINING ACTIVITY

- Dept Training: ICS (26 People/ 75 Hours)
- Shift Training: FF Close Calls/Toxic Hot Seat (6 People/18 Hours)
- Shift Training: Cancer Causing Chemicals/Basement Fire Strategies (7 People/19.25 Hours)

COMPANY OFFICER ACTIVITY

- Attended SOP Review
- Attended Truck Committee meeting
- Attended MetaOps meeting
- Attended Officer meeting (3)
- Attended Department meeting (3)
- Attended Township Christmas Luncheon
- Worked on Fire Academy
- Worked on Winter Coat Drive for local children
- Taught (1) Fire Academy Class
- Evacuation Planning at Merrell Trail



Accident at Plainfield & Woodworth

FIREFIGHTER ACTIVITY

- Covered shifts as Acting Lieutenant (2)
- Attended Department Meeting (27)
- Attended Township Christmas Luncheon (5)
- Completed Street Light Project
- Investigated issues with Lifepak AED software at Station #1. Worked with vendor to correct problems.
- Installed FHWEB on necessary computers
- Updated the text dispatch system
- Installed, configured and troubleshot routers on C3, E1, and E3
- Updated Mobileyes with all updated pre-plan maps
- Hosted Ready Set Go presentation on December 7
- Continued Pre-Planning of Merrell Trail
- Fire Investigation follow up for arson on Northvale Drive
- Fire Investigation for home on Balsam – the cause was arson
- Fire Investigation for home on Alcove – the cause was electrical failure
- Fire Investigation performed for Solon Fire Department
- Fire Investigation performed for Algoma Fire Department
- Performed Fire Extinguisher maintenance

- Pre-Planned Response including drawing for:
 - Daycare on Belmont Center
 - 4005 Plainfield Avenue

Repairs

- Car-2
 - Replaced wheel bearing and idler pulley (Vendor)
- E-1
 - Replaced 2 tanks for air brakes (Vendor)
 - Swapped electric fan for cordless fan (PFD)
- E-3
 - Repaired door ajar circuit (PFD)
 - Adjusted fan belt and brakes (PFD)
 - Swapped electric fan for cordless fan (PFD)
- E-6
 - Replaced blower switch (Warranty) (Vendor)
 - Corrected issue with tank water level lights (Vendor)
 - Installed new power supply on computer (PFD)
- I-3
 - Installed new battery (PFD)
- P-3
 - Replaced fuse auto charger (PFD)
 - Replaced lanyard for TIC (PFD)
- R-1
 - Installed computer (PFD)
 - Installed new headlights (PFD)
- SO-3
 - Performed preventative maintenance (PFD)
- SO-6
 - Returned to Buildings & Grounds Department for the winter
- Station #1
 - Inspected boiler (Vendor)
 - Repaired amplifier for radio system (PFD)
- Station #3
 - Repaired leak in line for floor heat (Vendor)
 - Repaired station intercom system (PFD)
- Training Center
 - Replaced gate for dumpster (PFD)

Public Education/Fire Prevention

- Fire Education Presentations (# of visits)
 - East Oakview Elementary (2)
 - Cross Roads Middle School (2)
- Participated in Fun Day at Highlands Middle School
- Visited schools and delivered winter coats for children in need

Savings Gained through the Permanent Addition of SAFER funded Personnel

The permanent addition of the SAFER funded personnel was expected to reduce overtime costs significantly. This should still be somewhat true but is limited, in a good way, by the fact that FEMA has extended the grant period by two years, meaning the Township is reimbursed by FEMA for their salaries and benefits. During the month of December, these two Equipment Operators covered sick, vacation and personal time for 201.5 hours, totaling \$3,145.42 of overtime savings.

Significant Events

- Civil Defense Sirens repaired by vendor, including battery replacement, antennae and radio tuning
- At 8:22 PM on December 29, 2013 Plainfield Fire Department was dispatched to 1811 Alcove Court on a reported structure fire. The original dispatch information indicated a fire in the kitchen of a residential home. PFD responded and arrived on scene within 5 minutes. Plainfield Car 3 advised there was fire showing from a door in the garage that led to the kitchen. The fire was extinguished within five minutes after the arrival of the engine. PFD conducted overhaul operations which included pulling the ceiling directly above the fire and removing drywall from the wall next to the area of origin. The oven and cupboard in the area of origin were also removed and placed in the garage to check for extension.
- Casey Quinn and Kyle Svoboda trained PE students at Crossroads Middle School to be the first link in the chain of survival by teaching them hands-only CPR.
- The Winter Coat Program for kids was a big success. We were able to give out 50 coats & snow pants to children needing warm winter wear.



FIRE SAFETY BUREAU ACTIVITY:

Assistant Chief Activities

- Performed Duty Officer Coverage -15 days
- Attended
 - Meetings
 - West Michigan Fire Chiefs general membership
 - Kent County Fire Chiefs
 - MABAS 3603
 - KCEMS Executive Board
 - MetaOps
 - Department Head
 - PFD Officers
 - Tri-County Fire Inspectors
 - SOP Review
 - Chaplain

A Thank You received from a Plainfield Resident: I want to thank the men that came and saved my home from my chimney fire Monday night. I will forever be grateful... And thanks for being so careful with my Christmas Decorations... You were all so wonderful. When you left... I couldn't even tell you had been in my home... you were all so unbelievably considerate.

- **Met with**
 - Director of the Merrell Bike Trail
- Evaluated firefighters medical credits for re-licensing
- Processed Paperwork for Fire Academy
- Entered training credits for Fire and EMS
- Updated the MobileEyes™ Responder program on the laptops on the fire apparatus
- 5 days of Vacation

Inspection Volume and Issues

- Completed 48 Fire and Safety Inspections
- Completed 161 Fire and Safety Re-inspections
- Completed 2 Final Occupancy Inspections
- Performed weekend occupancy inspections of 17 assemblies
- Continued to mark attic and roof accesses
- Met with manager of business located on Graphic Industrial Drive regarding upgrade to sprinkler system. PFD has given business until the end of March to make the upgrades.
- Attended Tri-County Inspectors Training
- Attended Township Christmas Luncheon
- 6 Knox boxes installed with keys
- 5 Vacation Days

ADMINISTRATION ACTIVITY:

Chief's Activities

- Performed Duty Officer Coverage – 16 Days
- **Attended**
 - Meetings
 - Township Board
 - Department Head
 - Department Staff
 - PFD Officers
 - Kent County Dispatch Authority Executive Board via telephone
 - Kent County Dispatch Authority
 - Kent County Fire Chiefs
 - SOP Review
 - Chaired MABAS Division 3603
 - MABAS MI Executive Board
 - MetaOps (several)
- **Met with**
 - Firefighters
 - Accounting regarding new payroll system
 - Manager
 - MetaOps regarding evaluation of department
 - Public Safety Committee Member
 - Individual officers
 - Dispatch staff to discuss CAD issues
- Covered for Lieutenant at a doctor appointment

December		49	Concurrent Calls		YTD	328
Station #1	2013	2012	Station #3	2013	2012	
January	14	8	January	16	5	
February	6	4	February	8	8	
March	4	9	March	6	5	
April	16	4	April	20	8	
May	8	5	May	8	6	
June	8	9	June	6	9	
July	4	9	July	8	5	
August	12	4	August	14	11	
September	9	3	September	7	6	
October	10	6	October	7	6	
November	15	11	November	12	10	
December	17	6	December	26	6	

NOTE: You will not be able to add the Station #1 and Station #3 numbers together and get the number of concurrent calls for the department because department concurrent calls count the number of times a second, third, etc. call comes in while *either* station is on another call. Station concurrent calls address the number of times an *individual station* is on a call and another call is toned for that station.

Savings Gained through the Acting Lieutenant Position

The Acting Lieutenants covered 134 hours of sick, personal, and vacation time in December. They were paid the Lieutenant's rate of pay rather than the OT rate we would have been required to pay another full time Lieutenant to cover these days. This provided a savings of \$1,419.06.

AVERAGE RESPONSE TIME

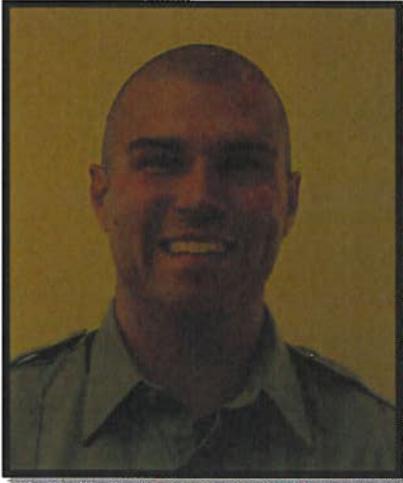
Station #1	MINUTES									
	< 1	1	2	3	4	5	6	7	8	>8
Belmont	2.1%	1.0%	3.2%	5.3%	3.2%	7.5%	5.3%	15.0%	20.4%	37.0%
December	2.1%	1.0%	3.2%	5.3%	3.2%	7.5%	5.3%	15.0%	20.4%	37.0%
November	0.0%	2.8%	1.9%	7.6%	6.7%	15.3%	16.3%	11.5%	18.2%	19.7%
October	3.1%	1.0%	4.2%	5.2%	14.7%	9.4%	15.7%	14.7%	10.5%	21.5%
September	3.0%	3.0%	6.1%	3.0%	8.1%	8.1%	22.4%	15.3%	11.2%	19.8%
August	2.0%	1.0%	4.1%	6.1%	6.1%	18.5%	11.3%	12.3%	11.3%	27.3%
July	0.0%	1.1%	8.2%	5.8%	10.5%	10.5%	12.9%	15.2%	16.4%	19.4%
June	1.1%	5.8%	5.8%	3.5%	7.0%	9.4%	12.9%	14.1%	10.5%	29.9%
May	2.1%	2.1%	2.1%	9.6%	10.7%	11.8%	18.2%	9.6%	11.8%	22.0%
April	1.0%	4.3%	2.1%	5.4%	6.5%	7.6%	9.8%	17.5%	15.3%	30.5%
March	1.3%	2.6%	4.0%	6.6%	10.6%	6.6%	18.6%	9.3%	10.6%	29.8%
February	0.0%	1.0%	0.0%	6.0%	5.0%	15.1%	13.1%	16.1%	9.0%	34.7%
January	0.8%	4.3%	3.4%	6.9%	6.0%	12.1%	14.7%	12.1%	12.1%	27.6%
YTD	1.1%	2.2%	3.7%	5.5%	7.8%	10.6%	14.0%	14.1%	14.5%	26.5%

