



CHARTER TOWNSHIP OF PLAINFIELD  
KENT COUNTY, MICHIGAN  
6161 BELMONT AVENUE NE; BELMONT, MICHIGAN 49306

REGULAR BOARD MEETING  
APRIL 7, 2014

Regular Board Meeting – 7:00 P.M.

1. Call to order
2. Invocation – TBD
3. Pledge of Allegiance – Jay Spencer
4. Public comments\*
5. Review Consent Agenda
  - a. Approve the March 17, 2014 regular meeting minutes
  - b. Approve the request from American Legion Post 47 for a Special Liquor License for outdoor events which will take place on May 17, May 26, June 14, July 26, August 23, September 1 and September 20, 2014
  - c. Approve the Accounts Payable in the amount of \$2,800,969.26
6. Approval of Agenda, including the Consent Agenda and Accounts Payable
7. Presentation
  - a. Acting Assessor Teresa Zimmerman to present an overview of the Assessing Department and the results of the March Board of Review
8. Public Hearings
  - a. Public hearing on the proposed Liquor Licensing Ordinance
    - i. Consider adopting the Liquor Licensing Ordinance
9. Old Business
  - a. None
10. New Business
  - a. Consider the recommendation from the Parks & Recreation Committee to award the Plainfield Charter Township Parks & Recreation 5-Year Master Plan project to Landscape Architects Planners totaling \$19,857, plus survey costs if applicable
  - b. Approve awarding the contract for the installation of an irrigation system at the 10 Mile Park Soccer Fields to Shoreline Irrigation totaling \$20,250.00
  - c. Consider the recommendation for Superintendent Van Wyngarden to appoint Teresa Zimmerman as the Township Assessor
  - d. Consider contract with Central Interconnect for purchase of IP Edge App Server (Voicemail) and supporting services.
  - e. Consider the proposed changes to the Personnel Committee description
11. Board discussions
  - a. None
12. Superintendent's comments
13. Board members' comments
14. Adjournment

**\*Citizens' comments** – In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, an opportunity to comment on individual agenda items will be offered by the Chairman as they are presented.



CHARTER TOWNSHIP OF PLAINFIELD  
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REGULAR BOARD MEETING  
 MARCH 17, 2014

**DRAFT**

**Regular Board Meeting – 7:00 p.m.**

1. The regular meeting of the Plainfield Charter Township Board was called to order at 7:00 p.m. by Supervisor Jay Spencer. Members present were: Supervisor Jay Spencer, Clerk Ruth Ann Karnes, Treasurer Bill Brinkman, Trustees Dave Grant, Vic Matthews, Dale Pomeroy and Jon Rathbun. Also present was Superintendent Cameron Van Wyngarden.
2. The invocation was led by Rathbun.
3. The Pledge of Allegiance was led by Grant.
4. There were two public comments.
5. The consent agenda was reviewed and changes were made. Item 5d moved to 10b. Item 10a moved to 5j.
  - a. Approve the March 3, 2014 special meeting minutes
  - b. Approve the March 3, 2014 regular meeting minutes
  - c. Approve the appointment of Deputy Assessor Teresa Zimmerman to serve as the Acting Assessor
  - d. Approve the authorization to enter into a contract with Dixon Engineering to provide engineering and inspection services to the 5 Mile Ground Reservoir and Kroes Elevated Spheroid totaling \$15,618.00
  - e. Approve the proposal from West Michigan Tree Services for tree removal at the Plainfield Cemetery totaling \$17,753.00 as recommended by the Cemetery Advisory Committee
  - f. Approve the recommendation from Supervisor Spencer, and supported by the Historical Preservation Committee, to reappoint LeRoy Benson, Leona Benson, Sue Irvine, Donna Briggs and Sharon Wells for a three year term
  - g. Receive the Fire Department, Building, Ordinance Enforcement, Investment, Passport, and Financial reports for February 2014
  - h. Receive the 2014 annual reports from the North Kent Sewer Authority and the Historical Preservation Committee
  - i. Approve the Accounts Payable in the amount of \$786,617.91
  - j. Consider the request from Rogueview Community TV for the purchase of editing and organizational equipment, estimated at \$4,989.87, using PEG fees
6. Brinkman moved, with support by Grant, to approve the agenda (including the revised consent agenda and Accounts Payable in the amount of \$786,617.91). Ayes: Brinkman, Grant, Matthews, Spencer, Karnes, Rathbun and Pomeroy. Nays: 0. Motion carried.
7. Public Hearing
  - a. There were no comments from the public during the public hearing for an IFT request from Preferred Tool & Die Company, Inc. for a 3 year abatement on personal property totaling \$664,685.00 with a possible 5 year extension.
  - b. Matthews moved, with support by Pomeroy, to adopt a resolution approving the IFT application from Preferred Tool & Die Company, Inc. on personal property totaling \$664,685.00. Ayes: Brinkman, Grant, Matthews, Spencer, Karnes, Rathbun and Pomeroy. Nays: 0. Motion carried.

8. Members of the Kent County Sheriff's Department presented the crime statistical reporting data that is now available to the Township. Chief Deputy Michelle Young introduced project manager Lieutenant Steve Chanter and crime analyst Jason Cramer. They provided examples of reports and data analysis the Township can expect to receive on a regular basis going forward and answered questions from Board members.
9. Old Business
  - a. Karnes moved, with support by Grant, to designate up to 30 minutes at the beginning of each regular Board meeting for discussion of consent agenda items. Regular Board meetings will continue to start at 7:00 p.m. Ayes: 7. Nays: 0. Motion carried.
10. New Business
  - a. Matthews moved, with support by Pomeroy, to approve the recommendation of the Budget & Finance Committee to amend the budget to include \$15,000 for the Schrems West Michigan Trout Unlimited river quality improvement projects in the Rogue River watershed as presented on February 18, 2014. Ayes: Brinkman, Grant, Matthews, Spencer, Rathbun and Pomeroy. Nays: Karnes. Motion carried.
  - b. Grant moved, with support by Rathbun, to authorize the Supervisor or Superintendent to enter into a contract with Schrems West Michigan Trout Unlimited for the expenditure of \$15,000 for river quality improvement projects in the Rogue River watershed as presented on February 18, 2014. Ayes: Brinkman, Grant, Spencer, Rathbun and Pomeroy. Nays: Karnes and Matthews. Motion carried.
11. There were no Board discussions.
12. Van Wyngarden had no comments.
13. Board members shared comments.
14. The meeting adjourned at 10:26 p.m.

\_\_\_\_\_  
 Ruth Ann Karnes  
 Plainfield Charter Township Clerk

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Jay D. Spencer  
 Plainfield Charter Township Supervisor

\_\_\_\_\_  
 Date

**CERTIFICATION**

The undersigned, as the duly elected and acting clerk of the township, hereby certifies that the foregoing is a true and accurate copy of the regular meeting minutes of March 17, 2014 as approved by the Township Board of Plainfield Charter Township, at which a quorum was present.

\_\_\_\_\_  
 Plainfield Charter Township Clerk

\_\_\_\_\_  
 Date

5b



Michigan Department of Licensing and Regulatory Affairs  
Liquor Control Commission (MLCC)  
7150 Harris Drive, P.O. Box 30005 - Lansing, Michigan 48909-7505  
Toll Free (866) 813-0011 • www.michigan.gov/lcc

**Part I**

**Application for Special License for Sale of Beer and Wine Only or Beer, Wine and Spirits for Consumption on the Premises**

1. Application for  Wine Auction  Beer & Wine Only  Beer, Wine & Spirits

2. Has your organization previously received a special license?  Yes  No

3. When was your organization formed? (mm/dd/yyyy): 09/29/1932

**4. Applicant and Contact Information**

Name of applicant organization American Legion Post 47

Street Address, City, State, Zip Code 3811 West River Dr. NE Comstock Park, Mich. 49321

Contact name John Schaap Phone number 1-616-784-6280

E-mail address American.47@comcast.net Fax number None

Provide a name and address of where the special license should be mailed, if not to the organization address listed above:  
Same as Above

**5. Event Information - Attach a copy of your resolution or minutes from the meeting for your application to be considered**

Event date(s) and the hours of operation for each:  
05/17/2014, 05/26/2014, 06/14/2014, 07/26/2014, 08/23/2-14, 09/01/2014, & 09/20/2014 12:00 pm - 2:00 am each

Describe the type of event(s) being held for each date requested:  
Open to the Public  
Open to Public

Location Name: American Legion Post 47

Street Address: 3811 West River Dr. NE

This location is in the (city, incorporated village or township) of: Comstock Park County of: Kent

Is this event for a Millionaire Party?  Yes  No

If yes, have you obtained a Millionaire party license from the Michigan Gaming Control Board?  Yes  No

Will this event be held outdoors?  Yes  No

What are the dimensions of the proposed total area (indoor or outdoor)? \_\_\_\_\_ feet by \_\_\_\_\_ feet.

What is the type and height of the barrier that will be used to enclose the area?  
Fencing, Five Feet in Height

Describe the type of security that will be used for the event(s) and how they will be utilized to secure and monitor to prevent sales to minors and sales to visibly intoxicated persons.  
Members at the entrance will be used to ensure all are of age.

All liquor sales inside

In addition to the questions above it is your responsibility to submit a clear/legible diagram that contains the dimensions of the area, and how it will be contained and secured.



**Part I - Continued**

**Application for Special License for Sale of Beer and Wine Only or Beer, Wine and Spirits for Consumption on the Premises**

All applicants - We certify that all profits derived from the sale of beer, wine and/or spirits will go to the organization and not to any individual. We further certify that the statements made are true. We further agree to abide by all provisions of the Liquor Control Code and Administrative Rules; that any license issued by the Commission is a contract subject to suspension or revocation by the MLCC, that there shall be no liability on the part of the State of Michigan, the MLCC, or any of its officers or employees by reason of such suspension or revocation, and that the granting of the license does not create a vested right.

President (Print and sign name) John Schaap John Schaap  
 Home address, city, state, zip code 2167 Audrey, Grand Rapids, MI. 49525

Witness (Print and sign name) LARRY CROW Larry Crow  
 \*\*\*Notary and Witness must be two separate people\*\*\*

Notary (Print and sign name) Susan H. Howell Susan H. Howell Date 3/25/14  
 Notary public, State of Michigan, County of Kent  
 My commission expires 05/05/2020 Acting in the County of Kent

Secretary (Print and sign name) Scott Boogaard Scott Boogaard  
 Home address, city, state, zip code 13411 Thistle Dune NE Stockport MI 49341

Witness (Print and sign name) \_\_\_\_\_  
 \*\*\*Notary and Witness must be two separate people\*\*\*

Notary (Print and sign name) Susan H. Howell Susan H. Howell Date 3/25/14  
 Notary public, State of Michigan, County of Kent  
 My commission expires 05/05/2020 Acting in the County of Kent

**6. Church or School**

Is the proposed location within 500 feet of a church or school?  Yes  No

**I, the authorized representative of the named church and/or school, state that we have no objection to the issuance of a special license to the applicant organization at the location entered on the resolution.**

Name of of church and/or school: \_\_\_\_\_  
 Name of clergy member or superintendent: \_\_\_\_\_  
 Street Address, City/Village/Township, Zip Code: \_\_\_\_\_  
 Phone number: \_\_\_\_\_ Email address: \_\_\_\_\_  
 Signature and date of the authorized church clergy member and/or school superintendent: (Attach additional sheets if necessary)

**Please Note: The Commission has the sole and only right to grant or deny this application**



Michigan Department of Licensing and Regulatory Affairs  
 Liquor Control Commission (MLCC)  
 7150 Harris Drive, P.O. Box 30005 - Lansing, Michigan 48909-7505  
 Toll Free (866) 813-0011 • [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

**Part I - Continued**

**Application for Special License for Sale of Beer and Wine Only or Beer, Wine and Spirits for Consumption on the Premises**

**7. Military Installation**

Is the proposed location at a military installation or a facility operated by the military?  Yes  No

If you answered "yes," you must also complete and submit the local government resolution in Part III of this application package.

Military Agreement Number: \_\_\_\_\_

We understand the granting of this license and operation under such license are subject to all regulations of the Department of Military Affairs, the provisions of the Liquor Control Code and MLCC Administrative Rules

**8. Sunday Sales**

Will this event be held on a Sunday?  Yes  No

If you answered "yes," section 1113, being MCL 436.2113(2), requires that proceeds received from the sale of food and other goods and services will exceed 50% of the total gross receipts on your event date.

Will your event commence prior to noon?  Yes  No

If yes, verify that your local unit of government allows early morning sales of alcohol on Sundays and enclose \$160.00

Will your event include the sale of spirits?  Yes  No

If yes, verify that your local unit of government allows sales of spirits on Sundays

**9. Police Approval - The agency with primary jurisdiction where the event is held must complete this section**

I certify that I have investigated the application of this organization for a Special License for the sale of beer and wine or beer, wine and spirits for consumption on the premises and approve the issuance of a license by the Michigan Liquor Control Commission.

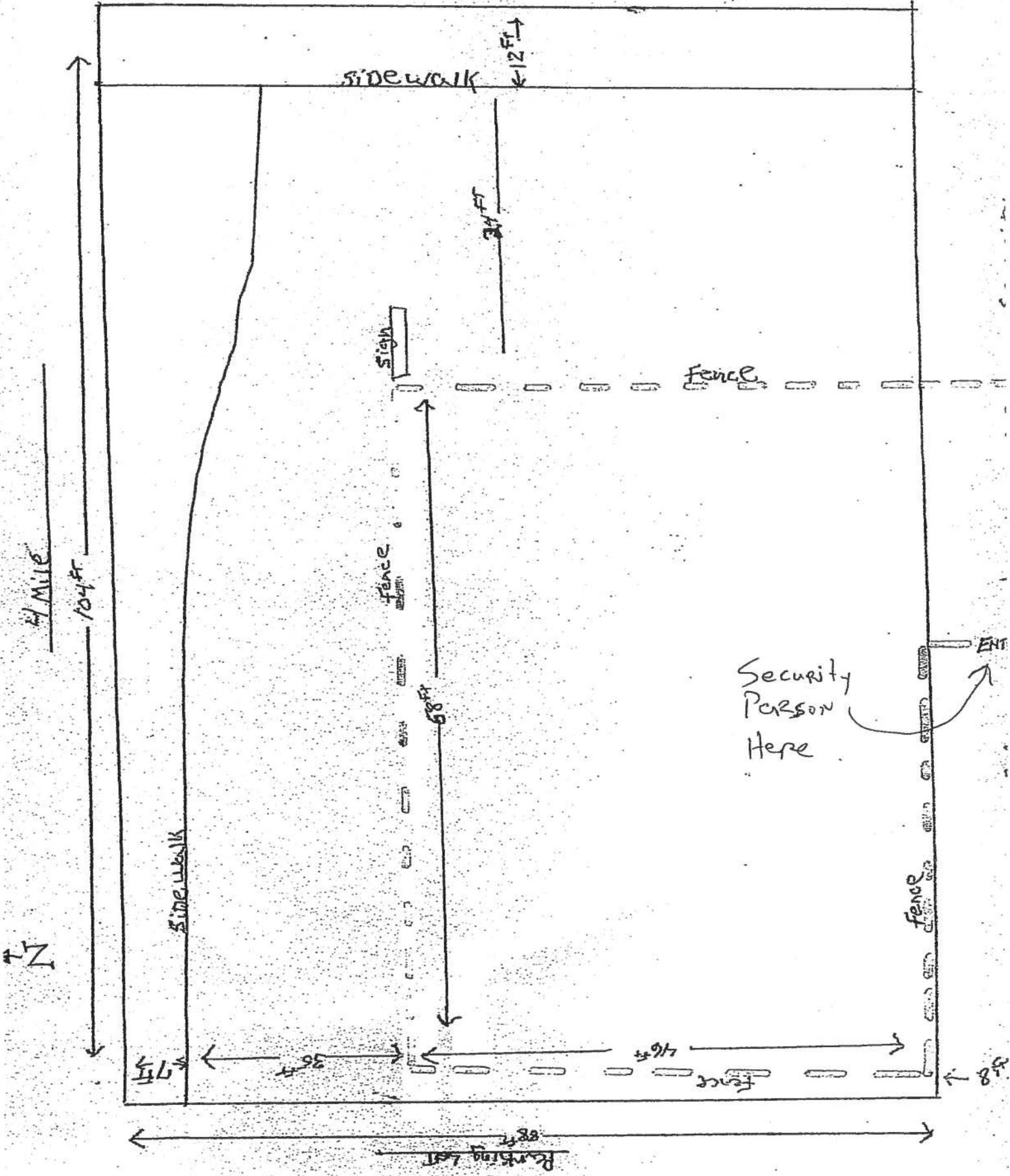
Name of law enforcement agency \_\_\_\_\_

Name and title of approving officer (please print): \_\_\_\_\_

Signature and date of approving officer: \_\_\_\_\_

Phone number and e-mail of approving officer: \_\_\_\_\_

WEST RIVER DR.