Station #3	MINUTES									
	< 1	1	2	3	4	5	6	7	8	>8
Five Mile	3.5%	3.5%	8.2%	22.3%	16.4%	22.3%	4.7%	5.8%	5.8%	7.5%
December	3.5%	3.5%	8.2%	22.3%	16.4%	22.3%	4.7%	5.8%	5.8%	7.5%
November	3.1%	2.1%	8.5%	14.8%	20.2%	20.2%	15.9%	3.1%	6.3%	5.8%
October	3.7%	6.4%	8.3%	22.2%	20.3%	19.4%	12.0%	0.9%	0.9%	5.9%
September	4.0%	3.0%	10.2%	24.4%	25.5%	11.2%	9.1%	5.1%	2.0%	5.5%
August	4.4%	4.4%	15.5%	18.8%	23.3%	7.7%	10.0%	7.7%	1.1%	7.1%
July	3.4%	2.2%	13.6%	25.0%	17.0%	17.0%	9.0%	3.4%	5.6%	3.8%
June	9.0%	3.4%	9.0%	20.4%	15.9%	9.0%	10.2%	10.2%	3.4%	9.5%
May	3.9%	5.9%	14.8%	19.8%	19.8%	12.8%	10.8%	5.9%	1.9%	4.4%
April	2.0%	4.1%	12.3%	20.6%	21.6%	15.4%	7.2%	5.1%	3.0%	8.7%
March	5.0%	2.5%	13.9%	25.3%	16.4%	12.6%	11.3%	3.7%	2.5%	6.8%
February	3.2%	1.0%	7.5%	20.4%	19.3%	10.7%	20.4%	6.4%	2.1%	9.0%
January	3.3%	4.2%	11.0%	8.4%	25.4%	23.7%	7.6%	7.6%	1.6%	7.2%
YTD	3.3%	3.6%	11.1%	21.3%	20.9%	15.9%	10.0%	5.4%	3.2%	5.3%

The response time reports are for the primary unit responding only. The difference in response times between the two stations is primarily due to travel distance. As was identified in the Master Plan, Station #1 has a much larger response area than Station #3 and the area is fractionalized by the interstate and Rogue River. Station #1 covers roughly 25 sq. mi. as compared to 11 sq. mi. covered by Station #3. Also, Station #3 is located in the center of the district when identified by call volume. Conversely, Station #1 is located at the center of the Township and not the center of the district. The answer to solving this problem is to make smaller districts north of the river.

December Average Response Time of First Arriving Unit (minutes:seconds) 5:29

MEET OUR FIREFIGHTERS



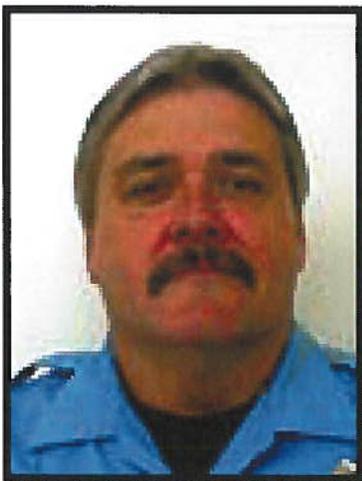
Justin Blalock was hired as an Apprentice in September 2013. Justin graduated from Schoolcraft College where he earned his degree in Fire Technology. He is also certified as an EMT Basic. Justin recently moved to Grand Rapids from Garden City, near Detroit. He is engaged to Christen and planning a May 2014 wedding. Aside from wedding planning, Justin enjoys hockey, camping and dirt biking in his free time. Justin said he is proud to be part of PFD and hopes to further his career and passion for firefighting by eventually earning a full-time position in the department.

Patrick Sheufelt was hired as an Apprentice in October 2013. Patrick is an EMT and is

currently attending the Plainfield Fire Academy. Patrick joined the fire service because he has a desire to help people, and a need to have a career that offers more than just making money. Patrick grew up in Algonac, Michigan. He works at Barracks 616 (gun range/retail store) as a range safety officer. Patrick's interests include: writing, being a chef, amateur motorcycle builder, shooting sports enthusiast, and musician (drummer). Patrick said it is an honor to serve the residents of Plainfield Township and is grateful for the opportunity.



In November 2013, two Paid On Call (POC) Firefighters were promoted to POC Lieutenant; Vern Hawley and Joe Popelar.



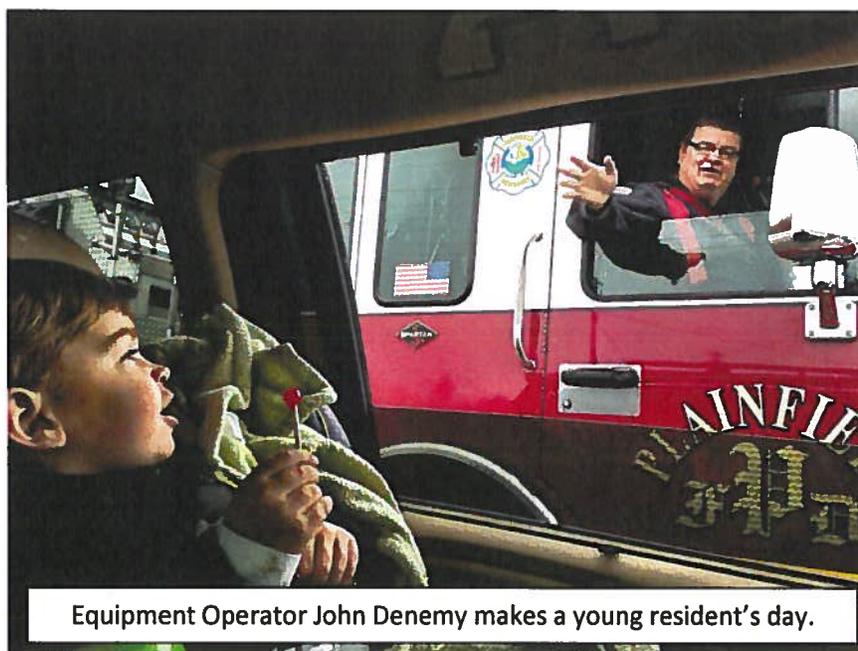
Vern Hawley has been a member of PFD for 23 years, starting as a POC firefighter in 1990. Vern is working towards certification as a fire instructor. Vern has seen many changes since he started at PFD, including the use of part time firefighters. Vern was one of the first part time firefighters and continues to work several shifts each week. Vern has been married for 34 years. He has two children, Amy and Jeremy. Vern retired from General Motors in 2008 after 30 years of service. He enjoys fishing, hunting, snowmobiling and traveling with his wife. Vern said he enjoys helping people and loves being a firefighter.

Joe Popelar joined PFD in 2005. He started in the fire service as a Boy Scout Explorer during the summer of 1990 at the Grand Rapids Township Fire Department. Joe attended the Fire Academy as an Explorer and in September 1993, made the transition to firefighter. He served with Grand Rapids



Township until May 1997 when he joined the Air Force and served as a firefighter at Fairchild AFB in Spokane, WA. While in the Air Force, Joe was deployed to Spain in 1998 and Kuwait in 1999. He was honorably discharged from active duty in May 2001 and returned to Grand Rapids Township as a firefighter, leaving them again in October 2006 to join PFD. Joe has an Associate degree in law enforcement (2003); a Bachelor degree in criminal justice/security force management (2007) and will graduate with a Masters degree in criminal justice/crime prevention in April 2014. Since 2008, Joe has been employed as a full-time field investigator at US Investigation Services, under contract to the federal government to conduct background investigations. Joe likes to spend his spare time reading,

watching movies, hunting (turkey & deer), playing video games, board games and spending time with his girlfriend, Angela. His hobbies include: collecting comic books and original comic book artwork. Joe says his favorite part of working in the fire service is the comradery; working in the fire department is like being part of a family, rather than a group of co-workers.



Equipment Operator John Denemy makes a young resident's day.

PLAINFIELD FIRE DEPARTMENT
Alarm Report

December 2013

Type	Stat. 1	Stat. 3	Totals
Medicals	67	79	146
Rescues	25	5	30
Good Intent ₁	25	15	40
Public Service ₂	11	18	29
CO Alarms	1	2	3
Unauthorized Burns ₃	0	0	0
Structure Fires	7	2	9
Vehicle Fires	2	0	2
Grass/Brush Fires	0	0	0
Outside of Structure Fires ₄	0	2	2
Mutual Aid Given	0	5	5
Totals	138	128	266

**Alarms 2012
December
204**

**Alarms 2012
Y-T-D
2397**

**Alarms 2013
Y-T-D
2479**

**2012 Dept.
Concurrent
Calls Y-T-D
309**

**2013 Dept.
Concurrent
Calls Y-T-D
328**

₁Includes Smoke Scares, and False Alarms

₂Includes Hazardous Condition, Assists to Citizens, Police, & Ambulances

₃Includes Controlled Burns

₄Includes Refuse/Dumpster Fires



PLAINFIELD CHARTER TOWNSHIP
PASSPORT REPORT

December 2013

	# Issued	Revenue	Year-to-date # Issued	Year-to-date Gross Revenue
REVENUE				
Passport Books/Cards	55	\$1,375.00	708	\$17,700.00
Photographs	62	<u>\$620.00</u>	653	<u>\$6,530.00</u>
Total:		\$1,995.00		\$24,230.00
EXPENDITURES				
Total cost of postage		\$106.05	Postage Y.T.D	\$1,203.35
Total cost of photo materials		<u>\$426.63</u>	Photo's Y.T.D.	<u>\$426.63</u>
Total:		\$532.68		\$1,629.98
2013 BUDGETTED REVENUE:		Actual:		
Passport Books/Cards	\$18,000.00	98.33%		
Photographs	\$6,000.00	108.83%		

Financial Reports for December 2013 will not be available until year-end closing has been completed.

1/20/2014 Board Meeting
 Accounts Payable/Payroll Distributions

5:

1/6/2014	Computer Check Batch 00006.12.2013	314.68
1/20/2014	Computer Check Batch 00004.01.2014	462,505.38
1/20/2014	Computer Check Batch 00005.01.2014	79,456.58
	Subtotal	542,276.64
1/8/2014	RX Copay/Dependent Care Reimbursements	267.31
1/3/2014	Transfer tax pymt that came in w/UB pymts to Huntington	1,406.74
	Total AP	543,950.69

Payroll & Payroll related items paid:

1/7/2014	Payroll-Direct Debits	92,101.96
1/8/2014	Payroll-Checks	13,578.75
1/8/2014	Security Benefit Group ACH pymt	170.00
1/8/2014	ACH FOR CHILD SUPPORT	407.27
1/8/2014	PTFFA Union Dues ACH pymt	275.00
1/8/2014	ICMA 401 PLAN ACH PYMT	18,358.67
1/8/2014	ICMA 457 PLAN ACH PYMT	332.95
1/8/2014	ICMA RHS PLAN ACH PYMT	6,330.36
1/8/2014	ICMA ROTH IRA ACH PYMT	175.51
1/8/2014	John Hancock Pension Direct Debit pymt	4,802.37
1/8/2014	RPA/Cambridge Roth IRA ACH pymt	270.15
1/8/2014	PTMWA Union Dues ACH pymt	335.00
1/8/2014	FICA & FEDERAL W/H PAID	38,412.50
1/8/2014	RHS Payoff 2014=PTMEA	33,416.52
1/8/2014	HSA Funding 2014	246,370.00
12/31/2013	RHS Payoff 2013=Nonbargaining & IAFF	94,943.30
	Total Payroll & Payroll related items paid:	550,280.31