Michigan Department of Licensing and Regulatory Affairs  
 Liquor Control Commission (MLCC)  
 7150 Harris Drive, P.O. Box 30005 - Lansing, Michigan 48909-7505  
 Toll Free (866) 813-0011 • [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

**Local Legislative Body Resolution for Special Licenses on Military Installations Only**

[Authorized by MCL 436.1519]

**PART III**

At a \_\_\_\_\_ meeting of the \_\_\_\_\_  
(regular or special) (township board, city or village council)

called to order by \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_  
(date) (time)

the following resolution was offered.

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the application from \_\_\_\_\_  
(name of organization)

It is the consensus of this body that the application be \_\_\_\_\_ for issuance.  
(recommended or not recommended)

**Approval**

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of a resolution offered and adopted by the \_\_\_\_\_

at a \_\_\_\_\_ meeting held on \_\_\_\_\_  
(regular or special) (date)

Print and sign name of clerk: \_\_\_\_\_

Street Address, City, Zip Code: \_\_\_\_\_

Phone number and e-mail address: \_\_\_\_\_

Vendor	Check#	Invoice No.	Description	Amount	GL Account
ACCIDENT FUND	72105	WC13.14FINALPMT	2013/14 WC Premium Final Installment	2,919.00	101-336-837-000
ACCIDENT FUND	72105	WC13.14FINALPMT	2013/14 WC Premium Final Installment	13,244.25	101-850-910-000
ACCIDENT FUND	72105	WC13.14FINALPMT	2013/14 WC Premium Final Installment	224.00	542-371-837-000
ACCIDENT FUND	72105	WC13.14FINALPMT	2013/14 WC Premium Final Installment	6,062.00	591-850-910-000
<b>ACCIDENT FUND Total</b>				<b>22,449.25</b>	
ACTION CHEMICAL	0	300053	Univ.Roll PT Disp=B&G	40.50	101-265-931-003
ACTION CHEMICAL	0	300053	Cfold Cabinet=Plfd Library	52.20	101-790-931-000
<b>ACTION CHEMICAL Total</b>				<b>92.70</b>	
ADVANCE NEWSPAPERS	0	4765535	Ad=Utility Billing Clerk position	267.59	101-201-830-000
ADVANCE NEWSPAPERS	0	4765845	Ad=Board Meeting 12/13	108.90	101-215-900-000
ADVANCE NEWSPAPERS	0	4775039	Ad=CDBG 2014	191.50	101-215-900-000
ADVANCE NEWSPAPERS	0	4783291	Ad=Board of Review	227.80	101-215-900-000
ADVANCE NEWSPAPERS	0	4783566	Ad=Board Meeting	108.90	101-215-900-000
ADVANCE NEWSPAPERS	0	4785525	Ad=Board of Review	227.80	101-215-900-000
ADVANCE NEWSPAPERS	0	4789442	Ad=Board of Review	94.70	101-215-900-000
ADVANCE NEWSPAPERS	0	4789442	Ad=Board of Review	169.40	101-215-900-000
ADVANCE NEWSPAPERS	0	4789446	Ad=Publ.Hearing/Pref.Tool & Die IFT	227.80	101-215-900-000
ADVANCE NEWSPAPERS	0	4791394	Ad=Board Meeting Minutes 2/14	108.90	101-215-900-000
<b>ADVANCE NEWSPAPERS Total</b>				<b>1,733.29</b>	
AIRGAS USA	0	9023405216	Propane for forklift=Wtr Dist.	93.73	591-538-745-000
AIRGAS USA	0	9023497439	Oxygen for welding=Wtr Dist.	26.93	591-538-745-000
<b>AIRGAS USA Total</b>				<b>120.66</b>	
ALEXANDER CHEMICAL A CARUS	0	SCL10003978	Credit=Deposit Refund 2000lb Chlorine Cyl	(750.00)	591-537-741-000
ALEXANDER CHEMICAL A CARUS	0	SLS10015856	Chlorine-1000lb Cyl & Deposit	1,649.00	591-537-741-000
<b>ALEXANDER CHEMICAL A CARUS COMPANY Total</b>				<b>899.00</b>	
ALPHA-TRAN ENGINEERING CO	0	5222	Improvements to SCADA system=Wtr Pl.	4,010.00	591-537-941-000
<b>ALPHA-TRAN ENGINEERING CO Total</b>				<b>4,010.00</b>	
ANDY J. EGAN CO.	0	314045	Repair broken heater=Childsdales Pump Station	420.09	591-537-935-000
ANDY J. EGAN CO.	0	314807	Trouble heaters not working=Wtr Pl.	1,521.47	591-537-921-000
<b>ANDY J. EGAN CO. Total</b>				<b>1,941.56</b>	
ANYTIME FITNESS	0	14-Feb	Monthly gym membership=Fire St#3	152.00	101-336-830-000
<b>ANYTIME FITNESS Total</b>				<b>152.00</b>	
AT&T MOBILITY	0	84275344911	Monthly High Speed Internet=Comm.Ctr	70.00	101-795-830-000
AT&T MOBILITY	0	X02092014	Monthly Wifi=Handheld GPS Unit	61.32	591-530-851-000
<b>AT&amp;T MOBILITY Total</b>				<b>131.32</b>	
AWWA	0	7000744414	Standard Revisions Update=Wtr Pl.	635.00	591-537-865-000
AWWA	0	7000759987	Membership renewal=Tim Clement	72.00	591-537-956-000
<b>AWWA Total</b>				<b>707.00</b>	
BENISTAR/HARTFORD	0	4012014	Retiree Health Insurance Premiums	5,085.91	101-850-717-000
BENISTAR/HARTFORD	0	4012014	Retiree Health Insurance Premiums	1,566.80	542-371-717-000
BENISTAR/HARTFORD	0	4012014	Retiree Health Insurance Premiums	2,741.90	591-850-717-000
<b>BENISTAR/HARTFORD Total</b>				<b>9,394.61</b>	<b>X</b>
BLACKBURN MANUFACTURING	0	457333	Water line marking flags(2000)=Wtr Dist.	178.58	591-538-745-000
<b>BLACKBURN MANUFACTURING CO. Total</b>				<b>178.58</b>	
BREATHING AIR SYSTEMS DIV	0	1036629	Regulator repair kit=Fire	57.15	101-336-932-000
<b>BREATHING AIR SYSTEMS DIV Total</b>				<b>57.15</b>	
CENTRON DATA SERVICES INC.	0	1-982	Statement stock for internally printed tax bills	380.09	101-253-831-000
<b>CENTRON DATA SERVICES INC. Total</b>				<b>380.09</b>	
CHAR'S HALL OF FLORAL DESIGN	72106	3172014	Downpayment for 20 hanging baskets=CPDDA	1,300.00	250-448-831-000
<b>CHAR'S HALL OF FLORAL DESIGN Total</b>				<b>1,300.00</b>	
CHEMTRADE CHEMICALS US LLC	0	90633761	Alum Sulfate Liq Iron Fee Bulk(10.85TN)	4,889.26	591-537-741-000
<b>CHEMTRADE CHEMICALS US LLC Total</b>				<b>4,889.26</b>	
COMCAST	0	14-Feb	Monthly HD Cable Service=Fire St#1	10.48	101-336-830-000
<b>COMCAST Total</b>				<b>10.48</b>	
COMSTOCK PARK PUBLIC SCHO	0	MAR2014DPP	Mar'14 Delq.Pers.Prop.Collections	2,117.58	701-000-217-000
<b>COMSTOCK PARK PUBLIC SCHOOL Total</b>				<b>2,117.58</b>	
CONSUMERS ENERGY	0	Mar-14	3830 CORDES = 281	45.40	591-537-920-000
CONSUMERS ENERGY	0	Mar-14	691 NETHERFIELD STREET = 989	34.27	591-537-920-000
CONSUMERS ENERGY	0	Mar-14	950 BUTH DRIVE = 605	2,251.78	591-537-920-000
CONSUMERS ENERGY	0	Mar-14	2650 5 MILE ROAD = 198	2,885.81	101-790-920-000
CONSUMERS ENERGY	0	Mar-14	2755 ROCKHILL DRIVE = 804	178.53	591-537-920-000
CONSUMERS ENERGY	0	Mar-14	2898 10 MILE ROAD = 100	65.64	591-537-920-000
CONSUMERS ENERGY	0	Mar-14	2948 5 MILE ROAD = 052	940.36	591-537-920-000
CONSUMERS ENERGY	0	Mar-14	3277 INDIAN DRIVE = 722	173.05	101-751-920-000
CONSUMERS ENERGY	0	Mar-14	3350 5 MILE ROAD = 689	37.52	591-537-920-000
CONSUMERS ENERGY	0	Mar-14	3384 5 MILE ROAD = 820	33.89	101-336-889-000
CONSUMERS ENERGY	0	Mar-14	3650 VERSLUIS PARK = 216	474.43	101-751-920-000
CONSUMERS ENERGY	0	Mar-14	3670 VERSLUIS PARK = 022	699.27	591-537-920-000
CONSUMERS ENERGY	0	Mar-14	3733 7 MILE ROAD = 896	37.52	101-336-889-000
CONSUMERS ENERGY	0	Mar-14	3815 EAST BELTLINE AVE = 799	227.46	591-537-920-000
CONSUMERS ENERGY	0	Mar-14	3865 WEST RIVER DRIVE = 628	58.25	250-448-920-000

## AP Check Proof List

Vendor	Check#	Invoice No.	Description	Amount	GL Account
CONSUMERS ENERGY	0	Mar-14	3939 WEST RIVER DRIVE = 039	431.93	101-791-920-000
CONSUMERS ENERGY	0	Mar-14	3943 WEST RIVER DRIVE = 278	69.01	101-791-920-000
CONSUMERS ENERGY	0	Mar-14	3958 WEST RIVER DRIVE = 526	319.73	250-448-920-000
CONSUMERS ENERGY	0	Mar-14	4343 PLAINFIELD AVE = 192	2,084.57	101-336-920-000
CONSUMERS ENERGY	0	Mar-14	4383 PLAINFIELD AVE = 598	240.42	101-336-920-000
CONSUMERS ENERGY	0	Mar-14	5220 WOODFIELD CT = 007	15,657.22	591-537-920-000
CONSUMERS ENERGY	0	Mar-14	5255 GRAND RIVER DRIVE = 929	791.90	101-795-920-000
CONSUMERS ENERGY	0	Mar-14	5396 NORTHLAND DRIVE = 174	23.52	101-751-920-000
CONSUMERS ENERGY	0	Mar-14	5747 BELMONT AVE = 126	26.37	101-751-920-000
CONSUMERS ENERGY	0	Mar-14	6145 BELMONT AVE = 847	748.00	101-336-920-000
CONSUMERS ENERGY	0	Mar-14	6161 BELMONT AVE = 653	1,517.35	101-265-920-002
CONSUMERS ENERGY	0	Mar-14	4388 KROES STREET = 332	48.91	591-537-920-000
CONSUMERS ENERGY	0	Mar-14	4455 CHANDY DRIVE = 754	201.69	591-537-920-000
CONSUMERS ENERGY	0	Mar-14	5205 PLAINFIELD AVE = 295	127.19	101-265-920-003
CONSUMERS ENERGY	0	Mar-14	5205 PLAINFIELD AVE = 600	436.97	101-265-920-003
CONSUMERS ENERGY	0	Mar-14	6361 PACKER DRIVE = 581	23.52	101-276-920-000
CONSUMERS ENERGY	0	Mar-14	6440 WEST RIVER DRIVE = 524	47.10	101-803-920-000
CONSUMERS ENERGY	0	Mar-14	6758 KUTTSHILL DRIVE = 649	244.63	591-537-920-000
CONSUMERS ENERGY	0	Mar-14	7500 PINE ISLAND DRIVE = 185	158.93	591-537-920-000
CONSUMERS ENERGY	0	Mar-14	7921 BELMONT AVE = 755	34.79	101-336-889-000
CONSUMERS ENERGY	0	Mar-14	8289 CHILDSDALE AVE = 975	344.71	591-537-920-000
CONSUMERS ENERGY	0	Mar-14	8397 BELMONT AVE = 979	25.08	101-265-920-002
CONSUMERS ENERGY	0	Mar-14	5195 PLAINFIELD= 034	1,442.65	591-538-920-000
CONSUMERS ENERGY	0	Mar-14	3943 W RIVER/STLT= 875	66.79	101-791-920-000
CONSUMERS ENERGY	0	Mar-14	3970 WEST RIVER-WPT = 384	394.23	250-448-920-000
CONSUMERS ENERGY	0	Mar-14	4305 5 MILE RD NW = 537	37.00	591-537-920-000
<b>CONSUMERS ENERGY Total</b>				33,687.39	
CORRECT MECHANICAL SVCS	0	12545	Repl.emer.shut off gas valve in kitchen=Fire St#3	522.77	101-336-931-000
CORRECT MECHANICAL SVCS	0	12546	Troubleshoot living qtrs too cold=Fire St#1	150.00	101-336-931-000
<b>CORRECT MECHANICAL SVCS Total</b>				672.77	
CUNNINGHAM COMMUNICATC	0	14020106147	Monthly answering service=Wtr Dist.	93.20	591-530-830-000
<b>CUNNINGHAM COMMUNICATIONS Total</b>				93.20	
CUSTOM CLEANING COMPANY	0	210	Mar'14 weekly cleaning=Town hall	1,033.33	101-265-830-002
CUSTOM CLEANING COMPANY	0	210	Mar'14 weekly cleaning=Plfd Library	1,658.33	101-790-830-000
<b>CUSTOM CLEANING COMPANY Total</b>				2,691.66	
DENCO DISTRIBUTING	0	17194	Flat washer zinc=B&G	18.84	101-265-932-000
DENCO DISTRIBUTING	0	17195	AA batteries(72)=Wtr Dist.	47.52	591-538-745-000
<b>DENCO DISTRIBUTING Total</b>				66.36	
DIXON ENGINEERING	0	14-7473	Prep of specifications=Kroes & 5 Mile Tanks	1,800.00	591-537-970-000
<b>DIXON ENGINEERING Total</b>				1,800.00	
DTE ENERGY	0	Mar-14	3939 WEST RIVER DRIVE = 041	385.77	101-791-920-000
DTE ENERGY	0	Mar-14	4343 PLAINFIELD AVE = 042	2,378.69	101-336-920-000
DTE ENERGY	0	Mar-14	4383 PLAINFIELD AVE = 026	1,097.26	101-336-920-000
DTE ENERGY	0	Mar-14	5205 PLAINFIELD AVE = 018	1,903.52	101-265-920-003
DTE ENERGY	0	Mar-14	5220 WOODFIELD COURT = 014	26.87	591-537-921-000
DTE ENERGY	0	Mar-14	5220 WOODFIELD COURT = 016	1,653.31	591-537-921-000
DTE ENERGY	0	Mar-14	5220 WOODFIELD COURT = 039	26.87	591-537-921-000
DTE ENERGY	0	Mar-14	5255 GRAND RIVER DRIVE = 012	1,022.69	101-795-920-000
DTE ENERGY	0	Mar-14	6145 BELMONT AVE = 028	1,657.09	101-336-920-000
DTE ENERGY	0	Mar-14	6161 BELMONT AVE = 025	2,759.08	101-265-920-002
DTE ENERGY	0	Mar-14	6440 WEST RIVER DRIVE = 016	284.67	101-803-920-000
DTE ENERGY	0	Mar-14	6758 KUTTSHILL DRIVE = 047	151.98	591-537-921-000
DTE ENERGY	0	Mar-14	8289 CHILDSDALE AVE = 034	279.62	591-537-921-000
DTE ENERGY	0	Mar-14	5195 PLAINFIELD AVE = 059	3,858.53	591-538-920-000
DTE ENERGY	0	Mar-14	3350 5 MILE ROAD NE = 088	27.62	591-537-921-000
DTE ENERGY	0	Mar-14	950 BUTH DRIVE = 062	127.41	591-537-921-000
DTE ENERGY	0	Mar-14	2650 5 MILE ROAD = 019	1,168.02	101-790-920-000
DTE ENERGY	0	Mar-14	2755 ROCKHILL DRIVE = 013	313.73	591-537-921-000
DTE ENERGY	0	Mar-14	2948 5 MILE ROAD = 021	248.47	591-537-921-000
DTE ENERGY	0	Mar-14	4388 KROES ST = 096	34.50	591-537-921-000
DTE ENERGY	0	Mar-14	3805 E BELTLINE AVE = 112	27.62	591-537-921-000
DTE ENERGY	0	Mar-14	7500 PINE ISLAND DR = 104	26.87	591-537-921-000
DTE ENERGY	0	Mar-14	4305 5 MILE RD NE = 082	52.19	591-537-921-000
DTE ENERGY	0	4.63473E+11	Gas disconnects=4646 Abrigador/4337 Willow	1,440.00	101-295-840-002
<b>DTE ENERGY Total</b>				20,952.38	
EDM PUBLISHERS	0	SUBSCRIPTION	Subscription=Fire Chief Law	99.00	101-336-865-000
<b>EDM PUBLISHERS Total</b>				99.00	
EMERGENCY MEDICAL PRODUC	0	1633879	Physio Control Quick Combo Redi-Pack-Exam gloves-Glucose-Blanket	372.93	101-336-775-000
<b>EMERGENCY MEDICAL PRODUCTS INC. Total</b>				372.93	
ENVIRONMENTAL RESOURCE AS	0	710082	PotableWatR Coliform Microbe=DEQ test	289.84	591-537-742-000
<b>ENVIRONMENTAL RESOURCE ASSOC. Total</b>				289.84	