Grand Total 1,094,231.00

x - Check released prior to board meeting

Accounts Payable

Computer Check Proof List by Vendor

User: cook

Printed: 01/15/2014 - 10:00AM

Batch: 00004.01.2014



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: ACTIOC	ACTION CHEMICAL, INC.				ACH Enabled: True
201887	Clear trash liners	137.75	01/20/2014	Check Sequence: 1 101-265-775-000	
	Check Total:	137.75			
Vendor: ALEXAN	ALEXANDER CHEMICAL A CARUS COMPA				ACH Enabled: True
SCL10002995	Credit=Cyl Deposit Refund	-750.00	01/20/2014	Check Sequence: 2 591-537-741-000	
SCL10003160	Credit=Cyl Deposit Refund	-750.00	01/20/2014	591-537-741-000	
SCL10003227	Credit=Cyl Deposit Refund	-750.00	01/20/2014	591-537-741-000	
SLS10012917	Chlorine-1000lb Cyl & Deposit	1,649.00	01/20/2014	591-537-741-000	
SLS10013515	Chlorine-1000lb Cyl & Deposit	1,649.00	01/20/2014	591-537-741-000	
	Check Total:	1,048.00			
Vendor: ANNISA	ANNIS, VISSER & BRANDT, PC				ACH Enabled: True
912147	11/8-12/13/13 Legal=General Twp	1,238.77	01/20/2014	Check Sequence: 3 101-210-821-000	
912147	11/8-12/13/13 Legal=Assessing	905.20	01/20/2014	101-209-821-000	
912147	11/8-12/13/13 Legal=Water	176.00	01/20/2014	591-530-821-000	
912147	11/8-12/13/13 Legal=Sewer	58.00	01/20/2014	590-536-821-000	
912147	11/8-12/13/13 Legal=Parks	32.00	01/20/2014	101-210-821-000	
912147	11/8-12/13/13 Legal=3650 Willow	8.00	01/20/2014	101-295-953-000	
	Check Total:	2,417.97			
Vendor: BELAIR	BEL AIR AUTO SERVICE/ADAM GORDON				ACH Enabled: False
2361	2nd install. for 2013/2014 plow season=CPDDA	2,250.00	01/20/2014	Check Sequence: 4 250-448-831-000	
	Check Total:	2,250.00			
Vendor: BHSINS	BERENDS HENDRICKS STUIT INS AGENCY				ACH Enabled: False
5246	Renewal of 2014 Par Plan	9,003.00	01/20/2014	Check Sequence: 5 590-536-910-000	
5246	Renewal of 2014 Par Plan	46,518.00	01/20/2014	101-850-910-000	
5246	Renewal of 2014 Par Plan	43,516.00	01/20/2014	101-336-837-000	
5246	Renewal of 2014 Par Plan	51,019.00	01/20/2014	591-850-910-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	150,056.00			
Vendor: BRINKB EXPENSES	WILLIAM BRINKMAN Mileage (279mi)	157.64	01/20/2014	Check Sequence: 6 101-253-860-000	ACH Enabled: True
	Check Total:	157.64			
Vendor: BSMPCX 12299 12300	BLOOM SLUGGETT MORGAN PC Dec'13 Legal=FOIA issue Dec'13 Legal=Comcast hearing	162.00 180.00	01/20/2014 01/20/2014	Check Sequence: 7 101-210-821-000 101-210-821-000	ACH Enabled: False
	Check Total:	342.00			
Vendor: BUTTNV REFUNDESCROW	BUTTERFLY INVESTMENTS Refund remaining escrow=5469 Pine Is/Western	430.00	01/20/2014	Check Sequence: 8 701-000-235-444	ACH Enabled: False
	Check Total:	430.00			
Vendor: CASTWP DEC2013	CASCADE CHARTER TOWNSHIP Dec'13 Building Inspections (102)	5,100.00	01/20/2014	Check Sequence: 9 542-371-702-005	ACH Enabled: False
	Check Total:	5,100.00			
Vendor: CHAPPL EXPENSES	CULLEN CHAPPLE Mileage (185mi)	104.53	01/20/2014	Check Sequence: 10 101-253-860-000	ACH Enabled: True
	Check Total:	104.53			
Vendor: CHULSK PWT010614	CHULSKI'S SALT SERVICE Ice melting salt 50# (49 bags)	404.25	01/20/2014	Check Sequence: 11 591-537-953-000	ACH Enabled: False
	Check Total:	404.25			
Vendor: CINTAS 5000777985 9002247431	CINTAS CORPORATION #305 Restock first aid cabinets=B&G Poster compliance program=B&G	57.67 49.95	01/20/2014 01/20/2014	Check Sequence: 12 101-265-750-000 101-265-830-003	ACH Enabled: True
	Check Total:	107.62			
Vendor: CINTRU 301824088 301824089 301824089 301824090	CINTAS CORPORATION #301 Uniforms=Wtr Plant Uniforms=B&G Shop towels=B&G Air Freshener Svc,Uniforms=Wtr Dist.	25.57 28.87 21.60 73.93	01/20/2014 01/20/2014 01/20/2014 01/20/2014	Check Sequence: 13 591-530-740-000 101-265-778-000 101-265-830-003 591-530-740-000	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
301826288	Uniforms=Wtr Plant	25.57	01/20/2014	591-530-740-000	
301826289	Uniforms=B&G	26.27	01/20/2014	101-265-778-000	
301826290	Air Freshener Svc,Uniforms=Wtr Dist.	73.93	01/20/2014	591-530-740-000	
301828515	Uniforms=Wtr Plant	25.57	01/20/2014	591-530-740-000	
301828516	Uniforms=B&G	25.23	01/20/2014	101-265-778-000	
301828517	Shop towels=B&G	3.64	01/20/2014	101-265-830-003	
301830728	Air Freshener Svc,Uniforms=Wtr Dist.	73.93	01/20/2014	591-530-740-000	
301830729	Uniforms=Wtr Plant	25.57	01/20/2014	591-530-740-000	
301830730	Uniforms=B&G	26.27	01/20/2014	101-265-778-000	
301832972	Air Freshener Svc,Uniforms=Wtr Dist.	77.68	01/20/2014	591-530-740-000	
301832973	Uniforms=Wtr Plant	25.57	01/20/2014	591-530-740-000	
301832973	Shop towels=B&G	21.60	01/20/2014	101-265-830-003	
301832973	Uniforms=B&G	28.87	01/20/2014	101-265-778-000	
301832974	Air Freshener Svc,Uniforms=Wtr Dist.	73.93	01/20/2014	591-530-740-000	
	Check Total:	683.60			
Vendor: COCMXX	COCM			Check Sequence: 14	ACH Enabled: False
2014CONFERENCE	2014 Winter Conference Fee	10.00	01/20/2014	542-371-865-000	
2014MEMBERSHIP	2014 Membership Fee	40.00	01/20/2014	542-371-865-000	
	Check Total:	50.00			
Vendor: COLUMP	COLUMBIA PIPE & SUPPLY CO.			Check Sequence: 15	ACH Enabled: True
1222653	Rubber gaskets,pvc	114.91	01/20/2014	591-537-937-000	
	Check Total:	114.91			
Vendor: CORREC	CORRECT MECHANICAL SVCS, INC.			Check Sequence: 16	ACH Enabled: True
12324	Repl.pump on heating system=Wtr Dist.	722.48	01/20/2014	591-538-931-000	
12398	Periodic boiler check up=Fire S#3	127.00	01/20/2014	101-336-931-000	
	Check Total:	849.48			
Vendor: DETROP	DETROIT PUMP & MFG CO			Check Sequence: 17	ACH Enabled: True
1029727	Valve Assemblies (3)	179.68	01/20/2014	591-537-937-000	
	Check Total:	179.68			
Vendor: DISCOU	DISCOUNT DOOR CO.			Check Sequence: 18	ACH Enabled: True
50368	Replace torsion springs on garage door=Wtr Plar	496.50	01/20/2014	591-537-931-000	
	Check Total:	496.50			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: DYKEMA 42579	DYKEMA EXCAVATORS, INC. Northdale Estates III Temporary Lift Station on I	27,046.50	01/20/2014	Check Sequence: 19 590-000-159-000	ACH Enabled: False
	Check Total:	27,046.50			
Vendor: EMLOCK 18880	EMERGENCY LOCK & SAFE COMPANY Lubricant for sticky locks	19.25	01/20/2014	Check Sequence: 20 101-265-775-000	ACH Enabled: False
	Check Total:	19.25			
Vendor: EXIT76 276-1336501	Exit 76 Corporation Fuel purchases 12/16-12/31/13=Fire	2,133.86	01/20/2014	Check Sequence: 21 101-336-748-000	ACH Enabled: True
279-1336501	Fuel purchases 12/16-12/31/13=R.Solle	43.70	01/20/2014	591-538-748-000	
279-1336501	Fuel purchases 12/16-12/31/13=B&G	823.18	01/20/2014	101-265-748-000	
280-1336501	Fuel purchases 12/16-12/31/13=Wtr Dist.	984.84	01/20/2014	591-538-748-000	
280-1336501	Fuel purchases 12/16-12/31/13=Wtr Plant	210.86	01/20/2014	591-537-748-000	
	Check Total:	4,196.44			
Vendor: FERRAR JAN2014	FERRARESE, VINCE Retiree Insurance opt-out pymt	400.00	01/20/2014	Check Sequence: 22 591-850-717-000	ACH Enabled: True
	Check Total:	400.00			
Vendor: FRONTL 22977	FRONT LINE SERVICES, INC Seat belt monitor	512.26	01/20/2014	Check Sequence: 23 101-336-932-000	ACH Enabled: True
23041	Replace front & rear air tanks=E1	721.56	01/20/2014	101-336-932-000	
23045	Rewire tank level lights=E6	121.25	01/20/2014	101-336-932-000	
	Check Total:	1,355.07			
Vendor: GACMID 90615485	GENERAL CHEMICAL PERFORMANCE PRC Alum Sulfate Liq Iron Free Bulk(11.75TN)	5,285.29	01/20/2014	Check Sequence: 24 591-537-741-000	ACH Enabled: True
	Check Total:	5,285.29			
Vendor: GLPREC 764255	GREAT LAKES PRECAST Install waste recept.,pad,parking bumpers,prk lot 1	1,664.38	01/20/2014	Check Sequence: 25 250-448-831-000	ACH Enabled: False
764255	S-12/13 Labor for various(sweep sidewalks,clear	2,667.50	01/20/2014	250-448-831-000	
	Check Total:	4,331.88			
Vendor: GRGRAV PAYBACK3816	GRAND RAPIDS GRAVEL CO. Payback per Agmt=3816 Preserve Dr NE	250.00	01/20/2014	Check Sequence: 26 590-000-632-000	ACH Enabled: False
PAYBACK5603	Payback per Agmt=5603 Stony View	250.00	01/20/2014	590-000-632-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	500.00			
Vendor: HOOPER 40403	HOOPER PRINTING, LLC Blank stock 8.5x11 w/perf	50.87	01/20/2014	Check Sequence: 27 591-530-727-000	ACH Enabled: False
	Check Total:	50.87			
Vendor: IGTINC 269202	IGT, INC. Dec'13 weekly cleaning=CP Library	525.00	01/20/2014	Check Sequence: 28 101-791-830-000	ACH Enabled: True
	Check Total:	525.00			
Vendor: JNJCLE DEC2013WD DEC2013WP	JNJ CLEANING SERVICES, INC. Dec'13 weekly cleaning=W/tr Dist. Dec'13 weekly cleaning=W/tr Plant	310.00 160.00	01/20/2014 01/20/2014	Check Sequence: 29 591-530-830-000 591-537-830-000	ACH Enabled: True
	Check Total:	470.00			
Vendor: KAMMIN PROG.PYMT2 PROG.PYMT3	KAMMINGA & ROODVOETS Prog.Pymt#2=Ten Mile Rd Park-Phase I Prog.Pymt#3=Ten Mile Rd Park-Phase I	48,676.88 31,382.95	01/20/2014 01/20/2014	Check Sequence: 30 101-751-970-000 101-751-970-000	ACH Enabled: False
	Check Total:	80,059.83			
Vendor: KCAAXX BORWORKSHOP BORWORKSHOPa	KENT CO. ASSESSORS ASSOC. Board of Review Workshop=K.Doyle,D.Cobb,D Board of Review Workshop=LaFave,Zimmerma	75.00 75.00	01/20/2014 01/20/2014	Check Sequence: 31 101-247-865-000 101-209-865-000	ACH Enabled: False
	Check Total:	150.00			
Vendor: KCIXXX 232322 232322 232350	KENT COMMUNICATIONS, INC. Dec'13 Utility bills (2972) Dec'13 Utility bills (2972) Pers.Prop.Stmts w/letter (1196)	769.32 769.33 492.96	01/20/2014 01/20/2014 01/20/2014	Check Sequence: 32 590-536-730-000 591-530-730-000 101-209-831-000	ACH Enabled: True
	Check Total:	2,031.61			
Vendor: KCROAD 408534 408595	KENT COUNTY ROAD COMMISSION Road maintenance=Blanket permit/Vetra Dr Twp road maintenance=Salt	118.89 405.90	01/20/2014 01/20/2014	Check Sequence: 33 101-446-947-000 101-446-947-000	ACH Enabled: True
	Check Total:	524.79			
Vendor: KCTDPP	KENT COUNTY TREASURER			Check Sequence: 34	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
NOV2013TRLR	Nov'13 Trailer fees collected (901)	2,252.50	01/20/2014	701-000-218-000	
OCT2013TRLR	Oct'13 Trailer fees collected (901)	2,252.50	01/20/2014	701-000-218-000	
	Check Total:	4,505.00			
Vendor: KCTLAW	KENT COUNTY TREASURER			Check Sequence: 35	ACH Enabled: True
F13712	Dec'13 Sheriff Patrol	39,648.42	01/20/2014	101-301-818-000	
	Check Total:	39,648.42			
Vendor: LAKELA	LAKELAND ELECTRICAL SVCS, INC.			Check Sequence: 36	ACH Enabled: True
53564	Relocate outlet for fluoride analyzer	84.45	01/20/2014	591-537-931-000	
53652	Troubleshoot no heat=Pine Island tank	216.35	01/20/2014	591-537-934-000	
53655	Repair damaged conduit due to watermain break	589.58	01/20/2014	591-538-935-000	
	Check Total:	890.38			
Vendor: METROB	METRO BUILDING INSP. ASSOC			Check Sequence: 37	ACH Enabled: False
2014DUES	2014 Membership Dues=D.Kloote	100.00	01/20/2014	542-371-865-000	
	Check Total:	100.00			
Vendor: MIERAS	MIERAS FAMILY SHOES			Check Sequence: 38	ACH Enabled: True
121898	Safety boots=Pitchellis/Joel Felty	329.80	01/20/2014	591-538-750-000	
121898	Safety boots=R.Hatchew	180.00	01/20/2014	101-265-750-000	
	Check Total:	509.80			
Vendor: MORRIE	MORRISON INDUSTRIAL EQUIPMENT CO.			Check Sequence: 39	ACH Enabled: True
21283370	Forklift semi-annual maintenance check=Wtr Pk	102.34	01/20/2014	591-537-932-000	
21283380	Hi-lo semi-annual maintenance check=Wtr Dist.	102.34	01/20/2014	591-538-932-000	
21283390	Forklift semi-annual maintenance check=B&G	101.81	01/20/2014	101-265-932-000	
	Check Total:	306.49			
Vendor: NAPAAU	NAPA AUTO PARTS			Check Sequence: 40	ACH Enabled: False
440308	Battery=I3	109.99	01/20/2014	101-336-932-000	
495528	Halogen bulb	9.69	01/20/2014	101-336-932-000	
497048	Fuel filter	42.49	01/20/2014	101-336-932-000	
500342	Drivebelt Tensioner Pulley=08 Trailblazer	19.99	01/20/2014	101-336-932-000	
788180	Tool box shocks	61.18	01/20/2014	591-538-932-000	
	Check Total:	243.34			
Vendor: NKSEWE	NORTH KENT SEWER AUTHORITY			Check Sequence: 41	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
HOOKUP155	SW Hookup=155-157 Trout Lily Ln NE	6,642.00	01/20/2014	590-000-231-000	
HOOKUP2443	SW Hookup=2443 Bridle Way NE	3,321.00	01/20/2014	590-000-231-000	
HOOKUP2449	SW Hookup=2449 Saddle Dr NE	3,321.00	01/20/2014	590-000-231-000	
HOOKUP3638	SW Hookup=3638 Summit View Dr	3,321.00	01/20/2014	590-000-231-000	
HOOKUP3640	SW Hookup=3640 River Isle Ct NE	3,321.00	01/20/2014	590-000-231-000	
HOOKUP3816	SW Hookup=3816 Preserve Dr NE	3,321.00	01/20/2014	590-000-231-000	
HOOKUP3975	SW Hookup=3975 Butterfly Ct NE	3,321.00	01/20/2014	590-000-231-000	
HOOKUP4098	SW Hookup=4098 Boulder View Dr NE	3,321.00	01/20/2014	590-000-231-000	
HOOKUP4121	SW Hookup=4121 Boulder View Dr NE	3,321.00	01/20/2014	590-000-231-000	
HOOKUP4232	SW Hookup=4232/4836 Sand Valley Dr NE	6,842.00	01/20/2014	590-000-231-000	
HOOKUP4248	SW Hookup=4248/4852 Sand Valley Dr NE	6,842.00	01/20/2014	590-000-231-000	
HOOKUP4460	SW Hookup=4460 Oak River Ct NE	3,421.00	01/20/2014	590-000-231-000	
HOOKUP5590	SW Hookup=5590 Stony View Dr NE	3,421.00	01/20/2014	590-000-231-000	
HOOKUP6175	SW Hookup=6175 Northland Dr NE	15,969.30	01/20/2014	590-000-231-000	
HOOKUP7759	SW Hookup=7759 Luca Vista Dr NE	3,321.00	01/20/2014	590-000-231-000	
Check Total:		73,026.30			
Vendor: OREILL	O'REILLY AUTO PARTS			Check Sequence: 42	ACH Enabled: False
3879-174320	Tygon tubing, hose clamps=Unit#22	5.68	01/20/2014	101-265-932-000	
3879-174845	Antifreeze, fuel treatment, battery	70.22	01/20/2014	101-265-775-000	
3879-174942	Wiper fluid, wiper blades	36.43	01/20/2014	101-265-932-000	
3879-175117	Wiper blades=Unit#21	13.99	01/20/2014	101-265-932-000	
3879-175193	Mini Bulb	5.89	01/20/2014	591-538-932-000	
3879-175575	Wiper blades=Unit#26/28	39.53	01/20/2014	101-265-932-000	
3879-175709	Wiper blades=Unit#23/35	27.98	01/20/2014	101-265-932-000	
3879-175907	Windshield washer fluid	23.94	01/20/2014	591-537-932-000	
3879-176476	Spark plugs, fuel treatment	30.74	01/20/2014	101-265-932-000	
Check Total:		254.40			
Vendor: OTTKEN	OTTAWA/KENT CHAPTER MUDDPA			Check Sequence: 43	ACH Enabled: False
14-09	2014 Membership Dues	45.00	01/20/2014	591-530-956-000	
Check Total:		45.00			
Vendor: OUDBIE	OUDBIER INSTRUMENT CO.			Check Sequence: 44	ACH Enabled: True
7298	Calibration of flow meters, install of 2 filter total	1,452.80	01/20/2014	591-537-830-000	
Check Total:		1,452.80			
Vendor: PAKORI	PAKOR INC.			Check Sequence: 45	ACH Enabled: False
911686	Passport film	426.63	01/20/2014	101-250-727-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	426.63			
Vendor: PBGAST 590507	PB Gast & Sons Co. Toilet tissue,liners,c-fold towels,cleaners	401.32	01/20/2014	Check Sequence: 46 591-537-740-000	ACH Enabled: True
	Check Total:	401.32			
Vendor: PELKES EXPENSES	STEPHANIE MCMILLEN Mileage (83mi)	46.90	01/20/2014	Check Sequence: 47 101-215-860-000	ACH Enabled: False
	Check Total:	46.90			
Vendor: PITTSCH 255210	PITSCH COMPANIES Demo of 2143 Riverbank	4,200.00	01/20/2014	Check Sequence: 48 101-295-840-001	ACH Enabled: False
	Check Total:	4,200.00			
Vendor: PREINN 24879	PREIN & NEWHOF PC Dec'13 Engin.=General Consultation	12,873.60	01/20/2014	Check Sequence: 49 590-536-823-000	ACH Enabled: True
24879	Dec'13 Engin.=General Consultation	150.00	01/20/2014	591-530-823-000	
24879	Dec'13 Engin.=General Consultation	550.00	01/20/2014	701-000-235-438	
24924	Dec'13 Engin.=Proj. Plan SRF	1,170.00	01/20/2014	590-536-823-000	
24925	Dec'13 Engin.=North Park Lift St. Impr.	1,433.80	01/20/2014	590-000-158-077	
24932	Dec'13 Engin.=HMGP 2013 Grant Assistance	330.00	01/20/2014	101-295-823-001	
62180	Test newly painted Buth tank for VOC's	100.00	01/20/2014	591-537-934-000	
	Check Total:	16,607.40			
Vendor: PROGRE 149606	PROGRESSIVE AE Prof.Serv.through11/13=TenMiRd Masterplan/sc	2,348.99	01/20/2014	Check Sequence: 50 101-751-830-000	ACH Enabled: False
	Check Total:	2,348.99			
Vendor: REAPXX 2014MARKETGUIDI	RIDGE ECONOMIC AG PARTNERS 2014 Fruit Ridge Country Market Guide-Basic L	165.00	01/20/2014	Check Sequence: 51 101-295-900-000	ACH Enabled: False
	Check Total:	165.00			
Vendor: RIETHR 7386462	RIETH-RILEY CONSTRUCTION INC. Asphalt for watermain break repairs (8.95TTN)	850.25	01/20/2014	Check Sequence: 52 591-538-935-000	ACH Enabled: True
	Check Total:	850.25			
Vendor: RIVERC	RIVER CITY MECHANICAL			Check Sequence: 53	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
W22853	Repl.inducer fan motor/squirrel cage wheel-Boil	1,321.50	01/20/2014	591-537-921-000	
	Check Total:	1,321.50			
Vendor: RONDAT	RONDA TRUCK CENTER			Check Sequence: 54	ACH Enabled: False
R25212	New tire/change out=E4	530.50	01/20/2014	101-336-970-000	
	Check Total:	530.50			
Vendor: SAFEKL	SAFETY-KLEEN			Check Sequence: 55	ACH Enabled: True
62374744	Parts washer maint./clean=Wtr Dist.	176.41	01/20/2014	591-538-745-000	
62392641	Parts washer maint./clean=B&G	235.00	01/20/2014	101-265-932-000	
	Check Total:	411.41			
Vendor: SCHIND	SCHINDLER ELEVATOR CORPORATION			Check Sequence: 56	ACH Enabled: True
8103627527	Annual Elevator Preventive Maint.=Fire St#3	1,068.36	01/20/2014	101-336-830-000	
8103627671	Annual Elevator Preventive Maint.=Town hall	1,068.36	01/20/2014	101-265-830-002	
8103628528	Annual Elevator Preventive Maint.=Plfd Library	1,111.08	01/20/2014	101-790-830-000	
	Check Total:	3,247.80			
Vendor: SHORTJ	SHORT, JOHN III			Check Sequence: 57	ACH Enabled: False
EXPENSES	Mileage (781mi)	441.26	01/20/2014	101-751-860-000	
	Check Total:	441.26			
Vendor: SILVEX	SILVER & VANESSEN, P.C.			Check Sequence: 58	ACH Enabled: False
19320	Dec'13 Legal=Water Plant issues	4,552.91	01/20/2014	591-530-821-000	
	Check Total:	4,552.91			
Vendor: TEAMFI	TEAM FINANCIAL GROUP, INC.			Check Sequence: 59	ACH Enabled: True
105520	Monthly Xerox Copier Lease=Fire St#3	457.71	01/20/2014	101-336-830-000	
	Check Total:	457.71			
Vendor: TELERA	TELE-RAD, INC.			Check Sequence: 60	ACH Enabled: True
851954	Tacite pro pants (6)	239.95	01/20/2014	101-336-768-000	
851961	Prof.L/S polo, Job Shirt=Ginter/Arsulowicz	93.98	01/20/2014	101-336-768-000	
	Check Total:	333.93			
Vendor: THOMSU	SUSAN THOMPSON			Check Sequence: 61	ACH Enabled: True
EXPENSES	Mileage (326mi)	184.19	01/20/2014	101-400-860-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	184.19			
Vendor: TONYBE	TONY BETTEN FORD				ACH Enabled: True
5034575	Fuel filter element, anti-gel additive=Unit#26/28	72.77	01/20/2014	Check Sequence: 62 101-265-932-000	
	Check Total:	72.77			
Vendor: UB*01430	LAWRENCE BROWN				ACH Enabled: False
	Refund Check	3.01	01/08/2014	Check Sequence: 63 591-000-202-000	
	Refund Check	3.54	01/08/2014	591-000-202-000	
	Refund Check	10.33	01/08/2014	590-000-202-000	
	Refund Check	12.70	01/08/2014	590-000-202-000	
	Check Total:	29.58			
Vendor: UB*01431	MICHELLE BAKOS				ACH Enabled: False
	Refund Check	9.10	01/08/2014	Check Sequence: 64 590-000-202-000	
	Refund Check	11.18	01/08/2014	590-000-202-000	
	Refund Check	3.12	01/08/2014	591-000-202-000	
	Check Total:	23.40			
Vendor: UB*01432	CHUL LEE				ACH Enabled: False
	Refund Check	16.72	01/08/2014	Check Sequence: 65 591-000-202-000	
	Check Total:	16.72			
Vendor: UB*01433	MICHAEL DURHAM				ACH Enabled: False
	Refund Check	110.00	01/08/2014	Check Sequence: 66 591-000-202-000	
	Check Total:	110.00			
Vendor: UB*01434	ANDREA SCHUG				ACH Enabled: False
	Refund Check	9.83	01/08/2014	Check Sequence: 67 591-000-202-000	
	Check Total:	9.83			
Vendor: UB*01435	RICHARD SCHALL				ACH Enabled: False
	Refund Check	0.55	01/08/2014	Check Sequence: 68 591-000-202-000	
	Refund Check	10.23	01/08/2014	590-000-202-000	
	Refund Check	1.96	01/08/2014	590-000-202-000	
	Refund Check	12.93	01/08/2014	591-000-202-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	25.67			
Vendor: UB*01436	PEGGY LARSON			Check Sequence: 69	ACH Enabled: False
	Refund Check	62.51	01/08/2014	591-000-202-000	
	Refund Check	12.60	01/08/2014	591-000-202-000	
	Refund Check	36.79	01/08/2014	590-000-202-000	
	Refund Check	45.21	01/08/2014	590-000-202-000	
	Check Total:	157.11			
Vendor: UB*01437	THOMAS DOANE			Check Sequence: 70	ACH Enabled: False
	Refund Check	1.69	01/08/2014	591-000-202-000	
	Refund Check	12.45	01/08/2014	590-000-202-000	
	Refund Check	6.06	01/08/2014	590-000-202-000	
	Refund Check	13.43	01/08/2014	591-000-202-000	
	Check Total:	33.63			
Vendor: UB*01438	MATTHEW/NIKKI JOYCE			Check Sequence: 71	ACH Enabled: False
	Refund Check	105.77	01/08/2014	591-000-202-000	
	Check Total:	105.77			
Vendor: UB*01439	AMY BASTIAN (O)			Check Sequence: 72	ACH Enabled: False
	Refund Check	29.07	01/08/2014	591-000-202-000	
	Refund Check	0.57	01/08/2014	591-000-202-000	
	Check Total:	29.64			
Vendor: UB*01440	PATRICK/KELLY RICHARDSON			Check Sequence: 73	ACH Enabled: False
	Refund Check	5.11	01/08/2014	591-000-202-000	
	Refund Check	22.21	01/08/2014	590-000-202-000	
	Refund Check	18.34	01/08/2014	590-000-202-000	
	Refund Check	21.49	01/08/2014	591-000-202-000	
	Check Total:	67.15			
Vendor: UB*01441	DOUGLAS BEHNKE			Check Sequence: 74	ACH Enabled: False
	Refund Check	29.77	01/08/2014	590-000-202-000	
	Refund Check	20.57	01/08/2014	590-000-202-000	
	Check Total:	50.34			
Vendor: UB*01442	MICHAEL HOOKER			Check Sequence: 75	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Refund Check	7.06	01/08/2014	591-000-202-000	
	Check Total:	7.06			
Vendor: UB*01443	LEE ASH (T)			Check Sequence: 76	ACH Enabled: False
	Refund Check	114.68	01/08/2014	591-000-202-000	
	Refund Check	7.26	01/08/2014	591-000-202-000	
	Refund Check	62.02	01/08/2014	590-000-202-000	
	Refund Check	26.06	01/08/2014	590-000-202-000	
	Check Total:	210.02			
Vendor: UB*01444	E TITLE			Check Sequence: 77	ACH Enabled: False
	Refund Check	44.34	01/08/2014	590-000-202-000	
	Refund Check	54.27	01/08/2014	590-000-202-000	
	Refund Check	15.19	01/08/2014	591-000-202-000	
	Check Total:	113.80			
Vendor: UB*01445	BILLY HOOGERHYDE			Check Sequence: 78	ACH Enabled: False
	Refund Check	31.15	01/08/2014	591-000-202-000	
	Check Total:	31.15			
Vendor: UB*01446	CRAIG SHUTTICH			Check Sequence: 79	ACH Enabled: False
	Refund Check	24.00	01/08/2014	591-000-202-000	
	Refund Check	5.85	01/08/2014	591-000-202-000	
	Refund Check	17.06	01/08/2014	590-000-202-000	
	Refund Check	20.98	01/08/2014	590-000-202-000	
	Check Total:	67.89			
Vendor: UB*01447	TERRY KOEMAN (T)			Check Sequence: 80	ACH Enabled: False
	Refund Check	5.37	01/08/2014	590-000-202-000	
	Refund Check	1.50	01/08/2014	591-000-202-000	
	Check Total:	6.87			
Vendor: UB*01448	BROOKS REAL ESTATE			Check Sequence: 81	ACH Enabled: False
	Refund Check	3.58	01/08/2014	590-000-202-000	
	Refund Check	4.39	01/08/2014	590-000-202-000	
	Refund Check	1.22	01/08/2014	591-000-202-000	
	Check Total:	9.19			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: UB*01449	GRPM LLC	10.13	01/08/2014	Check Sequence: 82 591-000-202-000	ACH Enabled: False
	Refund Check				
	Check Total:	10.13			
Vendor: VANDUI	VANDUJINEN ELEVATOR CO. INC.	135.00	01/20/2014	Check Sequence: 83 591-537-830-000	ACH Enabled: False
296672	Qtrly elevator & lift inspections=Wtr Plant				
	Check Total:	135.00			
Vendor: WALDEP	WALDEN, PRISCILLA	48.59	01/20/2014	Check Sequence: 84 101-172-860-000	ACH Enabled: True
EXPENSES	Mileage (86mi)				
	Check Total:	48.59			
Vendor: WESTLI	GRAYMONT CAPITAL INC.	6,092.98	01/20/2014	Check Sequence: 85 591-537-741-000	ACH Enabled: True
30724	High Calcium Quicklime Pebble (45.47TN)				
	Check Total:	6,092.98			
Vendor: WSFIRE	WEST SHORE SERVICES	5,655.00	01/20/2014	Check Sequence: 86 101-336-830-000	ACH Enabled: True
19532	Annual inspection/maintenance=Outdoor warmin				
	Check Total:	5,655.00			
	Total for Check Run:	462,505.38			
	Total of Number of Checks:	86			