## AP Check Proof List

Vendor	Check#	Invoice No.	Description	Amount	GL Account
ETNA SUPPLY COMPANY		0 5100998283.001	Gate valves for hydrant meters(6)	227.03	591-538-937-000
ETNA SUPPLY COMPANY		0 5100999043.001	2pk heavy duty ratchet tie down(2)=Wtr Dist.	20.00	591-538-940-000
ETNA SUPPLY COMPANY		0 5101011002.001	2pk heavy duty ratchet tie down=Wtr Dist.	10.00	591-538-940-000
<b>ETNA SUPPLY COMPANY Total</b>				257.03	
Exit 76 Corporation		0 276-1407401	Fuel purchases 3/1-3/15/14=Fire	1,845.48	101-336-748-000
Exit 76 Corporation		0 279-1407401	Fuel purchases 3/1-3/15/14=B&G	1,003.12	101-265-748-000
Exit 76 Corporation		0 279-1407401	Fuel purchases 3/1-3/15/14=R.Solle	41.28	591-538-748-000
Exit 76 Corporation		0 280-1407401	Fuel purchases 3/1-3/15/14=Wtr Dist.	887.41	591-538-748-000
Exit 76 Corporation		0 280-1407401	Fuel purchases 3/1-3/15/14=Wtr Pl.	137.34	591-537-748-000
Exit 76 Corporation		0 281-1407401	Fuel purchases 3/1-3/15/14=Bldg Insp.	55.00	542-371-748-000
<b>Exit 76 Corporation Total</b>				3,969.63	
FAMILY FARM & HOME		0 H43366	Kevlar V belts-Spark plugs-Pulley=B&G	61.63	101-265-932-000
FAMILY FARM & HOME		0 H43379	Kevlar V belts=B&G	1.30	101-265-932-000
FAMILY FARM & HOME		0 H44975	Credit/Return-Kevlar V belts=B&G	(0.20)	101-265-932-000
FAMILY FARM & HOME		0 H48349	Connectors-bushings-coupling=Wtr Dist.	14.46	591-538-745-000
<b>FAMILY FARM &amp; HOME Total</b>				77.19	
FERRARESE, VINCE		0 Apr-14	Retiree Insurance opt-out pymt	400.00	591-850-717-000
<b>FERRARESE, VINCE Total</b>				400.00	
FIRST ADVANTAGE LNS		0 229769	Clinic collections=A.Schichtel	13.20	101-265-830-003
FIRST ADVANTAGE LNS		0 229769	Clinic collections=T.Thenikl	13.20	591-538-830-000
<b>FIRST ADVANTAGE LNS Total</b>				26.40	
FOUR SEASONS YARD & SPORT I		0 108014	Snow blower blade-rotor=B&G	103.44	101-265-932-000
<b>FOUR SEASONS YARD &amp; SPORT INC. Total</b>				103.44	
G.R. CENTRAL IRON & STEEL COI		0 205070	Hydrant maint.supplies=Wtr Dist.	125.00	591-538-936-000
<b>G.R. CENTRAL IRON &amp; STEEL CORP. Total</b>				125.00	
GILBERT SALES & SERVICE INC.		72107 55052	Plastic orifice=Wtr Dist.	10.00	591-538-933-000
<b>GILBERT SALES &amp; SERVICE INC. Total</b>				10.00	
GRAINGER		0 1201148150	Snow shovels(2)=Wtr Pl.	73.72	591-537-940-000
<b>GRAINGER Total</b>				73.72	
GRAND RAPIDS COMM. COLLEG		0 MAR2014DPP	Mar'14 Delq.Pers.Prop.Collections	1,485.87	701-000-217-000
<b>GRAND RAPIDS COMM. COLLEGE Total</b>				1,485.87	
GRAND RAPIDS GRAVEL CO.		0 129438	Gravel=Watermain break repair	120.53	591-538-935-000
GRAND RAPIDS GRAVEL CO.		72108 PAYBACK055	SW trunkage per payback agmt=6055 Boulder Ridge	250.00	590-000-632-000
<b>GRAND RAPIDS GRAVEL CO. Total</b>				370.53	
HACH COMPANY		0 8669732	Repl.broken chlorine meter=Wtr Pl.	429.47	591-537-742-000
HACH COMPANY		0 8680495	Supplies for lab=Wtr Pl.	1,418.56	591-537-742-000
<b>HACH COMPANY Total</b>				1,848.03	
HAMMERSMITH EQUIPMENT CC		0 295808	Hand grinder=Wtr Dist.	169.00	591-538-940-000
HAMMERSMITH EQUIPMENT CC		0 295808	Safety boots=Wtr Dist.	47.00	591-538-750-000
<b>HAMMERSMITH EQUIPMENT CO. Total</b>				216.00	
HARBOR FREIGHT TOOLS		0 325407	Brass center punch for removing anti-tamper pins	12.76	591-538-940-000
<b>HARBOR FREIGHT TOOLS Total</b>				12.76	
HENDERSON GLASS		0 2366444	Replace windshield=Wtr Dist Unit#19	230.00	591-538-932-000
HENDERSON GLASS		0 2366445	Replace windshield=Wtr Dist Unit#15	185.00	591-538-932-000
HENDERSON GLASS		0 2366446	Repair windshield=Wtr Dist Unit#1	24.95	591-538-932-000
<b>HENDERSON GLASS Total</b>				439.95	
HINCKLEY SPRINGS		0 1.25653E+13	Coffee-creamer-sugar=Fire St#3	65.96	101-336-953-000
<b>HINCKLEY SPRINGS Total</b>				65.96	
HONEYWELL		0 5228333799	POSI Calibration=Fire	600.00	101-336-830-000
<b>HONEYWELL Total</b>				600.00	
J&H OIL COMPANY		0 1459380	Synthetic Blend 5W30 Drum(55gal)=B&G	557.94	101-265-932-000
<b>J&amp;H OIL COMPANY Total</b>				557.94	
J.O. GALLOUP		0 5102339925	ASCO Valves=1 spare/1 Filter#8	949.79	591-537-939-000
J.O. GALLOUP		0 5102339925CR	Credit=Sales Tax	(53.20)	591-537-939-000
<b>J.O. GALLOUP Total</b>				896.59	
JEFF ELLIS & ASSOCIATES		0 20065731	2014 Versluis Risk Mgmt/Lake Mgmt Protocal	5,488.00	101-751-960-000
<b>JEFF ELLIS &amp; ASSOCIATES Total</b>				5,488.00	
KARAMOL NEL		0 MAY/JUNE14INS	Retiree Health Ins. Reimb.	254.12	101-850-717-000
<b>KARAMOL NEL Total</b>				254.12	
KARNES RUTH ANN		0 EXPENSES	Mileage(160mi)=Lansing Center	89.60	101-215-860-000
KARNES RUTH ANN		0 EXPENSES	Mileage(162mi)=MAMC Institute	90.72	101-215-860-000
KARNES RUTH ANN		0 EXPENSES	Dinner=MAMC Institute	11.78	101-215-860-000
<b>KARNES RUTH ANN Total</b>				192.10	
KENDALL ELECTRIC INC		0 5102445899.001	Idl blue wire-Nut conn=CP Library	68.97	101-791-931-000
<b>KENDALL ELECTRIC INC Total</b>				68.97	
KENNEDY INDUSTRIES		0 552424	Rebuild parts for clarifier sludge pump=Wtr Pl.	154.84	591-537-938-000
KENNEDY INDUSTRIES		0 552589	Rebuild parts for sludge pump=Wtr Pl.	867.36	591-537-938-000
<b>KENNEDY INDUSTRIES Total</b>				1,022.20	
KENT COUNTY DRAIN COMMISS		72109 2014-019	Drain balance at 12/31/2013=Belmont Estates	525.40	101-445-806-000
KENT COUNTY DRAIN COMMISS		72109 2014-019	Drain balance at 12/31/2013=Plainfield	48.07	101-445-806-000
KENT COUNTY DRAIN COMMISS		72109 2014-019	Drain balance at 12/31/2013=River Road Farms	885.00	101-445-806-000

## AP Check Proof List

Vendor	Check#	Invoice No.	Description	Amount	GL Account
KENT COUNTY DRAIN COMMISS	72109	2014-019	Drain balance at 12/31/2013=York Creek Middle	0.86	101-445-806-000
<b>KENT COUNTY DRAIN COMMISSION Total</b>				<b>1,459.33</b>	
KENT COUNTY ROAD COMMISS	0 408683		Road salt	133.20	101-446-947-000
<b>KENT COUNTY ROAD COMMISSION Total</b>				<b>133.20</b>	
KENT COUNTY TREASURER	0 411029302042W13		Winter'13 tax bill=4646 Abrigador Trl NE	213.98	101-295-840-002
KENT COUNTY TREASURER	0 F14162		Mar'14 Sheriff Patrol	36,730.69	101-301-818-000
KENT COUNTY TREASURER	0 F14166		Mar'14 Sheriff Patrol/Community Policing	2,153.93	101-301-818-000
KENT COUNTY TREASURER	0 K3127		Reimb.for taxes reduced/refunded per Jul'12 BOR orders	189.36	101-250-960-000
KENT COUNTY TREASURER	0 K3213		Reimb.for taxes refunded per MTT/STC orders	91.82	101-250-960-000
KENT COUNTY TREASURER	0 MAR2014DPP		Mar'14 Delq.Pers.Prop.Collections	9,194.22	701-000-217-000
<b>KENT COUNTY TREASURER Total</b>				<b>48,574.00</b>	
KENT DISTRICT LIBRARY	0 MAR2014DPP		Mar'14 Delq.Pers.Prop.Collections	822.67	701-000-217-000
<b>KENT DISTRICT LIBRARY Total</b>				<b>822.67</b>	
KENT INTERMEDIATE SCHOOL	0 MAR2014DPP		Mar'14 Delq.Pers.Prop.Collections	3,896.17	701-000-217-000
<b>KENT INTERMEDIATE SCHOOL Total</b>				<b>3,896.17</b>	
KUTSCHE'S HARDWARE &	0 53175		11/16 Silver Dem.-Screw Extractor=Wtr Dist.	30.80	591-538-940-000
<b>KUTSCHE'S HARDWARE &amp; Total</b>				<b>30.80</b>	
LAFAVE JUDY	0 EXPENSES		Mileage(390mi)	218.40	101-209-860-000
<b>LAFAVE JUDY Total</b>				<b>218.40</b>	
LAKELAND ELECTRICAL SVCS	0 54407		Troubleshoot heater in pit=Pine Is	247.33	591-537-934-000
LAKELAND ELECTRICAL SVCS	0 54589		Troubleshoot furnance in garage area=Wtr Pl.	247.33	591-537-921-000
<b>LAKELAND ELECTRICAL SVCS Total</b>				<b>494.66</b>	
LIFE EMS OF GRAND RAPIDS	0 65644		CPR cards=Fire	105.00	101-336-865-000
<b>LIFE EMS OF GRAND RAPIDS Total</b>				<b>105.00</b>	
LOWE'S COMPANIES INC.	0 12455620		Slotted Metal Flat Bar-Washers=Fire	25.15	101-336-931-000
LOWE'S COMPANIES INC.	0 12611723		Woodboring Spade Drill Bit-Bolts=Fire	14.00	101-336-931-000
LOWE'S COMPANIES INC.	0 12797709		Alum rivets=Fire	5.28	101-336-931-000
LOWE'S COMPANIES INC.	0 12869329		13W Fluor.Light Bulbs(4)=fire	32.32	101-336-931-000
LOWE'S COMPANIES INC.	0 14336487		Washing machine=Fire	338.98	101-336-931-000
LOWE'S COMPANIES INC.	0 70122476		Plastic Anchor Kit=Pfld Libr./Defib.posting	10.98	101-790-931-000
LOWE'S COMPANIES INC.	0 70813233		Cement Roof Coating-Putty knife=Pfld Libr.	22.96	101-790-931-000
LOWE'S COMPANIES INC.	0 71017682		Door Kick Down Stop-Elec box-Elec box cover=Fire	13.37	101-336-931-000
LOWE'S COMPANIES INC.	0 71039220		Carpet sliders(2)=Mgr	19.92	101-172-727-000
LOWE'S COMPANIES INC.	0 71052562		Welding wire=B&G	55.92	101-265-932-000
LOWE'S COMPANIES INC.	0 71306223		50' Coax Cable-Crimping tool-Conn=B&G	30.15	101-265-775-000
LOWE'S COMPANIES INC.	0 72210894		Hose adapter=Wtr Dist.	7.22	591-538-933-000
LOWE'S COMPANIES INC.	0 78004277		New Propane Tanks for portable L.P.heater=Wtr Dist.	91.76	591-538-745-000
LOWE'S COMPANIES INC.	0 79087424		C batteries(4pk)-50# Rock Salt(4)=Fire	75.80	101-336-931-000
LOWE'S COMPANIES INC.	0 80017852		Brass piping for controls on filter valve	5.06	591-537-939-000
LOWE'S COMPANIES INC.	0 80350671		Shop Vac filter cartridges(2)	25.16	591-537-940-000
LOWE'S COMPANIES INC.	0 80435368		Threaded Adapter Fitting-Hose washers=Wtr Dist.	12.34	591-538-745-000
LOWE'S COMPANIES INC.	0 93036109		5pk Saw Blade Set=Fire	23.98	101-336-931-000
LOWE'S COMPANIES INC.	0 93425100		121oz. Bleach(2)=Fire	8.94	101-336-931-000
<b>LOWE'S COMPANIES INC. Total</b>				<b>819.29</b>	
MALL CITY MECHANICAL	0 161021		Air handler without heat=Townhall	2,308.18	101-265-931-002
MALL CITY MECHANICAL	0 161022		Radiant heat not working=Pfld Libr.	1,266.60	101-790-931-000
<b>MALL CITY MECHANICAL Total</b>				<b>3,574.78</b>	
MAMC	0 MEMBERSHIP		Membership Renewal=S.McMillen	55.00	101-215-865-000
<b>MAMC Total</b>				<b>55.00</b>	
MARK'S BODY SHOP	0 105154		Light lens=E1	61.75	101-336-932-000
<b>MARK'S BODY SHOP Total</b>				<b>61.75</b>	
MCDONALD PLUMBING	72110 98606		Attempt to unthaw frozen wtr service to curb stop=2864 Brisam	465.00	591-538-935-000
<b>MCDONALD PLUMBING Total</b>				<b>465.00</b>	
MED-1 LEONARD	0 LE-1141772-4688		FF Physical=D.Crawford	220.00	101-336-830-000
MED-1 LEONARD	0 LE-1142046-4688		FF Physical=Coleman	220.00	101-336-830-000
MED-1 LEONARD	0 LE-1142046-4688		FF Physical=Grahm	255.00	101-336-830-000
MED-1 LEONARD	0 LE-1142046-4688		FF Physical=Horter	220.00	101-336-830-000
MED-1 LEONARD	0 LE-1142046-4688		FF Physical=M.VanDyken	220.00	101-336-830-000
MED-1 LEONARD	0 LE-1142046-4688		FF Physical=C.VanWyk	220.00	101-336-830-000
MED-1 LEONARD	0 LE-1142522-4688		FF Physical=Bakhuyzen	220.00	101-336-830-000
MED-1 LEONARD	0 LE-1142522-4688		FF Physical=Burk	220.00	101-336-830-000
MED-1 LEONARD	0 LE-1142522-4688		FF Physical=Denemy	220.00	101-336-830-000
MED-1 LEONARD	0 LE-1142522-4688		FF Physical=Harkes	255.00	101-336-830-000
MED-1 LEONARD	0 LE-1142522-4688		FF Physical=Higgins	220.00	101-336-830-000
MED-1 LEONARD	0 LE-1142522-4688		FF Physical=Jones	255.00	101-336-830-000
MED-1 LEONARD	0 LE-1142522-4688		FF Physical=Kanauz	291.50	101-336-830-000
MED-1 LEONARD	0 LE-1142522-4688		FF Physical=Quinn	220.00	101-336-830-000
<b>MED-1 LEONARD Total</b>				<b>3,256.50</b>	
MENARDS	0 62270		Propane cylinders(2)=Wtr Dist.	5.94	591-538-745-000
MENARDS	0 90038		No flat wheelbarrow tire=Wtr Dist.	39.99	591-538-940-000
<b>MENARDS Total</b>				<b>45.93</b>	

## AP Check Proof List

Vendor	Check#	Invoice No.	Description	Amount	GL Account
MICHIGAN ASSOCIATION OF PL	0	REGISTRATION	Plan.& Zoning Essen.workshop regis.(2)	160.00	101-410-865-000
MICHIGAN ASSOCIATION OF PL	0	REGISTRATION	Plan.& Zoning Essen.workshop regis.	75.00	101-401-865-000
MICHIGAN ASSOCIATION OF PL	0	REGISTRATION	Plan.& Zoning Essen.workshop regis.	75.00	101-215-865-000
MICHIGAN ASSOCIATION OF PL	0	REGISTRATION	Plan.& Zoning Essen.workshop regis.	75.00	101-253-865-000
MICHIGAN ASSOCIATION OF PL	0	REGISTRATION	Plan.& Zoning Essen.workshop regis.	85.00	101-171-865-000
MICHIGAN ASSOCIATION OF PL	0	REGISTRATION	Plan.& Zoning Essen.workshop regis.	85.00	101-101-865-000
<b>MICHIGAN ASSOCIATION OF PLANNI Total</b>				555.00	
MICHIGAN FOOD AND FARMING	0	MEMBERSHIP	Membership Fee=Farmers Mkt	150.00	101-295-775-000
MICHIGAN FOOD AND FARMING	0	REGISTRATION	MI Farmers Mkt Conference Registration	100.00	101-295-775-000
<b>MICHIGAN FOOD AND FARMING SYSTEM Total</b>				250.00	
MICHIGAN TOWNSHIP ASSOC	0	90	MTA Twp Managing/Policies Guides	66.50	101-171-865-000
MICHIGAN TOWNSHIP ASSOC	0	90	MTA Twp Guide for Clerks	31.50	101-215-865-000
<b>MICHIGAN TOWNSHIP ASSOC Total</b>				98.00	
MIDSTATE SECURITY CO.	0	107745	Monthly security monitoring=Wtr Dist.	26.00	591-537-830-000
<b>MIDSTATE SECURITY CO. Total</b>				26.00	
MID-WEST MICHIGAN CISM	72112	REGISTRATION.DH	Conference registration=D.Harkes	125.00	101-336-865-000
MID-WEST MICHIGAN CISM	72112	REGISTRATION.DK	Conference registration=D.Kanauz	125.00	101-336-865-000
MID-WEST MICHIGAN CISM	72112	REGISTRATION.RH	Conference registration=R.Holland	125.00	101-336-865-000
<b>MID-WEST MICHIGAN CISM Total</b>				375.00	
MIERAS FAMILY SHOES	0	3000061043	Sealant to waterproof work boots=J.Ouzts	28.62	591-537-953-000
<b>MIERAS FAMILY SHOES Total</b>				28.62	
MISC VENDORS/MC	0	AMAZON.COM	Robert's Rules of Order	11.13	101-215-727-000
MISC VENDORS/MC	0	AMAZON.COM	Robert's Rules of Order In Brief	5.79	101-215-727-000
MISC VENDORS/MC	0	BUCK SALES INC	Ori-flowrator=Wtr Pl.	1,023.59	591-537-938-000
MISC VENDORS/MC	0	CITYOFGR	Parking	2.00	101-172-860-000
MISC VENDORS/MC	0	DRIVERS LICENSE	2014 ID Checking Guide=Passports	29.95	101-250-727-000
MISC VENDORS/MC	0	DUNHAMS	Hand warmers=B&G	17.36	101-265-775-000
MISC VENDORS/MC	0	EXPEDIA 1680456	Credit=Lodging for conf./R.Solle	(655.87)	591-530-860-000
MISC VENDORS/MC	0	GROVER PRODUCTS	Air horn repair=Fire	117.00	101-336-932-000
MISC VENDORS/MC	0	J&T ELECTRICAL	Repl.on/off switch for sludge pump=Wtr Pl.	26.32	591-537-940-000
MISC VENDORS/MC	0	MES MUNICIPAL E	Structural Gloves(15)=Fire	974.25	101-336-970-000
MISC VENDORS/MC	0	PAYPAL PENG AI	3D Audio Card Adapter for Laptop=Fire	1.03	101-336-931-000
MISC VENDORS/MC	0	ROGERS HARDWARE	Carhartt's=R.Hatchew	88.00	101-265-775-000
MISC VENDORS/MC	0	THOMAS SCIENTIF	50mL graduated cylinders(4)=Wtr Pl.	22.38	591-537-742-000
MISC VENDORS/MC	0	ULINE SHIP SU	Heaters for various valve pits/pump houses	99.93	591-537-940-000
MISC VENDORS/MC	0	WAL-MART #1923	Magnetic whiteboards/dry erase markers=Elections	49.67	101-191-727-000
MISC VENDORS/MC	0	WWW.ATBATT.COM	UPS Backup Battery Replacement=M.Bogdanik	34.89	591-537-727-000
<b>MISC VENDORS/MC Total</b>				1,847.42	
MISS DIG SYSTEM	0	20140603	2014 Membership Fee	1,005.40	591-530-956-000
<b>MISS DIG SYSTEM Total</b>				1,005.40	
MOTEL/MASTERCARD	0	HOLIDAYINN	Lodging/MTA Conference	252.00	101-171-860-000
MOTEL/MASTERCARD	0	HOLIDAYINN	Lodging/MTA Conference	252.00	101-101-860-000
MOTEL/MASTERCARD	0	HOLIDAYINN	Lodging/MTA Conference	252.00	101-101-860-000
MOTEL/MASTERCARD	0	MCCAMLYPLAZA	Lodging/MLGMA Conf.=C.VanWyngarden	406.35	101-172-860-000
<b>MOTEL/MASTERCARD Total</b>				1,162.35	
NAPA AUTO PARTS	0	507563	Fitting-Hose=Fire	10.48	101-336-932-000
NAPA AUTO PARTS	0	888088	Filters:Coolant(6)-Fuel(4)-Oil(28)-Air(8)=B&G	303.80	101-265-932-000
<b>NAPA AUTO PARTS Total</b>				314.28	
NEWEGG.com	0	194751135	Replacement desktop computer=Fire	219.99	101-336-727-000
NEWEGG.com	0	194751155	Wireless keyboard & mouse=Fire	66.30	101-336-727-000
<b>NEWEGG.com Total</b>				286.29	
NORTH KENT SEWER AUTHORIT	0	427	Feb'14 PARCC side CWP O&M	49,994.51	590-536-805-000
NORTH KENT SEWER AUTHORIT	0	427	Feb'14 Plfd Collect Sys O&M	14,788.60	590-536-801-001
NORTH KENT SEWER AUTHORIT	0	427	Feb'14 JT NKSA trunks O&M	811.41	590-536-801-004
NORTH KENT SEWER AUTHORIT	0	427	Feb'14 Alpine/Plfd O&M	129.58	590-536-801-006
NORTH KENT SEWER AUTHORIT	0	427	Feb'14 Court/Cannon/Plfd O&M	2,337.22	590-536-801-007
NORTH KENT SEWER AUTHORIT	0	431	1998 Bond Pymts	220,581.99	590-000-302-000
NORTH KENT SEWER AUTHORIT	0	431	1998 Bond Pymts	33,359.08	590-536-995-000
NORTH KENT SEWER AUTHORIT	0	431	1998 Bond Interest	19,097.76	590-540-995-000
NORTH KENT SEWER AUTHORIT	0	431	2005 Bond Pymts	52,117.23	590-536-995-000
NORTH KENT SEWER AUTHORIT	0	431	2006 Bond Pymts	421,371.22	590-536-995-000
NORTH KENT SEWER AUTHORIT	0	431	2007 Bond Pymts	203,984.36	590-536-995-000
NORTH KENT SEWER AUTHORIT	0	431	2012 Bond Pymts	26,228.15	590-536-995-000
NORTH KENT SEWER AUTHORIT	0	HOOKUP3659	SW Hookup=3659 Summit View	3,421.00	590-000-231-000
NORTH KENT SEWER AUTHORIT	0	HOOKUP3740	SW Hookup=3740 Vista Springs	16,318.17	590-000-231-000
NORTH KENT SEWER AUTHORIT	0	HOOKUP4452	SW Hookup=4452-4454 Buttercup Run NE	6,842.00	590-000-231-000
NORTH KENT SEWER AUTHORIT	0	HOOKUP4796	SW Hookup=4796 Roaming	3,421.00	590-000-231-000
NORTH KENT SEWER AUTHORIT	0	HOOKUP5610	SW Hookup=5610 Beyhill	3,421.00	590-000-231-000
<b>NORTH KENT SEWER AUTHORITY Total</b>				1,078,224.28	
NORTHVIEW PUBLIC SCHOOLS	0	MAR2014DPP	Mar'14 Delq.Pers.Prop.Collections	3,684.73	701-000-217-000
<b>NORTHVIEW PUBLIC SCHOOLS Total</b>				3,684.73	

## AP Check Proof List

Vendor	Check#	Invoice No.	Description	Amount	GL Account
NYE UNIFORM COMPANY		0 439249	Poly Cotton Pant=K.Coppock	20.50	101-336-768-000
<b>NYE UNIFORM COMPANY Total</b>				20.50	
OFFICE DEPOT		0 692289622001-00	Toner-HP CB541A-Cyan	64.99	591-530-727-000
OFFICE DEPOT		0 692289622001-00	CARTRIDGE-PRINT SMRT-C8061X-HP	118.07	591-530-727-000
OFFICE DEPOT		0 692289622001-00	Toner-HP CB543A-Magenta	64.99	591-530-727-000
OFFICE DEPOT		0 692289622001-00	PEN-BP-RT-MED-FLXGRIP-12PK-BLK	6.13	591-530-727-000
OFFICE DEPOT		0 692289622001-00	PEN-BALL-FINE-PRECISE-PV7-BLK	12.27	591-530-727-000
OFFICE DEPOT		0 692289622001-00	SUGAR-CANNISTER-20 OZ-3PK	4.20	591-530-727-000
OFFICE DEPOT		0 692289622001-00	COFFEE-POUCH-FOLGERS-REG-36CS	37.48	591-530-727-000
OFFICE DEPOT		0 692289622001-00	COFFEEMATE-REG CANISTER 11OZ	7.32	591-530-727-000
OFFICE DEPOT		0 692289622001-00	LIPTON TEA BAGS 100/COUNT	3.82	591-530-727-000
OFFICE DEPOT		0 692289622001-00	Toner-HP CB542A-Yellow	64.99	591-530-727-000
OFFICE DEPOT		0 692488722001-00	ID CARDS-SELF-LAMINATING-3M	34.59	101-215-727-000
OFFICE DEPOT		0 692488758001-00	PAPER-COPY-OD-11X17-5CA-104BRT	45.40	101-250-727-000
OFFICE DEPOT		0 692582118001-00	TAPE-CORRECTION-MONO RETRO-4PK	8.39	101-265-727-000
OFFICE DEPOT		0 692582118001-00	PAPER-ASTROBRIGHT-500/RM-ASTD	14.79	101-751-727-000
OFFICE DEPOT		0 692582118001-00	PEN-ROLRB-UNI-BALL VISION-FINE	12.94	101-265-727-000
OFFICE DEPOT		0 692582118001-00	LABEL-LSR-RET-WHT-2000CT	7.08	101-751-727-000
OFFICE DEPOT		0 692903196001-00	PROF PRESENTER R800 100FT RANG	79.99	101-336-727-000
OFFICE DEPOT		0 692903196001-00	SHEET PROTECT-HW-NONGLE-100CT	21.04	101-336-727-000
OFFICE DEPOT		0 697517251001-00	ID CARDS-SELF-LAMINATING-3M	34.59	101-215-727-000
OFFICE DEPOT		0 697517562001-00	ID CARDS-SELF-LAMINATING-3M	(34.59)	101-215-727-000
OFFICE DEPOT		0 697818008001-00	MOUSEPAD-RUBBER-BLUE	16.32	101-336-727-000
OFFICE DEPOT		0 697818008001-00	ENVELOPE-CLASP-28LB-#97-100BX	5.47	101-336-727-000
OFFICE DEPOT		0 697818008001-00	ENVELOPE-CLSP-RCYCL-9X12-100BX	4.52	101-336-727-000
OFFICE DEPOT		0 697818067001-00	ENVELOPE-CLASP-KRAFT-6X9-100BX	4.91	101-336-727-000
OFFICE DEPOT		0 697986067001-00	TONER-LJCE323A-MAGENTA	67.99	591-537-727-000
OFFICE DEPOT		0 697986067001-00	BLEACH-GRMICID-CONCNTRTD-121OZ	11.98	591-537-727-000
OFFICE DEPOT		0 697986067001-00	TONER-LJCE320A-BLACK	139.98	591-537-727-000
OFFICE DEPOT		0 697986067001-00	TONER-LJ CE321A-CYAN	67.99	591-537-727-000
OFFICE DEPOT		0 697986067001-00	TONER-LJCE322A-YELLOW	67.99	591-537-727-000
OFFICE DEPOT		0 697986067001-00	PAPER-PREM MP-HAMM-REAM-24/97	26.55	591-537-727-000
OFFICE DEPOT		0 698628736001-00	COMPACT BLACK USB 2.0 TO 10/10	20.99	101-336-727-000
OFFICE DEPOT		0 699004083001-00	PAPER-COPY-OD-CASE-10-REAM	38.16	591-530-727-000
OFFICE DEPOT		0 699004083001-00	COFFEE-POUCH-FOLGERS-REG-36CS	18.74	591-530-727-000
OFFICE DEPOT		0 699840130001-00	PIN-PUSH-ASSORTED-100/BX	1.69	101-215-727-000
OFFICE DEPOT		0 699840130001-00	HOLDER-DESK-BUS CRD-8PKT	8.83	101-400-727-000
OFFICE DEPOT		0 699840161001-00	STAPLER-PAPER PRO-PINK RIB	14.89	101-209-727-000
OFFICE DEPOT		0 699840161001-00	FOLDER-PKT-1" EXP-2/5 CUT TAB-RFD	18.75	101-215-727-000
OFFICE DEPOT		0 699840161001-00	STAMP-ENTERED-2COLOR	5.18	101-209-727-000
OFFICE DEPOT		0 699840161001-00	STAMP-PRE-INKED-"COPY"	7.99	101-209-727-000
OFFICE DEPOT		0 699840161001-00	LYSOL WIPES LEMONLIME 110CT	15.76	101-250-727-000
OFFICE DEPOT		0 699840161001-00	CLOCK-WALL-RADIO-13.8"-BLK	35.89	101-209-727-000
OFFICE DEPOT		0 699840161001-00	RUBBERBANDS-SZ19-1#	2.61	101-253-727-000
<b>OFFICE DEPOT Total</b>				1,211.66	
O'REILLY AUTO PARTS		0 3879-181065	Oil for Alum Pumps=Wtr Pl.	29.37	591-537-937-000
O'REILLY AUTO PARTS		0 3879-181724	Grommet Asst-Vac Tubing=Fire/E3	5.37	101-336-932-000
O'REILLY AUTO PARTS		0 3879-183167	Rocker switch=Wtr Dist.	7.99	591-538-932-000
O'REILLY AUTO PARTS		0 3879-183306	Marker light lens covers(6)=Fire/HME's	4.74	101-336-932-000
O'REILLY AUTO PARTS		0 3879-183354	Alternator-Idler Pulley	218.67	101-265-932-000
O'REILLY AUTO PARTS		0 3879-183355	Credit=Alternator core	(35.00)	101-265-932-000
O'REILLY AUTO PARTS		0 3879-183641	Brake light relay=Wtr Dist.	15.90	591-538-933-000
O'REILLY AUTO PARTS		0 3879-183835	Micro V belt-Spray=Unit#28 Plow truck	46.21	101-265-932-000
O'REILLY AUTO PARTS		0 3879-184030	Stoplight switch=Wtr Dist.	11.22	591-538-932-000
O'REILLY AUTO PARTS		0 3879-184584	1qt Trans fluid=Unit#36	23.48	101-265-932-000
O'REILLY AUTO PARTS		0 3879-184668	Tailgate handle=Wtr Dist.	33.67	591-538-932-000
O'REILLY AUTO PARTS		0 3879-185169	Brake cleaner-Electronic cleaner-Socket-Wiper fluid=Wtr Pl.	41.64	591-537-940-000
O'REILLY AUTO PARTS		0 3879-185686	Spray wax-32oz Brake fluid-80oz Diesel Additive	35.25	101-265-775-000
<b>O'REILLY AUTO PARTS Total</b>				438.51	
OSTRANDER WINDOWS SIDING		0 4176	Repair leak=Plfd Library	250.00	101-790-931-000
<b>OSTRANDER WINDOWS SIDING &amp; ROOFING INC Total</b>				250.00	
OUZTS JAMES		72113 EXPENSES	Mileage (298mi)	166.88	591-537-860-000
<b>OUZTS JAMES Total</b>				166.88	
PAK MAIL CENTER #270		0 151588	Postage	56.60	101-336-727-000
PAK MAIL CENTER #270		0 152091	Postage	22.35	101-336-727-000
<b>PAK MAIL CENTER #270 Total</b>				78.95	
PITSCH COMPANIES		0 10822	Portable toilet service=Plfd Cem.	75.00	101-276-830-000
PITSCH COMPANIES		0 10822	Portable toilet service=10 Mile	85.00	101-751-830-000
<b>PITSCH COMPANIES Total</b>				160.00	
PLUMMER'S DISPOSAL SERVICE		0 43960	Portable toilet service=CPDDA	5.00	250-448-831-000
<b>PLUMMER'S DISPOSAL SERVICE Total</b>				5.00	