Accounts Payable

Computer Check Proof List by Vendor

User: cook
 Printed: 01/15/2014 - 9:57AM
 Batch: 00005.01.2014



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: ADVIMG	ADVANCED IMAGING SOLUTIONS-GR			Check Sequence: 1	ACH Enabled: True
244222824	Lanier copier lease/Annual property taxes=B&G	12.42	01/20/2014	101-265-830-003	
244222824	Monthly Lanier copier lease=B&G	119.94	01/20/2014	101-265-830-003	
	Check Total:	132.36	X		
Vendor: CNSMRE	CONSUMERS ENERGY			Check Sequence: 2	ACH Enabled: True
DEC2013	AREA STREET LIGHTS = 406	18,262.04	01/20/2014	219-448-920-000	
DEC2013	TWP SIRENS = 597	240.17	01/20/2014	101-336-889-000	
DEC2013	2948 FIVE MILE RD = 052	947.24	01/20/2014	591-537-920-000	
DEC2013	8289 CHILDSDALE AVE = 975	336.69	01/20/2014	591-537-920-000	
DEC2013	DADE ST= 439	86.52	01/20/2014	101-751-920-000	
	Check Total:	19,872.66	X		
Vendor: DTEENE	DTE ENERGY			Check Sequence: 3	ACH Enabled: True
DEC2013	8289 CHILDSDALE AVE = 034	123.03	01/20/2014	591-537-921-000	
	Check Total:	123.03	X		
Vendor: PRIORH	PRIORITY HEALTH			Check Sequence: 4	ACH Enabled: True
133600000045	HEALTH INSURANCE PREMIUM	3,216.39	01/20/2014	101-400-717-000	
133600000045	HEALTH INSURANCE PREMIUM	2,576.84	01/20/2014	591-530-717-000	
133600000045	HEALTH INSURANCE PREMIUM	7,159.07	01/20/2014	591-537-717-000	
133600000045	HEALTH INSURANCE PREMIUM	8,155.47	01/20/2014	591-538-717-000	
133600000045	HEALTH INSURANCE PREMIUM	1,728.84	01/20/2014	101-850-717-000	
133600000045	HEALTH INSURANCE PREMIUM	540.60	01/20/2014	591-850-717-000	
133600000045	HEALTH INSURANCE PREMIUM	2,766.30	01/20/2014	101-172-717-000	
133600000045	HEALTH INSURANCE PREMIUM	1,663.09	01/20/2014	101-201-717-000	
133600000045	HEALTH INSURANCE PREMIUM	3,661.01	01/20/2014	101-209-717-000	
133600000045	HEALTH INSURANCE PREMIUM	1,383.15	01/20/2014	101-215-717-000	
133600000045	HEALTH INSURANCE PREMIUM	2,421.30	01/20/2014	101-253-717-000	
133600000045	HEALTH INSURANCE PREMIUM	6,272.97	01/20/2014	101-265-717-000	
133600000045	HEALTH INSURANCE PREMIUM	15,430.98	01/20/2014	101-336-717-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
133600000045	HEALTH INSURANCE PREMIUM	2,352.52	01/20/2014	542-371-717-000	
	Check Total:	59,328.53			X
	Total for Check Run:	79,456.58			
	Total of Number of Checks:	4			

Accounts Payable

Computer Check Proof List by Vendor

User: cook
 Printed: 12/19/2013 - 10:54AM
 Batch: 00006.12.2013



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: KCIXXX 164693	KENT COMMUNICATIONS, INC. Estimated postage=Pers.Prop.Stmts	314.68	01/06/2014	Check Sequence: 1 101-209-831-000	ACH Enabled: True
	Check Total:	314.68			
	Total for Check Run:	314.68			
	Total of Number of Checks:	1			

Memorandum

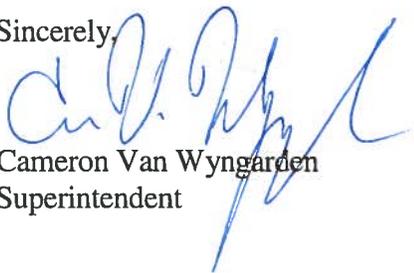
To: Plainfield Township Board
From: Cameron L. Van Wyngarden, Township Superintendent
Date: 1/2/2014
Re: Grand Isle Presentation

Township Board,

At our prior meeting in December we heard a brief presentation from the Plainfield Area Select Soccer (PASS) organization regarding their planned fundraising efforts, including a desire to partially fund the development of new soccer fields at Grand Isle Park. During our meeting on January 6th, 2014, Parks Director John Short will present the current development plan for Grand Isle Park, and members of PASS will be present again to discuss their future intentions as well.

I intend this presentation to be a starting point for discussion on development of this park as well as an ongoing partnership with PASS on development, use, and maintenance of park facilities. If you have any particular concerns regarding the development plan for the park, this is the time to discuss these concerns as we solidify the park plan and work toward its implementation.

Sincerely,



Cameron Van Wyngarden
Superintendent



Plainfield Charter Township

BUILDING & GROUNDS / PARKS & RECREATION

5205 Plainfield AVENUE NE • GRAND RAPIDS, MI 49525
PHONE (616) 363-9399 • FAX (616) 364-1199

October 10, 2013

To Whom It May Concern:

Plainfield Charter Township has master planned a fully accessible park at 6294 West River Drive. The Grand Isle Park is planned to have four soccer fields. The Township is currently working with PASS, a local not for profit soccer club. We are in the fundraising stage of the field development.