## AP Check Proof List

Vendor	Check#	Invoice No.	Description	Amount	GL Account
POLLARD WATER.COM-EAST		0 I373258	Parts to repair hydrant pump	18.57	591-538-933-000
<b>POLLARD WATER.COM-EAST Total</b>				18.57	
REPUBLIC SERVICES #240		0 0240-005996660	Monthly trash removal=CPDDA#2	21.10	250-448-831-000
REPUBLIC SERVICES #240		0 0240-005996660	Monthly trash removal=TH	45.40	101-265-830-002
REPUBLIC SERVICES #240		0 0240-005996660	Monthly trash removal=B&G	71.46	101-265-830-003
REPUBLIC SERVICES #240		0 0240-005996660	Monthly Rolloff (30yd)=B&G	51.58	101-265-830-003
REPUBLIC SERVICES #240		0 0240-005996660	Monthly trash removal=Fire St#3	41.36	101-336-830-000
REPUBLIC SERVICES #240		0 0240-005996660	Monthly trash removal=Plfd Lib	71.46	101-790-830-000
REPUBLIC SERVICES #240		0 0240-005996660	Monthly trash removal/recylce=Wtr Dist	93.94	591-530-830-000
REPUBLIC SERVICES #240		0 0240-005996660	Monthly trash removal=Wtr PI	71.46	591-537-830-000
REPUBLIC SERVICES #240		0 0240-005996660	Monthly trash removal=CPDDA	43.56	250-448-831-000
<b>REPUBLIC SERVICES #240 Total</b>				511.32	
STATE OF MICHIGAN - MDOT	72111	SE364892	Traffic signal energy cost sharing 4/1-9/30/13	40.32	101-446-947-000
<b>STATE OF MICHIGAN - MDOT Total</b>				40.32	
US POSTAL SERVICE		0 257	Postage	1.19	591-530-730-000
US POSTAL SERVICE		0 872	Postage	5.80	591-530-730-000
US POSTAL SERVICE		0 891	Postage	17.45	591-530-730-000
US POSTAL SERVICE		0 PASSPORTPOSTAGE	Passport postage	137.75	101-250-730-000
<b>US POSTAL SERVICE Total</b>				162.19	
PRAXAIR DISTRIBUTION		0 48139222	Monthly cylinder rental=Fire	19.87	101-336-830-000
PRAXAIR DISTRIBUTION		0 48374991	Monthly cylinder rental=Fire	20.27	101-336-830-000
<b>PRAXAIR DISTRIBUTION Total</b>				40.14	
PREIN & NEWHOF PC		0 FOIAGRVR	FOIA request=(5) 30x42 scans/Grand River Offices	30.00	101-250-830-000
PREIN & NEWHOF PC		0 25119	Jan'14 Engin.=Project Plan SRF	2,640.00	590-536-823-000
PREIN & NEWHOF PC		0 25101	Jan'14 Engin.=Air Stripper	431.75	591-537-930-000
PREIN & NEWHOF PC		0 25120	Jan'14 Engin.=North Park Lift Station	314.60	590-000-158-077
PREIN & NEWHOF PC		0 25121	Jan'14 Engin.=General twp	11,921.09	590-536-823-000
PREIN & NEWHOF PC		0 25121	Jan'14 Engin.=General twp	13,371.09	591-530-823-000
PREIN & NEWHOF PC		0 25121	Jan'14 Engin.=General twp	250.00	591-537-823-000
PREIN & NEWHOF PC		0 25121	Jan'14 Engin.=Hillsdale at Thousand Oaks	400.00	701-000-235-438
PREIN & NEWHOF PC		0 24960	Jan'14 Engin/Record plan prep.=Belmont Village Green Ph2	511.00	701-000-235-440
PREIN & NEWHOF PC		0 24960	Jan'14 Engin/Record plan prep.=Hillsdale at Thousand Oaks	128.00	701-000-235-438
PREIN & NEWHOF PC		0 24960	Jan'14 Engin/Record plan prep.=Northdale Estates #3	211.00	701-000-235-298
PREIN & NEWHOF PC		0 25346	Feb'14 Engin.=Wellhead Protection Program	345.00	591-530-823-001
PREIN & NEWHOF PC		0 25388	Feb'14 Engin.=Inflow & Infiltration Analysis Ph2	2,795.40	590-536-823-002
PREIN & NEWHOF PC		0 25389	Feb'14 Engin.=Project Plan SRF	2,222.50	590-536-823-000
PREIN & NEWHOF PC		0 25446	Feb'14 Engin.=HMGP 2013 Grant Assistance	307.50	101-295-823-001
PREIN & NEWHOF PC		0 25390	Feb'14 Engin.=North Park Lift Station	389.40	590-000-158-077
PREIN & NEWHOF PC		0 25391	Feb'14 Engin.=Sawkaw Area Improvements	5,043.25	590-000-158-080
PREIN & NEWHOF PC		0 25391	Feb'14 Engin.=Sawkaw Area Improvements	5,043.25	591-000-158-075
PREIN & NEWHOF PC		0 25361	Feb'14 Engin.=General twp	10,599.31	591-530-823-000
PREIN & NEWHOF PC		0 25361	Feb'14 Engin.=General twp	7,849.31	590-536-823-000
PREIN & NEWHOF PC		0 25361	Feb'14 Engin.=Preserve at Boulder Creek	250.00	701-000-235-389
<b>PREIN &amp; NEWHOF PC Total</b>				65,053.45	
PRIORITY HEALTH		0 1.4075E+11	HEALTH INSURANCE PREMIUM	2,458.43	101-400-717-000
PRIORITY HEALTH		0 1.4075E+11	HEALTH INSURANCE PREMIUM	2,994.35	591-530-717-000
PRIORITY HEALTH		0 1.4075E+11	HEALTH INSURANCE PREMIUM	7,236.26	591-537-717-000
PRIORITY HEALTH		0 1.4075E+11	HEALTH INSURANCE PREMIUM	8,243.39	591-538-717-000
PRIORITY HEALTH		0 1.4075E+11	HEALTH INSURANCE PREMIUM	1,747.47	101-850-717-000
PRIORITY HEALTH		0 1.4075E+11	HEALTH INSURANCE PREMIUM	(1,092.86)	591-850-717-000
PRIORITY HEALTH		0 1.4075E+11	HEALTH INSURANCE PREMIUM	2,796.13	101-172-717-000
PRIORITY HEALTH		0 1.4075E+11	HEALTH INSURANCE PREMIUM	1,681.02	101-201-717-000
PRIORITY HEALTH		0 1.4075E+11	HEALTH INSURANCE PREMIUM	4,901.53	101-209-717-000
PRIORITY HEALTH		0 1.4075E+11	HEALTH INSURANCE PREMIUM	1,398.06	101-215-717-000
PRIORITY HEALTH		0 1.4075E+11	HEALTH INSURANCE PREMIUM	2,447.41	101-253-717-000
PRIORITY HEALTH		0 1.4075E+11	HEALTH INSURANCE PREMIUM	6,340.60	101-265-717-000
PRIORITY HEALTH		0 1.4075E+11	HEALTH INSURANCE PREMIUM	15,602.85	101-336-717-000
PRIORITY HEALTH		0 1.4075E+11	HEALTH INSURANCE PREMIUM	1,585.26	542-371-717-000
<b>PRIORITY HEALTH Total</b>				58,339.90	X
PROGRESSIVE AE		0 150312	Feb'14 Prof.Serv.=Ten Mile Rd Masterplan/Soccer field irrigation	900.00	101-751-830-000
<b>PROGRESSIVE AE Total</b>				900.00	
PLAINFIELD TOWNSHIP WATER		0 FINAL7955	Final WA/SW bill=4337 Willow	6.55	101-295-840-002
PLAINFIELD TOWNSHIP WATER		0 1STQ14CY1	2650 FIVE MILE/1459 - WA/SE SERVICE	658.57	101-790-920-000
PLAINFIELD TOWNSHIP WATER		0 1STQ14CY1	3650 VERSLUIS/1946 - WA/SE SERVICE	51.47	101-751-920-000
PLAINFIELD TOWNSHIP WATER		0 1STQ14CY1	3650 VERSLUIS/1948 - WA/SE SERVICE	11.22	101-751-920-000
PLAINFIELD TOWNSHIP WATER		0 1STQ14CY1	5220 WOODFIELD CT/2000 - WA/SE SERVICE	1,058.29	591-537-920-000
PLAINFIELD TOWNSHIP WATER		0 1STQ14CY1	5255 GRAND RIVER/2385 - WA/SE SERVICE	141.00	101-795-920-000
PLAINFIELD TOWNSHIP WATER		0 1STQ14CY1	5255 GRAND RIVER/2387 - WA/SE SERVICE	51.47	101-795-920-000
PLAINFIELD TOWNSHIP WATER		0 1STQ14CY1	5205 PLAINFIELD/13067 - WA/SE SERVICE	286.72	101-265-920-003
PLAINFIELD TOWNSHIP WATER		0 1STQ14CY1	2944 FIVE MILE/13462 - WA/SE SERVICE	40.25	591-538-920-000
PLAINFIELD TOWNSHIP WATER		0 1STQ14CY1	4383 PLAINFIELD/14723 - WA/SE SERVICE	178.12	101-336-920-000

## AP Check Proof List

Vendor	Check#	Invoice No.	Description	Amount	GL Account
PLAINFIELD TOWNSHIP WATER	0	1STQ14CY1	4343 PLAINFIELD/14917 - WA/SE SERVICE	790.71	101-336-920-000
PLAINFIELD TOWNSHIP WATER	0	1STQ14CY1	5195 PLAINFIELD/16519 - WA/SE SERVICE	461.08	591-538-920-000
<b>PLAINFIELD TOWNSHIP WATER Total</b>				<b>3,735.45</b>	
PURITY CYLINDER GASES INC	0	514531	Oxygen cylinders(4)=Fire	153.16	101-336-830-000
<b>PURITY CYLINDER GASES INC Total</b>				<b>153.16</b>	
RESTAURANT/MC	0	BOBEVANS	WMRCA meeting=S.McMillen	15.32	101-215-860-000
RESTAURANT/MC	0	BRODYHALL	Lunch/MI Fire Insp.Conf.=Quist/Svoboda	6.35	101-336-860-000
RESTAURANT/MC	0	BRODYHALL	Lunch/MI Fire Insp.Conf.=Quist/Svoboda/McKellar	30.18	101-336-860-000
RESTAURANT/MC	0	APPLEBEEES	KCCA meeting=S.McMillen	13.17	101-215-860-000
RESTAURANT/MC	0	APPLEBEEES	BOR class=Assessing	49.39	101-209-860-000
RESTAURANT/MC	0	ELHARAGAN	Election pct site visits	44.66	101-191-860-000
RESTAURANT/MC	0	IHOP	Kent County MTA Exec.Committee=J.Spencer	12.37	101-171-860-000
RESTAURANT/MC	0	LCCWEST	Lunch/Fireworks delegation training=S.McKellar	6.68	101-336-860-000
RESTAURANT/MC	0	LEOSOUTPOST	MABAS meeting=D.Peterson	21.00	101-336-860-000
RESTAURANT/MC	0	WILDWINGCAFE	Meal=Conference/R.Solle	27.45	591-530-860-000
RESTAURANT/MC	0	MOESDELI	Meal=Conference/R.Solle	20.00	591-530-860-000
RESTAURANT/MC	0	THELADY&SONS	Meal=Conference/R.Solle	35.00	591-530-860-000
<b>RESTAURANT/MC Total</b>				<b>281.57</b>	
MICHIGAN METER TECHNOLOG'	0	91248	Blue marking spray paint(12)=Wtr Dist.	65.08	591-538-745-000
MICHIGAN METER TECHNOLOG'	0	91239	1" Meter bodies(12)-5/8"x3/4" Ecoders(18)-3/4" Ecoders(12)	7,776.00	591-538-746-000
<b>MICHIGAN METER TECHNOLOGY GROUP Total</b>				<b>7,841.08</b>	
RIVER CITY EXCAVATING	72114	1423	Demo of 4337 Willow	6,850.00	101-295-840-002
<b>RIVER CITY EXCAVATING Total</b>				<b>6,850.00</b>	
RIVER CITY MECHANICAL	72115	W23268	Troubleshoot Boiler#1 short cycling=Wtr Pl.	203.00	591-537-921-000
<b>RIVER CITY MECHANICAL Total</b>				<b>203.00</b>	
ROCKFORD ADVERTISING	0	9256	Trailhead Ad=CPDDA	2,504.44	250-448-831-000
<b>ROCKFORD ADVERTISING Total</b>				<b>2,504.44</b>	
ROCKFORD PUBLIC SCHOOLS	0	MAR2014DPP	Mar'14 Delq.Pers.Prop.Collections	8,417.48	701-000-217-000
<b>ROCKFORD PUBLIC SCHOOLS Total</b>				<b>8,417.48</b>	
RNB MACHINE & TOOL	72116	14-3392	Fabricate: Ring Clamps(2)=Wtr Pl.	350.00	591-537-937-000
<b>RNB MACHINE &amp; TOOL Total</b>				<b>350.00</b>	
ROCK-N-RESCUE JE WEINEL	0	136428	Aztek Omni Pulley System=Fire	903.63	101-336-970-000
<b>ROCK-N-RESCUE JE WEINEL Total</b>				<b>903.63</b>	
SUPERIOR BUSINESS FORMS	0	1509069	W-2s(200)-1099s(100)	119.46	101-201-727-000
SUPERIOR BUSINESS FORMS	0	1510802	Sewer Connection Permits(500)	145.96	590-536-727-000
<b>SUPERIOR BUSINESS FORMS Total</b>				<b>265.42</b>	
SEARS	0	W854306	Gear & pin to repair snow blower=Wtr Pl.	34.94	591-537-940-000
SEARS	0	7388	New belts for snow blower=Wtr Pl.	42.38	591-537-940-000
<b>SEARS Total</b>				<b>77.32</b>	
SIGN-A-RAMA	0	30204	Versluis Park signs	210.00	101-751-775-000
<b>SIGN-A-RAMA Total</b>				<b>210.00</b>	
SOCIETY OF MI EMS INSTRUCTO	0	MEMBERSHIP	Membership renewal=M.Quist	50.00	101-336-865-000
<b>SOCIETY OF MI EMS INSTRUCTORS Total</b>				<b>50.00</b>	
SNAP FITNESS BELMONT	0	14-Feb	Monthly gym membership=Fire St#1	80.95	101-336-830-000
<b>SNAP FITNESS BELMONT Total</b>				<b>80.95</b>	
SPENCER JAY	0	EXPENSES	Mea=MTA Conference	14.67	101-171-860-000
<b>SPENCER JAY Total</b>				<b>14.67</b>	
STATE OF MICHIGAN	0	1.40224E+13	Operator Certification Renewal=D.Petrovich	95.00	591-537-956-000
STATE OF MICHIGAN	0	177591098	Operator Certification Renewal=M.Weldon	95.00	591-530-956-000
STATE OF MICHIGAN	0	1.40128E+13	DEQ Joint Permit Ap=4337 Willow	102.00	101-295-840-002
STATE OF MICHIGAN	0	1.40128E+13	DEQ Joint Permit Ap=4646 Abrigador	102.00	101-295-840-002
<b>STATE OF MICHIGAN Total</b>				<b>394.00</b>	
SUPRO ELECTRIC COMPANY	72117	30584	Install new light=Plfd Library	220.88	101-790-931-000
<b>SUPRO ELECTRIC COMPANY Total</b>				<b>220.88</b>	
SVOBODA KYLE	0	EXPENSES	Mileage(226mi)	126.56	101-336-860-000
<b>SVOBODA KYLE Total</b>				<b>126.56</b>	
TDS METROCOM	0	Jan-14	Monthly phone service=Wtr	231.72	591-530-851-000
TDS METROCOM	0	Jan-14	Monthly phone service=Fire	231.03	101-336-851-000
TDS METROCOM	0	Jan-14	Monthly phone service=B&G	159.54	101-265-851-000
TDS METROCOM	0	Jan-14	Monthly phone service=Parks	18.91	101-751-851-000
TDS METROCOM	0	Jan-14	Monthly phone service=TH	993.04	101-250-851-000
<b>TDS METROCOM Total</b>				<b>1,634.24</b>	
TELE-RAD	0	853371	Uniforms-Not PCT	109.98	101-336-768-000
TELE-RAD	0	853607	Credit=Uniforms-Not PCT	(109.98)	101-336-768-000
TELE-RAD	0	853606	Taclite Pro pants(2)=D.Vandyke	79.98	101-336-768-000
TELE-RAD	0	853609	Prof.s/s polos(2)	77.98	101-336-768-000
<b>TELE-RAD Total</b>				<b>157.96</b>	
TERMINIX OF WEST MICHIGAN	0	221398	Commercial Pest Control Service=Fire St#3	65.00	101-336-830-000
<b>TERMINIX OF WEST MICHIGAN Total</b>				<b>65.00</b>	
TIME EMERGENCY EQUIPMENT	0	107109	Globe 14" Supreme Pull Up Boots=Fire	333.28	101-336-970-000
TIME EMERGENCY EQUIPMENT	0	107110	Handlelok(6)=Fire	216.89	101-336-970-000

AP Check Proof List

Vendor	Check#	Invoice No.	Description	Amount	GL Account
TIME EMERGENCY EQUIPMENT		0 107516	Kwik Raise Pole=Fire	373.05	101-336-970-000
<b>TIME EMERGENCY EQUIPMENT Total</b>				923.22	
TNEMEC COMPANY		0 2065425	Paint to touch up raw water lines=Wtr Pl.	129.20	591-537-931-000
TNEMEC COMPANY		0 2066416	Converter(2gal) for floor paint=Wtr Pl.	138.30	591-537-931-000
<b>TNEMEC COMPANY Total</b>				267.50	
TRUCK & TRAILER SPECIALTIES		0 C39898	Male Conn-3/8" Airline=Wtr Dist.	157.00	591-538-745-000
<b>TRUCK &amp; TRAILER SPECIALTIES Total</b>				157.00	
MERRIMAN JAMES	72118		Refund Check	4.11	591-000-202-000
MERRIMAN JAMES	72118		Refund Check	2.50	591-000-202-000
<b>MERRIMAN JAMES Total</b>				6.61	
BIRD AMY	72119		Refund Check	1.07	591-000-202-000
BIRD AMY	72119		Refund Check	4.09	591-000-202-000
BIRD AMY	72119		Refund Check	11.92	590-000-202-000
BIRD AMY	72119		Refund Check	14.65	590-000-202-000
<b>BIRD AMY Total</b>				31.73	
PUMMILL III DONALD	72120		Refund Check	51.24	590-000-202-000
PUMMILL III DONALD	72120		Refund Check	14.28	591-000-202-000
PUMMILL III DONALD	72120		Refund Check	41.71	590-000-202-000
<b>PUMMILL III DONALD Total</b>				107.23	
VANDERWERF DANIEL/BARBAR/	72121		Refund Check	25.97	591-000-202-000
VANDERWERF DANIEL/BARBAR/	72121		Refund Check	11.79	591-000-202-000
VANDERWERF DANIEL/BARBAR/	72121		Refund Check	34.43	590-000-202-000
VANDERWERF DANIEL/BARBAR/	72121		Refund Check	42.31	590-000-202-000
<b>VANDERWERF DANIEL/BARBARA Total</b>				114.50	
LEE HO-CHEONG	72122		Refund Check	4.27	591-000-202-000
LEE HO-CHEONG	72122		Refund Check	1.79	591-000-202-000
LEE HO-CHEONG	72122		Refund Check	5.25	590-000-202-000
LEE HO-CHEONG	72122		Refund Check	6.45	590-000-202-000
<b>LEE HO-CHEONG Total</b>				17.76	
RIOS ANGELA	72123		Refund Check	0.35	590-000-202-000
RIOS ANGELA	72123		Refund Check	9.37	590-000-202-000
RIOS ANGELA	72123		Refund Check	2.61	591-000-202-000
<b>RIOS ANGELA Total</b>				12.33	
YATES BRUCE	72124		Refund Check	3.88	590-000-202-000
YATES BRUCE	72124		Refund Check	2.69	590-000-202-000
<b>YATES BRUCE Total</b>				6.57	
UNDERWRITERS LABORATORIES		0 206468	Water testing for UCMR3 Contaminants	1,340.00	591-537-830-000
<b>UNDERWRITERS LABORATORIES INC. Total</b>				1,340.00	
UNITED AIRLINES		0 2603900266	Baggage charge=R.Solle	25.00	591-530-860-000
<b>UNITED AIRLINES Total</b>				25.00	
UNIVAR USA INC		0 GR638412	Sod Hexametaphosphate(84-50lb bags)	8,512.00	591-537-741-000
<b>UNIVAR USA INC Total</b>				8,512.00	
UNUM LIFE INSURANCE		0 575031041.04.14	LONG TERM DISABILITY	25.60	101-172-717-000
UNUM LIFE INSURANCE		0 575031041.04.14	LONG TERM DISABILITY	12.80	542-371-717-000
UNUM LIFE INSURANCE		0 575031041.04.14	LONG TERM DISABILITY	25.33	101-201-717-000
UNUM LIFE INSURANCE		0 575031041.04.14	LONG TERM DISABILITY	50.18	101-209-717-000
UNUM LIFE INSURANCE		0 575031041.04.14	LONG TERM DISABILITY	13.64	101-215-717-000
UNUM LIFE INSURANCE		0 575031041.04.14	LONG TERM DISABILITY	25.44	101-253-717-000
UNUM LIFE INSURANCE		0 575031041.04.14	LONG TERM DISABILITY	74.28	101-265-717-000
UNUM LIFE INSURANCE		0 575031041.04.14	LONG TERM DISABILITY	192.36	101-336-717-000
UNUM LIFE INSURANCE		0 575031041.04.14	LONG TERM DISABILITY	(4.34)	101-400-717-000
UNUM LIFE INSURANCE		0 575031041.04.14	LONG TERM DISABILITY	25.92	591-530-717-000
UNUM LIFE INSURANCE		0 575031041.04.14	LONG TERM DISABILITY	80.07	591-537-717-000
UNUM LIFE INSURANCE		0 575031041.04.14	LONG TERM DISABILITY	93.40	591-538-717-000
UNUM LIFE INSURANCE		0 151505001.04.14	LIFE/AD & D INSURANCE PREMIUM	20.68	101-253-717-000
UNUM LIFE INSURANCE		0 151505001.04.14	LIFE/AD & D INSURANCE PREMIUM	52.80	101-265-717-000
UNUM LIFE INSURANCE		0 151505001.04.14	LIFE/AD & D INSURANCE PREMIUM	220.00	101-336-717-000
UNUM LIFE INSURANCE		0 151505001.04.14	LIFE/AD & D INSURANCE PREMIUM	8.80	542-371-717-000
UNUM LIFE INSURANCE		0 151505001.04.14	LIFE/AD & D INSURANCE PREMIUM	(8.80)	101-400-717-000
UNUM LIFE INSURANCE		0 151505001.04.14	LIFE/AD & D INSURANCE PREMIUM	30.80	101-101-717-000
UNUM LIFE INSURANCE		0 151505001.04.14	LIFE/AD & D INSURANCE PREMIUM	8.80	101-171-717-000
UNUM LIFE INSURANCE		0 151505001.04.14	LIFE/AD & D INSURANCE PREMIUM	17.60	101-172-717-000
UNUM LIFE INSURANCE		0 151505001.04.14	LIFE/AD & D INSURANCE PREMIUM	17.60	101-201-717-000
UNUM LIFE INSURANCE		0 151505001.04.14	LIFE/AD & D INSURANCE PREMIUM	35.20	101-209-717-000
UNUM LIFE INSURANCE		0 151505001.04.14	LIFE/AD & D INSURANCE PREMIUM	17.60	101-215-717-000
UNUM LIFE INSURANCE		0 151505001.04.14	LIFE/AD & D INSURANCE PREMIUM	17.60	591-530-717-000
UNUM LIFE INSURANCE		0 151505001.04.14	LIFE/AD & D INSURANCE PREMIUM	52.80	591-537-717-000
UNUM LIFE INSURANCE		0 151505001.04.14	LIFE/AD & D INSURANCE PREMIUM	61.60	591-538-717-000
UNUM LIFE INSURANCE		0 151507001.04.14	EE PD ADDTL LIFE INSURANCE PREMIUMS	564.50	101-000-245-000
<b>UNUM LIFE INSURANCE Total</b>				1,732.26	X
VERIZON WIRELESS		0 2223924	Cell Phone Holsters to repl.broken=Wtr Dist.	74.95	591-530-851-000

## AP Check Proof List

Vendor	Check#	Invoice No.	Description	Amount	GL Account
VERIZON WIRELESS	0	9718970597	Monthly meter reading modem=Wtr	24.54	591-530-851-000
VERIZON WIRELESS	0	9718979219	Monthly Cell Phone Service=Mgr	60.30	101-172-851-000
VERIZON WIRELESS	0	9718979219	Monthly Cell Phone Service=Fire	90.61	101-336-851-000
VERIZON WIRELESS	0	9718979219	Monthly Cell Phone Service=Wtr	469.85	591-530-851-000
VERIZON WIRELESS	0	9718979219	Monthly Cell Phone Service=Parks	36.15	101-751-851-000
VERIZON WIRELESS	0	9718979219	Monthly Cell Phone Service=B&G	152.92	101-265-851-000
VERIZON WIRELESS	0	9718979219	Monthly Cell Phone Service=Bldg Insp.	30.31	542-371-851-000
VERIZON WIRELESS	0	9718979219	Monthly Cell Phone Service=Comm.Dev.	31.61	101-400-851-000
VERIZON WIRELESS	0	Jan-14	Monthly Emer.Unit Cell Ph.Service=Clerk	3.73	101-215-851-000
VERIZON WIRELESS	0	Jan-14	Monthly Emer.Unit Cell Ph.Service=Fire	2.82	101-336-851-000
VERIZON WIRELESS	0	Jan-14	Monthly Modem Service=Fire	114.03	101-336-851-000
VERIZON WIRELESS	0	Jan-14	Monthly Parks/Lifeguard Cell Ph.Service=Parks	1.72	101-751-851-000
VERIZON WIRELESS	0	Jan-14	Monthly Mifi Unit & Emer.Unit Cell Ph.Service=Wtr	38.87	591-530-851-000
<b>VERIZON WIRELESS Total</b>				<b>1,132.41</b>	
VICTORY SIGN & GRAPHICS	0	13467	Rapid Remover=Fire	15.00	101-336-932-000
VICTORY SIGN & GRAPHICS	0	13468	Reflective decals(27)=Fire	54.00	101-336-727-000
VICTORY SIGN & GRAPHICS	0	13469	Reflective decals to "Emer Access Stake"=Fire	6.00	101-336-727-000
<b>VICTORY SIGN &amp; GRAPHICS Total</b>				<b>75.00</b>	
VOSS LIGHTING	0	20125875	Credit/Return-10W LED light bulbs=Fire	(169.20)	101-336-931-000
VOSS LIGHTING	0	20125574	Credit/Return-10W LED light bulbs=Fire	(28.50)	101-336-931-000
VOSS LIGHTING	0	20125771	30pk light bulbs=Fire	90.80	101-336-931-000
VOSS LIGHTING	0	20125573	7W DIM LED light bulbs=Fire	25.80	101-336-931-000
VOSS LIGHTING	0	20125939	30pk light bulbs=Fire	94.80	101-336-931-000
VOSS LIGHTING	0	20126118	Light bulbs=Fire	12.95	101-336-931-000
<b>VOSS LIGHTING Total</b>				<b>26.65</b>	
WALDEN, PRISCILLA	0	EXPENSES	Mileage(86.4mi)	48.38	101-172-860-000
<b>WALDEN, PRISCILLA Total</b>				<b>48.38</b>	
WELLS FARGO FINANCIAL LEASII	72125	5000989922	Monthly Xerox copier leases(2)=Town hall	1,386.32	101-250-830-000
WELLS FARGO FINANCIAL LEASII	72125	5000989922	2013 Pers.Prop.tax/Xerox copier leases(2)=Town hall	161.19	101-250-830-000
<b>WELLS FARGO FINANCIAL LEASING Total</b>				<b>1,547.51</b>	
GRAYMONT CAPITAL INC.	0	34660	High Calcium Quicklime Pebble (47.66TN)	6,386.44	591-537-741-000
<b>GRAYMONT CAPITAL INC. Total</b>				<b>6,386.44</b>	
WILTSE, DAVID	72126	6380	Business cards(500)=Jay Spencer	55.00	101-171-727-000
<b>WILTSE, DAVID Total</b>				<b>55.00</b>	
WINZER CORPORATION	0	4973376	Elec.term/conn-Heat shrink tubing-Paints-Chemicals=Wtr Dist.	368.30	591-538-745-000
WINZER CORPORATION	0	4973377	Paints=Wtr Dist.	238.99	591-538-745-000
<b>WINZER CORPORATION Total</b>				<b>607.29</b>	
WEST MICHIGAN LOCK AND KEY	0	63450	Lock box mounts(11)=Fire	449.00	101-336-727-000
<b>WEST MICHIGAN LOCK AND KEY Total</b>				<b>449.00</b>	
WOODLAND TRAVEL CENTER	0	39818	Propane=Wtr Pl.	30.00	591-537-748-000
<b>WOODLAND TRAVEL CENTER Total</b>				<b>30.00</b>	
			<b>Sub Total</b>	<b>1,467,266.93</b>	
		3/18/2014	RX Copay/Dependent Care Reimbursements	192.31	
		4/1/2014	RX Copay/Dependent Care Reimbursements	242.31	
		3/26/2014	Wire transfer for new investments	1,000,000.00	
		3/21/2014	Priority Health-Flex Benefit Reimbursement	325.64	
				<b>2,468,027.19</b>	

## x - Check released prior to board meeting

Payroll & Payroll related items paid:

3/18/2014	Payroll-Direct Debits	81,313.94
3/19/2014	Payroll-Checks	11,160.19
4/1/2014	Payroll-Direct Debits	96,925.24
4/2/2014	Payroll-Checks	10,972.39
3/19/2014	Security Benefit Group ACH pymt	170.00
3/19/2014	ACH FOR CHILD SUPPORT	218.97
3/19/2014	PTFFA Union Dues ACH pymt	275.00
3/19/2014	ICMA 401 PLAN ACH PYMT	17,662.16
3/19/2014	ICMA 457 PLAN ACH PYMT	334.03
3/19/2014	ICMA RHS PLAN ACH PYMT	6,286.12
3/19/2014	ICMA ROTH IRA ACH PYMT	160.44
3/19/2014	John Hancock Pension Direct Debit pymt	3,747.74
3/19/2014	RPA/Cambridge Roth IRA ACH pymt	228.92
3/19/2014	FICA & FEDERAL W/H PAID	32,389.26
3/19/2014	EFT PYMT OF STATE W/H - 02/14	9,822.18
3/19/2014	GR Withholding-02/14 direct debit pymt	92.58
3/21/2014	FICA & FEDERAL W/H PAID	32.85
4/2/2014	Security Benefit Group ACH pymt	170.00
4/2/2014	ACH FOR CHILD SUPPORT	152.41
4/2/2014	ICMA 401 PLAN ACH PYMT	13,751.59
4/2/2014	ICMA 457 PLAN ACH PYMT	334.03
4/2/2014	ICMA RHS PLAN ACH PYMT	6,294.66

AP Check Proof List

<u>Vendor</u>	<u>Check#</u>	<u>Invoice No.</u>	<u>Description</u>	<u>Amount</u>	<u>GL Account</u>
			4/2/2014 ICMA ROTH IRA ACH PYMT	161.41	
			4/2/2014 John Hancock Pension Direct Debit pymt	6,348.73	
			4/2/2014 RPA/Cambridge Roth IRA ACH pymt	229.45	
			4/2/2014 FICA & FEDERAL W/H PAID	<u>33,707.78</u>	
			<b>Total Payroll &amp; Payroll related items paid:</b>	<b>332,942.07</b>	
				<b>Grand Total:</b>	<b><u>2,800,969.26</u></b>

# Memorandum

**To:** Plainfield Township Board of Trustees  
**From:** Cameron L. Van Wyngarden, Township Superintendent  
**Date:** 4/3/2014  
**Re:** Liquor License Ordinance

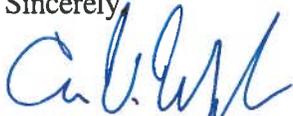
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Township Board,

As you may recall, we have recently reviewed a proposed liquor license ordinance for the Township. Now that the Board is comfortable with the language of the ordinance, we need to hold a public hearing to present an opportunity for the public to comment on the proposed ordinance.