Sincerely,

John Short, Director

JS: cb



Grand Isle Park

Turning Grand Isle Park into a **MULTI-FIELD SOCCER COMPLEX** will bring many people to Plainfield Township. Players, local businesses and sponsors will all benefit from this park.

4 FULL-SIZE TOURNAMENT-QUALITY FIELDS will allow 2 or 3 tournaments to be held at Grand Isle park each year. This will put **YOUR COMPANY NAME** in front of 6,000 TO 10,000+ people annually.



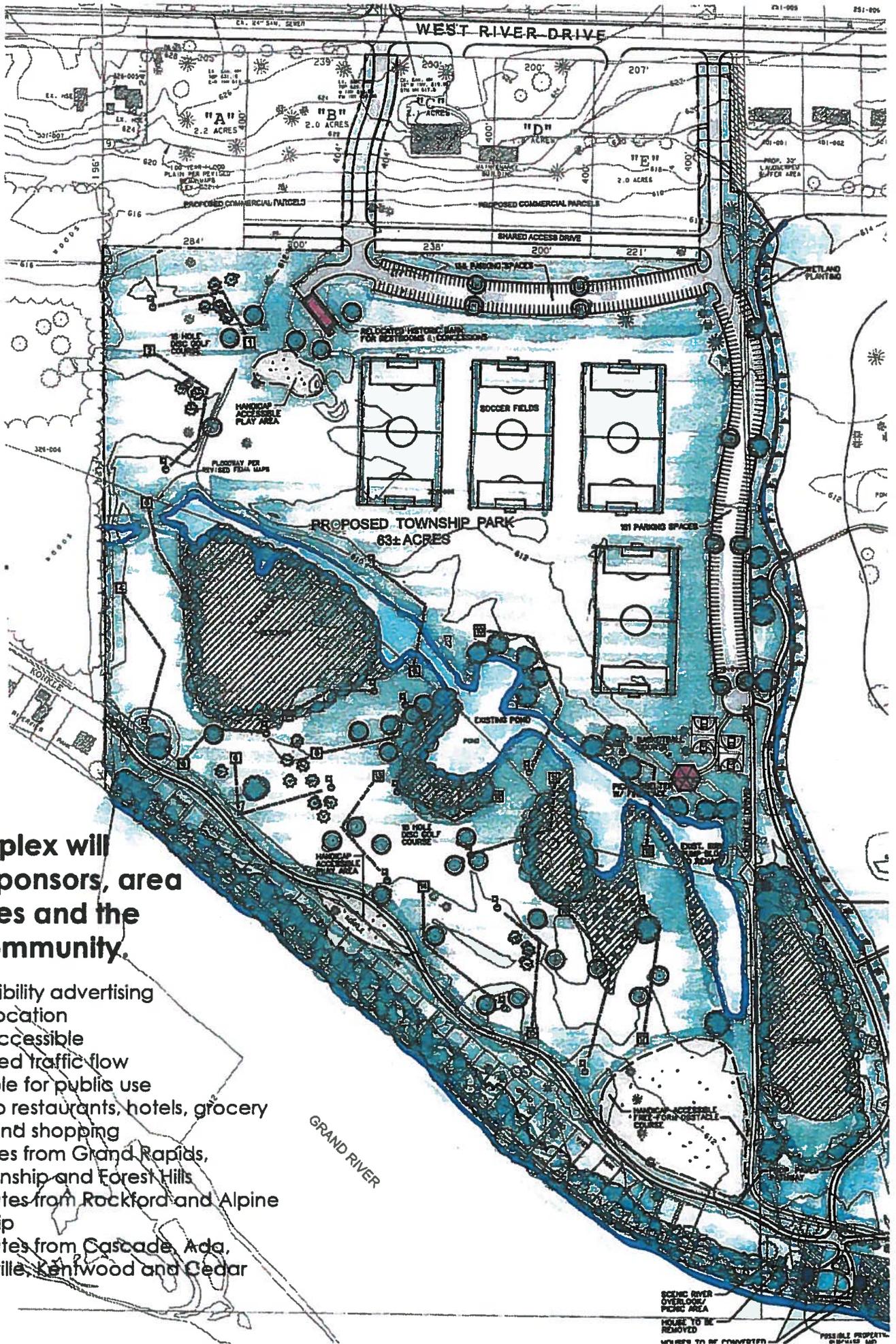
Over 300 league games played per year draws players from Ada, Cadillac, Caledonia, Cascade, Cedar Springs, Grand Haven, Grandville, Holland, Kentwood, Lowell, Ludington, Muskegon and Rockford.



passoccerclub.com



Grand Isle Park



This complex will benefit sponsors, area businesses and the entire community.

- High visibility advertising
- Great location
- Easily accessible
- Increased traffic flow
- Available for public use
- Close to restaurants, hotels, grocery stores and shopping
- 5 minutes from Grand Rapids, GR Township and Forest Hills
- 10 minutes from Rockford and Alpine Township
- 15 minutes from Cascade, Ada, Grandville, Kentwood and Cedar Springs



**OUR ADVERTISING WILL REACH
THOUSANDS EACH WEEK.**



passoccerclub.com



GOAL! Campaign contributions will help us fund the development of fields we so desperately need.



PASS FC is a soccer club with a proud tradition of developing young players by providing challenging opportunities that develop life enhancing values and behaviors through the sport of soccer.

We are a non-profit club guided by volunteer board members and dedicated parent volunteers. Current revenue sources are registration fees paid by families and donations received from individuals and businesses. We are actively seeking corporate sponsors to fund our field projects.

The club has grown substantially since its inception in 2001 with 4 teams. We now have 27 Select, 7 Premier and 3 Academy teams! Due to our continued growth, it has become difficult to schedule team practices, training sessions and games with the limited number of fields available. Sponsorship funds will allow us to develop a soccer complex at Grand Isle Park in addition to making improvements to our existing fields. Advertising at our fields will be seen by thousands of people each year.

Sponsorship Opportunities

Let the community know that you support youth soccer while advertising your business in front of thousands of local and out-of-town families!

2-year Gear Sponsorships 2015-16 fall season:

- Player Jersey Sponsor \$25,000
- Sleeve Patch \$10,000
- Goal Keeper Jersey Sponsor \$10,000
- Coaches Gear \$5,000
- Practice Jersey Sponsor \$5,000 - **SOLD**
- Camp T-Shirt Sponsor \$1,000

5-year Field Sponsorships upon completion of fields:

- Field Sponsor \$25,000
- Goal Sponsor \$5,000
- Practice Net Sponsor \$3,000

Permanent Sponsorship:

- Park Sponsor \$400,000

All sponsors will receive additional advertising on our sponsor board at the field, on our website and in our newsletter.

Contact us!
Gina Notarnicola: glnotarnicola@yahoo.com
Mark Gunderson: mark_gunderson@rocketmail.com
Jeremy Druelle: jjdruelle@yahoo.com
Tom Dylenski: thomasjdylenski@comcast.net

975-1977 (home) 460-7617 (cell)

passoccerclub.com



INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: DEC 19 2006

PLAINFIELD AREA SELECT SOCCER LTD
C/O MARK T VAN SLOOTEN
3927 SUBURBAN SHORES DR NE
GRAND RAPIDS, MI 49525

Employer Identification Number:
38-3607010
DLN:
306298016
Contact Person:
ZENIA LUK ID# 31522
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
DECEMBER 31
Public Charity Status:
509(a)(2)
Form 990 Required:
YES
Effective Date of Exemption:
MAY 23, 2001
Contribution Deductibility:
YES

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

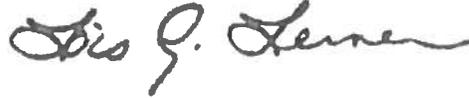
Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

PLAINFIELD AREA SELECT SOCCER LTD

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in cursive script that reads "Lois G. Lerner".

Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Information for Organizations Exempt Under Section 501(c)(3)

Plainfield Charter Township 10-Mile Park Naming Contest

Plainfield Township is currently developing a park on the south side of 10-Mile Road between US-131 and the City of Rockford. When completed, this park will have unique amenities including a tournament quality BMX bicycling track, rugged mountain biking trails, and an indoor archery range that will draw in visitors from all of West Michigan and beyond. Area residents will also enjoy two new soccer fields, basketball courts, and a sledding hill. Additionally, this park shares an entrance with the new Art Van Sports Complex that is being built next door by the West Michigan Sports Commission and will boast 8 tournament quality baseball/softball fields and Miracle Field, a custom-built rubber surface baseball facility that allows participants with special needs to enjoy the game.

Clearly a park of this quality needs a name to match. Plainfield Township is holding a contest to collect suggestions for a new name and logo for this park. The name should include "Plainfield" in it and the logo should try to incorporate some of the activities located within the park.

Contest Rules:

1. Entries may include a suggested name, logo, or both.
2. The winning name and logo entries will be awarded a \$250 prize each.
3. All suggestions become property of Plainfield Township, and no further compensation will be given for use of the name or logo by the Township.
4. Entries are due by February 28, 2014 at 4:30pm. Entries received after this time will not be considered.
5. Entries may be sent by email to contest@plainfieldchartertp.org or by mail or delivered in person to Plainfield Township Hall, 6161 Belmont Road, Belmont MI 49306.
6. The winning name and logo will be selected by the Plainfield Township Board of Trustees during a public meeting.
7. The Township reserves the right not to select any name or logo from the entries submitted.
8. Use of the winning name and logo by Plainfield Township shall not be restricted or prohibited by any existing trademark, copyright or other intellectual property right.

All questions regarding this contest should be directed to Cameron Van Wyngarden, Plainfield Township Superintendent at vanwyngardenc@plainfieldchartertp.org or (616) 364-8466.