After the public hearing has been held the Board may, based on the outcome of the public hearing, choose to take action on this ordinance to approve it, or table it to address any outstanding issues.

Sincerely,



Cameron Van Wyngarden  
Superintendent

**LIQUOR LICENSING ORDINANCE  
PLAINFIELD CHARTER TOWNSHIP**

**ORDINANCE NO. \_\_\_\_\_  
RESOLUTION NO. \_\_\_\_\_**

An ordinance to regulate the issuance of liquor licenses, their renewal, revocation and to protect the health safety and welfare of the inhabitants of the Plainfield Charter Township.

**PLAINFIELD CHARTER TOWNSHIP ORDAINS:**

1. 1. The Plainfield Charter Township Code of Ordinances is hereby amended by adding Chapter 4, Article I to read as follows:

**Sec. 4-1. - Definitions.**

Words and phrases used in this article that are specifically defined in the Michigan Liquor Control Code, as amended, MCL 436.1 et. seq., have the meanings given them by the code and the regulations promulgated under the code, including, without limitation, the following: "alcoholic liquor", "beer," "wine" and "spirits."

**Sec. 4-20. - Approval required for sales.**

Any person or establishment seeking a liquor license from the Michigan Liquor Control Commission for the sale of beer, wine or spirits or other alcoholic liquor for consumption on the premises (an on-premises license) shall first obtain approval of its application by the township board as provided by this article. The applicant shall bear the burden of establishing compliance with all requirements of this article. No person shall engage in the business of selling alcoholic liquor for consumption on the premises in any establishment within the township without first obtaining a license as required by all applicable local, state and federal laws and regulations.

**Sec. 4-21. - Procedures.**

(a) *Application form and submission.* Applications for approval by the township board of an on-premises license shall be made in writing, signed by the applicant (if an individual) or by a duly authorized agent (if a partnership, limited liability company, corporation or other entity), verified by oath or affidavit, and shall contain the information required to be submitted with applications pursuant to section 4-22. Ten copies of such application for approval shall be filed with the township clerk.

(b) *Application fee.* A fee as prescribed by resolution of the township board shall accompany all applications for a license made pursuant to this article.

(c) *Processing of application.* The township clerk, after receiving an application under this section and all applicable fees, shall refer the application to the fire chief and the director of

community development. After receiving report from such offices, the township clerk shall present the application to the township board for its review and possible approval or disapproval. If approved, the township clerk shall furnish a resolution of approval to the applicant, which he or she shall forward to the Michigan Liquor Control Commission.

(d) *Reservation of authority.* Notwithstanding anything to the contrary in this article, no applicant for a liquor license has the right to the issuance of a license, and the township board reserves the right to exercise reasonable discretion to determine who, if anyone, shall be entitled to the issuance of such license. Further, no applicant has the right to have its application processed and the township board reserves its right to take no action with respect to any application for approval filed with the township. The township board may maintain a list of all applicants and review the list when, in its discretion, it determines that the issuance of a license is in the best interests of the township at large and for the needs, benefit, and convenience of its citizens.

(e) *Application to State.* If an application is approved by the township board, the applicant shall provide to the township clerk a complete copy of the final application filed with the state. If the applicant fails to file an application for a license with the State of Michigan within 180 days of the date of issuance of approval by the township board as provided in this article, the approval granted by the township board for the license shall automatically lapse and be of no further force or effect.

(f) *Remodeling and new construction.* Approval of a license shall be with the understanding that any necessary remodeling or new construction for the use of the license shall be commenced within six months of the action of the Michigan Liquor Control Commission approving the license. Failure to complete such remodeling or construction within one year of the action of the Michigan Liquor Control Commission approving the license may subject the license to revocation or objection to renewal.

(g) Nothing in this article shall operate to limit any power or authority vested in the township board under applicable laws and regulations, it being the intent that such authority remain vested with the township board.

#### **Sec. 4-22. - Application contents.**

(a) *Information to be submitted.* An application for a license shall contain all of the following statements and information:

- (1) The name, age and address of the applicant in the case of an individual; or, in the case of a co-partnership, the persons entitled to share in the profits thereof; in the case of a corporation, the names and addresses of the officers and directors, and, if a five percent or greater interest in the stock of such corporation is owned by one person or his nominee, the name and address of such person; in

the case of a limited liability company, the names and addresses of the officers and managers, and, if a five percent or greater interest in the company is owned by one person or his nominee, the name and address of such person.

(2) In the case of an individual, the citizenship and place of birth of the applicant and, if a naturalized citizen, the time and place of his naturalization.

(3) The nature of the business of the applicant, and in the case of a corporation or a limited liability company, the object for which it was incorporated/organized.

(4) The length of time said applicant has been in business of that character, or, in the case of a corporation or a limited liability company, the date when it was incorporated/organized.

(5) The location and description of the premises or place of business which is to be operated under such license.

(6) A statement whether applicant has made application for a similar or other on premises license within the past 18 months and, if so, the disposition of such application(s).

(7) A statement that applicant has never been convicted of a felony and is not disqualified to receive a license by reason of any matter or thing contained in this article or the laws of the state.

(8) A statement that the applicant will not violate any of the laws of the state or of the United States or any ordinances of the township in the conduct of its business.

(9) The application shall be accompanied by building and site plans showing the entire structure and premises and, in particular, the specific areas where the license is to be utilized. The plans shall demonstrate adequate off-street parking, lighting, refuse disposal facilities and where appropriate, adequate plans for screening, noise control and any other requirements of this article.

(10) For premises pending or under construction, evidence of the financial capability of the applicant to satisfactorily complete the development and construction of the premises.

(11) The applicant shall submit a business plan which shall include revenue and expense projections for 5 years, and the source of operating capital.

(b) *Additional information.* The applicant shall also provide such other information as requested by the township board in connection with its review of an application.

**Sec. 4-23. - Restrictions on licenses.**

(a) *Specific restrictions.* Except to the extent that the township board issues a variance as permitted in subsection (c) of this section, no application for a new license shall be approved for:

(1) A person who has had a license revoked for cause by the Michigan Liquor Control Commission.

(2) A co-partnership, unless all of the members of such co-partnership shall qualify to obtain a license.

(3) A corporation, if any officer, manager or director thereof, or a stock owner or stockholders owning in the aggregate five percent or more of the stock of such corporation, would not be eligible to receive a license hereunder for any reason.

(4) A limited liability company, if any officer or manager thereof, or a member owning in the aggregate five percent or more of the company of such limited liability company, would not be eligible to receive a license hereunder for any reason.

(5) A person whose place of business is conducted by a manager or agent unless such manager or agent possesses the same qualifications required of the licensee.

(6) A person who has been convicted of a violation of any federal or state law concerning the manufacture, possession or sale of alcoholic liquor or a controlled substance.

(7) A person who does not own the premises for which a license is sought or does not have a lease therefor for a period of no less than three years so as to satisfy the restrictions found in MCL 436.1501(2) on license transfers for the first three years after issuance. The township board, in its discretion, may permit an option to lease in lieu of a lease.

(8) A person who has knowingly made any false statement in his application, or who has failed to fully complete the application.

(9) Any law enforcing public official or other person covered by MCL 436.1523.

(10) A person who is in default to the township in connection with the payment of any taxes or other obligation.

(11) Any premises where it is determined by a majority of the township board that the premises do not or will not reasonably soon after commencement of operations, have adequate off-street parking, lighting, refuse disposal facilities, screening, noise or nuisance control.

(12) Any premises that is not commercially zoned, or any premises where the underlying zoning district is not commercial in nature (for example, a planned unit development "PUD" which is commercial in nature).

(13) Any premises where there exists a violation of the applicable building, electrical, mechanical, plumbing, or fire codes, applicable zoning regulations, applicable public health regulations, or any other applicable township ordinance.

(14) Any premises which the township board determines, by majority vote, to be inappropriate considering the desirability of establishing a location in developed, commercial areas, in preference to isolated, undeveloped areas; the attitude of adjacent residents and property owners; traffic safety; accessibility to the site from abutting roads, capability of abutting roads to accommodate the commercial activity; distance from public or private schools for minors; effect on adjacent properties; and accessibility from primary roads or state highways.

(15) Any premises where the proposed liquor license use would not fully comply with the applicable zoning regulation or other township ordinance.

(16) Any person who has not demonstrated sufficient financial assets:

a. To carry on or maintain the licensed business;

b. If the specific areas where the license is to be utilized are part of a new premises, to complete construction of the new premises according to the site plan and building plans filed with the township; and

c. To otherwise comply with the requirements of this article.

(b) *Continued compliance.* Should any licensee or licensed premises at any time cease to meet the requirements of this section following issuance of a license, the township board may seek suspension or revocation pursuant to section 4-25.

(c) *Variances.*

(1) In connection with the issuance of a license, the township board, in its sole discretion, may allow a variance from the strict requirements of this article where it is shown by the applicant that:

a. It would be impossible or very difficult for the applicant to comply with the strict requirements of this article (financial hardship alone shall not satisfy this requirement);

b. The variance provides for adequate alternate means of ensuring that the spirit and intent of this article is maintained;

c. The variance sought is sufficient to protect the health, safety and general welfare of the township and its residents;

d. The variance sought will not contradict other applicable laws, rules or regulations.

(2) In connection with the grant of a variance, the township board may impose other requirements to ensure that the spirit and intent of this article is maintained and that the health, safety and general welfare of the township and its residents is protected.

(3) A variance granted pursuant to this section is not transferable to another licensee or location.

**Sec. 4-24. – Review of application.**

(a) The township board shall use criteria including but not limited to the following in determining which application, if any, should be granted:

(1) Zoning and use of the parcel and adjacent parcels.

(2) Availability of utilities.

(3) What uses will be conducted with the license.

(4) Traffic on adjacent streets and the existence of any traffic hazards in the area or produced by the applicant's proposed use.

(5) Economic backing of the applicant sufficient to conduct such a use.

- (6) The design and layout of improvements of the applicant for his proposed use.
- (7) Effect upon existing adjacent uses and uses in the vicinity.
- (8) The location of any licensed establishments as it relates to potential traffic effects or hazards.
- (9) The need for the type of establishment proposed by the applicant and whether the township is already adequately served by other establishments similar to the proposed establishment.
- (10) Any information contained in the application or requirements of this article.
- (11) Any other factors it deems appropriate to protect the public health, safety and welfare.

(b) In no event shall an application be approved without satisfactory compliance with the restrictions set forth in section 4-23, and the other provisions of this article.

**Sec. 4-25. - Objections to renewal and request for revocation.**

(a) *Procedure.*

(1) Before filing an objection to renewal or request for revocation of a license with the Michigan Liquor Control Commission, the township board shall hold a hearing and shall serve the license holder, by first class mail, mailed not less than ten days prior to the hearing with notice of the hearing, which notice shall contain the following:

- a. Notice of proposed action.
- b. Reasons for the proposed action.
- c. Date, time and place of the hearing.
- d. A statement that the license holder may present evidence and testimony and confront adverse witnesses.

(2) Following the hearing, the township board shall submit a written statement of its findings and determination to the license holder and the Michigan Liquor Control Commission.

(b) *Criteria for nonrenewal or revocation.* The township board may recommend nonrenewal or revocation of a license upon a determination by it that, based upon a preponderance of the evidence presented at the hearing, any of the following exist:

- (1) Violation of any provision of this article or of the restrictions on licenses set forth in section 4-23.
- (2) Maintenance of a nuisance (defined as any violation of this article, or any other township ordinance, or any state or federal law, rule or regulation, or the maintenance of any common law nuisance) upon the premises.
- (3) Fraudulent information provided upon original application or application for renewal.
- (4) The consumption of spirits on the premises, if it is licensed to sell only beer or wine, or both beer and wine.
- (5) Dancing or live entertainment open to the public, with or without an admission charge, unless holding a valid dance or dancing entertainment permit; or any live entertainment featuring lewd, lascivious, erotic, sensual or blatantly sexual themes, including, but not limited to, exotic dancing and countertop dance.
- (6) Any disorderly conduct or action which disturbs the peace and good order of the neighborhood.
- (7) Any incidents of prostitution, solicitation for prostitution, or larceny.
- (8) Any unlawful gambling activity or the placing or using of any unlawful gambling apparatus or paraphernalia therein.
- (9) Any unlawful possession, sale or use of any controlled substance.
- (10) Any violation of any other provision of any township ordinance, or any violation of any law, rule, regulation or lawful order or directive which is designed to protect the public health, safety or welfare.
- (11) Any violation of the Michigan Liquor Control Act or any rule or regulation promulgated by the Michigan Liquor Control Commission.

- (12) Nonpayment of any federal, state or local tax or special assessment.
- (13) Nonpayment or repeated delinquency payment of utility or other bills outstanding and owing to the township.
- (14) Any failure by the licensee, or the licensee's agent or employee to fully cooperate with any federal, state, county or township official.
- (15) Any failure by the licensee, or the licensee's agent or employee to fully cooperate with any law enforcement officer.
- (16) After action of the Michigan Liquor Control Commission approving the license, the licensee has not engaged in, or has discontinued or terminated, the sale of beer and wines or spirits under the license at the premises for 12 or more consecutive months.

2. This Ordinance shall take effect thirty (30) days after publication.

Yeas:

Nays:

Absent:

Motion carried. Ordinance #\_\_\_ / #14-\_\_ declared adopted.

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Ruth Ann Karnes  
Plainfield Charter Township Clerk

CERTIFICATION

I, as the Clerk of Plainfield Charter Township, certify that the foregoing is a true and accurate copy of an ordinance adopted by this Township Board of Charter Township of Plainfield at a properly noticed regular meeting held on April 7, 2014.

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# Memorandum

**To:** Township Board of Trustees  
**From:** Cameron L. Van Wyngarden, Township Superintendent  
**Date:** 4/3/2014  
**Re:** Recommendation to approve consultant for Parks and Recreation Plan

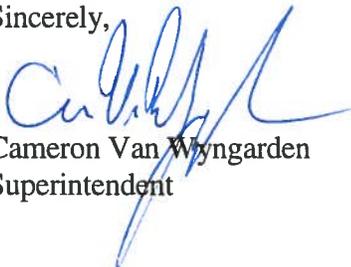
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Township Board,

The Parks and Recreation Committee has been thoroughly reviewing proposals from consulting firms to find the right firm to prepare our new Parks and Recreation Master Plan. As you will read in the memo from Parks Director John Short, the Committee has conducted an exhaustive review of the six proposals and followed up with additional questions and due diligence of their top three choices.

I thank John and the Parks and Recreation Committee for their time and energy in this process. Selecting the right consultant is often the most important decision in this process, and clearly it is a decision this group did not take lightly. I recommend the Board approve the selection of Landscape Architect and Planners as the consultant to conduct our new Parks and Recreation Master Plan, as recommended by the committee.