Plainfield Township Board Goals and Objectives, 2014

<u>Categories</u>	<u>Score</u>
ECONOMIC DEVELOPMENT	32
PUBLIC SAFETY	31
COMMUNICATION	28
TOWNSHIP GOVERNANCE	22
COLLABORATION	22
QUALITY OF LIFE	21
TRANSPORTATION & INFRASTRUCTURE	19
<u>Sub-Category Ranking</u>	
<u>ECONOMIC DEVELOPMENT</u>	
Determine Township role in economic development	35
Action regarding floundering Plainfield Ave. Corridor Improvement Authority?	29
Encourage more industrial development?	28
Take proactive role in pushing redevelopment of commercial properties on Plfd. Ave.?	27
Join and actively participate in the GR and Rockford Chambers of Commerce?	24
Actively encourage more office development?	22
Consider more mixed-use development - residential intertwined with commercial & office?	20
Acquiring obsolete property to prepare it for redevelopment?	12
<u>PUBLIC SAFETY</u>	
Restructuring the Public Safety Committee	34
How should we handle EMS service for PCT?	30
How should we handle law enforcement for PCT?	30
Development of Fire Dept. development strategy	25
Township Hall security	22
Should PCT consider combined Public Safety department - officers both fire and police?	17
Should PCT consider consolidation of fire depts with other communities?	16
<u>COMMUNICATION</u>	
Methods, mechanics, and responsibility for press releases/public relations/name recognitions	31
Communication with residents	28
Monthly reports/reviews from Department Heads	23
Initiate the Township's use of social media	16

Plainfield Township Board Goals and Objectives, 2014

TOWNSHIP GOVERNANCE

Development of a strategic plan	31
Develop structured Capital Improvement Plan for next 3-5 years	28
Public involvement on committees	27
Fund Balance Policy	24
Review of Township policies	23
Creation of mission statement for PCT	22
Create Board Protocol Manual	20
Guidelines for public participation at public meetings	20
External evaluation of Township Depts.	20
Millage rate: status quo or additional dedicated public safety millage	20
Review of all ordinances	18
Guidelines for conducting public meetings	17
Review governance of PCT (committees vs. committee of the whole)	15

COLLABORATION

How can PCT better work with other municipalities to improve service or reduce costs?	27
How can PCT better work with business and non-profits to improve service or reduce cost?	23

QUALITY OF LIFE

Naming the 10 Mile park	31
What should priorities be for parks and public open space?	26
Ordinance Enforcement	25
Develop annual Township event to create pride and spirit for community	22
How to address quality of life issues for growing Senior Citizen segment of population	21
Should we do more to improve two library branches?	18

TRANSPORTATION & INFRASTRUCTURE

Ways to create visibility in Lansing on the CAP issue	27
Organize a committee to study water and sewer rates and connection fees	26
Funding for maintenance and improvement of PCT roads	18
How do we provide safe walking/biking routes for children?	17
Policy for additional and improvement of sidewalks and nonmotorized trails	16
How do we improve transportation options for those that can't or shouldn't drive?	16
Should PCT contribute general fund dollars to the North Kent Transit Authority?	16
Should we bring The Rapid system in to PCT?	15

Plainfield Township Board Goals and Objectives, 2014

Rank	Item	Score	Avg.
1	Determine Township role in economic development	35	5.0
2	Restructuring the Public Safety Committee	34	4.9
3	Development of a strategic plan	31	4.4
4	Methods, mechanics, and responsibility for press releases/public relations/name recognitions for PCT	31	4.4
5	Naming the 10 Mile park	31	4.4
6	How should we handle law enforcement for PCT?	30	4.3
7	How should we handle EMS service for PCT?	30	4.3
8	Action regarding floundering Plainfield Ave. Corridor Improvement Authority?	29	4.1
9	Communication with residents	28	4.0
10	Develop structured Capital Improvement Plan for next 3-5 years	28	4.0
11	Encourage more industrial development?	28	4.0
12	How can PCT better work with other municipalities to improve service or reduce costs?	27	3.9
13	Public involvement on committees	27	3.9
14	Take proactive role in pushing redevelopment of commercial properties on Plfd. Ave.?	27	3.9
15	Ways to create visibility in Lansing on the CAP issue	27	3.9
16	Organize a committee to study water and sewer rates and connection fees	26	3.7
17	What should priorities be for parks and public open space?	26	3.7
18	Development of Fire Dept. development strategy	25	3.6
19	Ordinance Enforcement	25	3.6
20	Fund Balance Policy	24	3.4
21	Join and actively participate in the GR and Rockford Chambers of Commerce?	24	3.4

Plainfield Township Board Goals and Objectives, 2014

Rank	Item	Score	Avg.
22	How can PCT better work with business and non-profits to improve service or reduce cost?	23	3.3
23	Monthly reports/reviews from Department Heads	23	3.3
24	Review of Township policies	23	3.3
25	Actively encourage more office development?	22	3.1
26	Creation of mission statement for PCT	22	3.1
27	Develop annual Township event to create pride and spirit for community	22	3.1
28	Township Hall security	22	3.1
29	How to address quality of life issues for growing Senior Citizen segment of population	21	3.0
30	Consider more mixed-use development - residential intertwined with commercial & office?	20	2.9
31	Create Board Protocol Manual	20	2.9
32	External evaluation of Township Depts.	20	2.9
33	Guidelines for public participation at public meetings	20	2.9
34	Millage rate: status quo or additional dedicated public safety millage	20	2.9
35	Funding for maintenance and improvement of PCT roads	18	2.6
36	Review of all ordinances	18	2.6
37	Should we do more to improve two library branches?	18	2.6
38	Guidelines for conducting public meetings	17	2.4
39	How do we provide safe walking/biking routes for children?	17	2.4
40	Should PCT consider combined Public Safety department - officers both fire and police?	17	2.4
41	How do we improve transportation options for those that can't or shouldn't drive?	16	2.3
42	Initiate the Township's use of social media	16	2.3

Plainfield Township Board Goals and Objectives, 2014

Rank	Item	Score	Avg.
43	Policy for additional and improvement of sidewalks and nonmotorized trails	16	2.3
44	Shoud PCT contribute general fund dollars to the North Kent Transit Authority?	16	2.3
45	Should PCT consider consolidation of fire depts with other communities?	16	2.3
46	Review governance of PCT (committees vs. committee of the whole)	15	2.1
47	Should we bring The Rapid system in to PCT?	15	2.1
48	Acquiring obsolete property to prepare it for redevelopment?	12	1.7

Memorandum

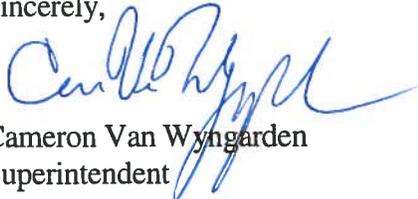
To: Plainfield Township Board
From: Cameron L. Van Wyngarden, Township Superintendent
Date: 1/16/2014
Re: Appointments to Kent County EMS Partnership Board

Board,

As you are aware, Plainfield Township has recently agreed to join the newly formed Kent County EMS Partnership. Our next step is to appoint two representatives to the governing board of this new entity. To date, each participating community has appointed one staff person (typically the City Manager) and one elected official. I would propose we do the same. Since I have received interest from multiple board members, I'll leave it to you to work out who the elected official should be appointed, and I request that I be appointed for the other position.

According to the EMS Partnership bylaws, the terms shall be 4 years, but staggered so that each community makes an appointment every other year. To start, one term will end on June 20, 2015 and the other will end on June 30, 2017. Each member shall serve at the pleasure of the appointing governing body and may be removed at any time by the appointing governing body, with or without reason.

Sincerely,



Cameron Van Wyngarden
Superintendent

"FYI"

PUBLIC SAFETY ADVISORY COMMITTEE
(As adopted by the Township Board – January 13, 2014)

PURPOSE: The Public Safety Advisory Committee (the “Committee”), consisting of up to seven citizen members who are residents of Plainfield Township and up to three members of the Township Board, is an advisory committee and shall meet as needed but not less frequently than twice annually. Meetings may be scheduled by the Chair of the Committee or the Township Superintendent. The Committee will consider issues concerning fire protection, rescue, emergency medical services, and police services (collectively “Public Safety”) as they relate to the needs of the Plainfield Township community. It is not the purpose or function of the Committee to commit Plainfield Township to the expenditure of funds, to execute any documents binding the Township, or to direct the activities of Township employees.

Working with the Township Superintendent, the Committee may consider matters related to Public Safety and advise and report to the Township Board on such matters, including, but not limited to the following:

- Review and comment upon the effectiveness, quality and quantity of Public Safety services being provided in Plainfield Township and the satisfaction of Township residents with these services. The Committee may make recommendations to the Township Board related to changes in levels of Public Safety services.
- Recommend Public Safety related policy and ordinance changes to the Township Board.
- Review recommendations of the Township Superintendent concerning new and/or expanded programs and cooperative efforts involving other public and private entities.
- Receive, review and comment upon requests for input and/or recommendations from the Township Board concerning Public Safety services provided in or by Plainfield Township.
- If the Committee contemplates requesting additional funding for expanded programs and activities, such requests should be submitted to the Township Superintendent no later than July 1 of the year prior to the calendar year in which such funding might be used.
- Other matters as the Township Board may deem appropriate.

Minutes shall be kept and shall be delivered to the Township Clerk for transmittal to the Township Board and for filing. All meetings shall be posted and are open to the public.

The Township Board will endeavor to select citizens to serve on the Committee from different geographic areas of Plainfield Township, and will use other criteria to bring about a diversity of representation and experience with Public Safety. The Board shall attempt to include Township residents with first-hand experience in Public Safety service, except that no current employee of Plainfield Township nor any employee or representative of any contracted service provider shall serve on the Committee. The terms of Committee members shall be three (3) years, except that

the terms of Board members shall be one (1) year, and shall be subject to relevant Board policies concerning committees. The initial terms of the seven citizen members appointed after December 31, 2013 shall be staggered in a manner recommended by the Township Superintendent and approved by the Township Board.

The Township Superintendent shall serve as a non-voting ex-officio member of the Committee. The Township Fire Chief (or his representative), and a representative from each contracted Public Safety service provider shall serve as staff to the Committee and shall provide such assistance to the Committee as may reasonably be required or requested, subject to the oversight and direction of the Township Superintendent. The Township Superintendent shall be responsible for establishing the agenda for the meetings of the Committee.