Sincerely,



Cameron Van Wyngarden  
Superintendent



# Plainfield Charter Township

BUILDING & GROUNDS / PARKS & RECREATION

5205 Plainfield AVENUE NE • GRAND RAPIDS, MI 49525  
PHONE (616) 363-9399 • FAX (616) 364-1199

## MEMORANDUM

DATE: April 2, 2014

To: Cameron L. Van Wyngarden, Township Superintendent

From: John Short, Parks & Recreation 

**SUBJECT: PARKS & RECREATION 5-YEAR MASTER PLAN COMMITTEE RECOMMENDATION-LANDSCAPE ARCHITECTS & PLANNERS, INC.**

The Plainfield Township Parks & Recreation Committee has evaluated the six proposals that were received over the month of March. The committee first spent two weeks independently studying the proposals without knowing the proposed contract amount. The committee then met and chose their top three proposals. After the top three were identified, the contract amount was assigned to each of the six proposals. The cost information did not change the committee's top three.

The committee drafted 10 questions that they wanted answered or clarified by the top three. The committee also drafted 10 questions that they wanted asked as part of the reference checks, of the top three. The next two weeks I spent clarifying issues with the top three and interviewing their references.

The committee met again, I went through the responses of the top three and the information that I gathered in the reference checks.

The committee came to a unanimous decision fairly quickly. The committee felt that Landscape Architect & Planners had the strongest and most flexible public component to their proposal. They felt that the proposal also had a strong public board component. The references that I spoke with agree with the committee's appraisal. The committee also thought highly of the connectedness of the firms' 5-Year Master Plan and the ability to translate into Grants. This was also a highly regarded issue with the references.

The committee is recommending to the Township that Landscape Architects & Planners be awarded the contract of producing the Township's Parks & Recreation 5-Year Master Plan.

The 2014 Parks & Recreation Budget provides \$25,000 for this project. Once a firm is authorized, the survey procedures will need to be determined. A procedure that is other than an online survey or a combination of procedures will cause an increase in the proposed cost. Initially all proposals bid an online survey, so that issue, was equal for all. The Township followed this process when the 2005 Parks

& Recreation Master Plan was done. The survey style was altered for a change in contact amount of \$2,000. If the same occurs for the 2015 Plan, we will still be under the \$25,000 budget.

Enclosed is the list of proposals and the corresponding bid price.

JS:cb

Enclosures

**PLAINFIELD TOWNSHIP  
PARKS & RECREATION ADVISORY COMMITTEE  
5-Year Master Plan Proposals**

BECKETT & RAEDER	\$20,280
MCKENNA ASSOCIATES	\$13,562
LANDSCAPE ARCHITECTS	\$19,857
WILLIAMS & WORKS	\$21,357
PROGRESSIVE	\$20,220
MC SMITH	\$15,000

Plainfield Charter Township Parks and Recreation Master Plan  
 SCHEDULE

	2014					
	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6
	Iacoangeli	DuMouchel	Jackson	Peterson		
1.0 Investigation & Analysis	8	0	8	2		
1.1 Kick-off meeting						
1.2 Review existing planning documents						
1.3 Socio-economic review						
1.4 Built systems						
1.5 Natural systems						
1.6 Administrative Review						
2.0 Recreation Facilities Inventory	0	8	36			
2.1 Survey of public/private recreation facilities						
2.2 On-site inventory of facilities						
3.0 Community Input	0	8	8			
3.1 Community Vision Sessions						
3.2 Web-based questionnaire						
4.0 Policies & Program Development	8	16	24	8		
4.1 Issues & opportunities						
4.2 Goals and Objectives						
4.3 Meeting with Committee						
4.4 Board Planning Session						
5.0 Parks & Recreation Master Plan	8	16	40	8		
5.1 Master Plan: 10-15 year horizon						
5.2 Action Plan: 5-year horizon						
5.3 Joint Meeting						
6.0 Plan Adoption Process	8	0	16			
6.1 Review						
6.2 Regional Review						
6.3 Township Board Meeting / Public Hearing						
6.4 Final plan preparation / adoption						
7.0 Deliverables	4	0	16			
7.1 Deliverables						
Hours	36	48	148	18	250	
Professional Fee	\$ 3,780	\$ 3,600	\$ 11,100	\$ 900	\$ 19,380	
Expenses (Printing, Mailing, GIS Plots)					\$ 900	
Total Proposal Budget					\$ 20,280	
<i>(Includes all meeting and site visits identified in Scope of Work and project-related expenses)</i>						

# Recreation Plan Update, 2014

## Plainfield Charter Township

Estimated Hours for Services

February 28, 2014

62 hrs 154 82 16

Team Members Consultant Firm Titles	Ford		Hull		Stasiuk		Arnold		Task Hours per Cost per
	LAP	NPSI	LA / Rec. Planner	Rec. Planner	Technician	Secretary	LAP	Secretary	
<b>Task 1</b>									
Orientation Investigation	6		\$480.00	\$390.00	6	0	\$0.00	\$0.00	12 \$870.00
<b>Task 2</b>									
Inventory	4		\$320.00	\$1,560.00	24	1	\$40.00	\$35.00	30 \$1,955.00
<b>Task 3</b>									
Analysis	4		\$320.00	\$650.00	10	1	\$40.00	\$35.00	16 \$1,045.00
<b>Task 4</b>									
Policy & Program Eval	3		\$240.00	\$780.00	12	0	\$0.00	\$0.00	15 \$1,020.00
<b>Task 5</b>									
Synthesis	6		\$480.00	\$780.00	12	24	\$960.00	\$70.00	44 \$2,290.00
<b>Task 6</b>									
Preliminary Document	14		\$1,120.00	\$2,470.00	38	30	\$1,200.00	\$140.00	86 \$4,930.00
<b>Task 7</b>									
Cost Estimates	3		\$240.00	\$910.00	14	22	\$880.00	\$210.00	45 \$2,240.00
<b>Task 8</b>									
Phasing	3		\$240.00	\$390.00	6	0	\$0.00	\$0.00	9 \$630.00
<b>Task 9</b>									
Funding Strategies	3		\$240.00	\$260.00	4	0	\$0.00	\$0.00	7 \$500.00
<b>Task 11</b>									
Public Hearing	6		\$480.00	\$390.00	6	0	\$0.00	\$0.00	12 \$870.00
<b>Task 12</b>									
Final Document	10		\$800.00	\$1,430.00	22	4	\$160.00	\$70.00	38 \$2,460.00

Estimated Hours	62	154	82	16	0	0	0	0	0	314
Hourly Rates	\$80.00	\$65.00	\$40.00	\$35.00	\$70.00	\$75.00	\$70.00	\$55.00	\$30.00	\$18,810.00
Sub Total	\$4,960.00	\$10,010.00	\$3,280.00	\$560.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,810.00
										Reimbursables \$ 1,047.00
										<b>TOTAL FEE: \$19,857.00</b>

**REIMBURSABLES**

Mileage 8 trips + site investigation \$ 672.00

Food \$ 125.00

Printing \$ 250.00

\$ 1,047.00

**FEE BREAKDOWN BY CONSULTANT:**

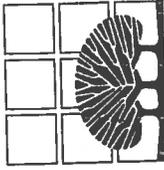
No Sub Consultant Fee \$0.00

LAP Total Fee = \$18,810.00

**COST PROPOSAL**

**PARK AND RECREATION MASTER PLAN  
PLAINFIELD CHARTER TOWNSHIP**

**M. C. SMITH ASSOCIATES AND ARCHITECTURAL GROUP, INC.**



**M.C. SMITH  
ASSOCIATES AND  
ARCHITECTURAL GROUP**

INDIVIDUALS	HOURS FOR WORK TASKS						TOTALS	HOURLY RATE	COST FOR THIS INDIVIDUAL
	I	II	III	IV	V	VI			
Principal LA - Tiffany Smith	6	6	6	4	3	2	27	\$ 100.00	\$ 2,700.00
Park and Recreation Planner - Carrie Klingelsmith	15	16	10	8	8	2	59	\$ 80.00	\$ 4,720.00
Associate LA - Linda Bruno	15	16	10	8	8	2	59	\$ 80.00	\$ 4,720.00
Clerical	0	0	2	2	2	3	9	\$ 40.00	\$ 360.00
<b>SUBTOTAL</b>	<b>36</b>	<b>38</b>	<b>28</b>	<b>22</b>	<b>21</b>	<b>9</b>	<b>154</b>		<b>\$ 12,500.00</b>

Reimbursable Expenses: \$ 2,500.00

**ESTIMATED REIMBURSABLE EXPENSES:**

To include printing, copying, CADD plots, photography, color scans, shipping & travel. Expenses to include preparation of 7 final plans.

**TOTAL \$ 15,000.00**



**PLAINFIELD CHARTER TOWNSHIP**  
**PUBLIC SERVICES**  
**WATER • SEWER • STORMWATER • ENGINEERING**  
5195 PLAINFIELD AVENUE N.E. • GRAND RAPIDS, MI 49525 • PHONE 616-363-9660 • FAX: 616-364-1174

## ***MEMORANDUM***

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**DATE:** April 1, 2014  
**TO:** Cameron Van Wyngarden, Superintendent  
**FROM:** Rick Solle, Director of Public Services  
**SUBJECT:** Ten Mile Park Soccer Field Irrigation

As you know, last year we had a significant amount of grading done at the park on 10 Mile Road in preparation for developing amenities at the park. We also had two soccer fields constructed and seeded. Before this harsh winter came, the grass on those fields had become quite well established.

In order to maintain the quality of fields that we have constructed, the next step is to have the irrigation system installed on those fields. On February 24, 2014 we took bids on this project and received three proposals, as follows:

- |                         |             |
|-------------------------|-------------|
| 1. Shoreline Irrigation | \$20,250.00 |
| 2. Winchel Irrigation   | \$20,985.00 |
| 3. H2Oasis              | \$26,250.00 |

Progressive AE interviewed the representative of Shoreline Irrigation after receiving the bids and is recommending that we award the contract to Shoreline Irrigation in the amount of \$20,250.00. The estimate for the project was \$21,330. Some additional information is included with this memo.

Please submit this award request for the Boards consideration at its April 7, 2014 Township Board Meeting.

cc:



**Project:** Ten Mile Road Masterplan  
Soccer Field Development — Irrigation

**Date:** February 13, 2014

**File No.:** 70540001/008

**Copy:** All Plan Holders  
Plainfield Charter Township – John Short, Rick Solle (via email)  
Progressive AE Stick Set

**AD01-1 NOTICE**

- A. This addendum to the specifications and drawings for the above-captioned project adds to or supersedes all contrary or conflicting information in specifications and drawings which is amended in the following paragraphs. This addendum is to become part of bidding documents as originally issued.
- B. Each trade shall review the entire addendum, including work of other trades, for revisions or clarifications regarding their own work.
- C. This addendum includes no attachments.

**AD01-2 CONTRACT TIME (GHS)**

- A. SPECIFICATION ITEMS:
  - 1. Specification Section 00 2113 Instructions to Bidders:
    - a. Revise paragraph 2.04 Contract Time: Change completion date from April 15, 2014 to May 15, 2014.

GHS/smg





**Spartan Distributors Inc.**

487 W. Division Street  
Sparta, MI 49345  
P: 616-887-7301  
F: 616-887-6288

Date: 2/17/2014

To: Greg Scott  
Progressive AE  
1811 4 Mile Rd NE  
Grand Rapids, MI 49525

Project Name: 10 Mile Road Soccer Fields  
Plainfield Twp., Michigan

**Irrigation Estimate**

Quantity	Part #	Description	Unit Cost	Total
56	T7PSS-02	Toro T7P Series Gear Driven Rotary	\$250.00	\$ 14,000.00
60	6SLV	6" PVC Sleeving	\$6.00	\$ 360.00
440		3" PVC Mainline	\$3.00	\$ 1,320.00
1060		2-1/2" PVC Mainline	\$2.50	\$ 2,650.00
1		Baseline Decoder Components	\$3,000.00	\$ 3,000.00
			<b>Subtotal:</b>	<b>\$ 21,330.00</b>

Estimate Range: \$ 21,330.00  
to  
\$ 23,470.00

# Memorandum

**To:** Township Board of Trustees  
**From:** Cameron L. Van Wyngarden, Township Superintendent  
**Date:** 4/3/2014  
**Re:** Recommendation to appoint Teresa Zimmerman as Township Assessor

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Township Board,

Plainfield Township has been blessed with stability and longevity in the Assessor's Department. Much credit goes to our newly retired Assessor Judy LaFave, but a fair share of credit also goes to the team she assembled. Teresa Zimmerman joined Plainfield Township in 1998, bringing with her a solid background in residential assessing from her experience in Kentwood and Allegan County. Teresa has added to that experience during her time here in Plainfield and has worked with every facet of assessing that we have here in the Township.

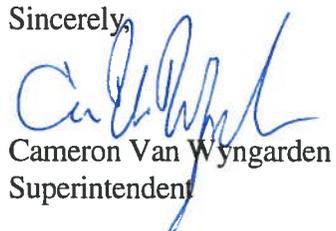
In my short time with the Township, I've come to find that Teresa is a dependable, intelligent person with demonstrated skill in managing a team. Don't let her soft-spoken demeanor fool you; Teresa has the fortitude to make difficult decisions and the vision to lead in the right direction. Teresa is a team player that can take direction and deliver it equally well.

When Judy announced her retirement earlier this year I decided to post the Assessor position publicly even though I knew I had a strong internal candidate. I did not do this because I questioned Teresa's ability to do the job. Instead, I wanted to assure you and the residents of Plainfield Township that full due diligence was done in the selection for such a key position within Township government. Also, it would be a discredit to Teresa to have anyone question that her promotion was not based on the merit of her abilities in comparison to her peers and the requirements for the position.

April 3, 2014

While I received some applications from qualified individuals that may have grown into this role, none of the other applicants exhibited the same combination of experience and understanding of the position as Teresa. I strongly recommend the Board confirm the appointment of Teresa Zimmerman to the position of Plainfield Township Assessor.

Sincerely,



Cameron Van Wyngarden  
Superintendent

# Memorandum

**To:** Plainfield Township Board of Trustees  
**From:** Cameron L. Van Wyngarden, Township Superintendent  
**Date:** 4/3/2014  
**Re:** Recommendation to upgrade phone server at Township Hall

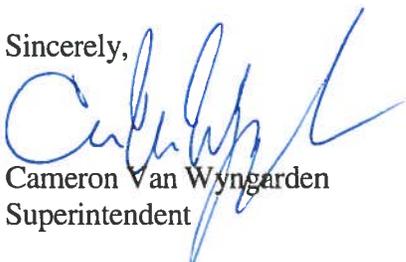
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Township Board,

As you may recall we had an equipment failure earlier this year with our telephone server that prompted us to look at upgrading our equipment at Township Hall. As this was an unexpected event, this was not a budgeted item for this year. Fortunately this review of our system led us to find some current cost inefficiencies that we will be able to eliminate with the proposed upgrades that will more than offset the equipment purchase price within the first year, and should provide further cost savings in future years.

In researching options for our phone system, we looked at switching to an entirely new system from a variety of vendors as well as the proposed upgrades to our existing system. Although our current system is now over 10 years old, much of the hardware is in very good shape, including the phone handsets, which would be a significant equipment cost if we switched to a new system. Ultimately it proved to be far more cost efficient to upgrade our current system and take advantage of the existing hardware we have on hand.

I recommend we purchase the upgraded hardware from Central Interconnect at a cost not to exceed \$ .at a cost not to exceed \$7,067.93.

Sincerely,  
  
Cameron Van Wyngarden  
Superintendent

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## INTEROFFICE MEMORANDUM

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Date: April 3, 2014  
To: Superintendent Cameron Van Wyngarden  
From: Priscilla Walden 

In January, our Strategy voicemail system crashed, leaving us with no voicemail for two days. We were able to get a loaner from Central Interconnect on a temporary basis. The Strategy voicemail module is outdated and not manufactured anymore. While it may be possible to find a used replacement part or have ours refurbished, the minimum cost would be about \$1,200.00, and in the end we would still own an outdated system that would likely experience additional equipment failure.

In investigating our telephone options, we looked at on-premise based (we own the hardware) systems like our current system versus cloud-based Voice Over Internet Protocol (VOIP) providers. We looked at on-premise systems from Central Interconnect, Millennia Telcom, and Internal Sound & Communications. The cloud-base systems included Shore Tel, Comcast and TDS. While both types of systems have their merits, we recommend that the Township remain with an on-premise system through Central Interconnect for the following reasons:

1. **Overall lower cost.** The one-time cost of purchasing a voicemail server, a PRI trunk card, warranties and user licenses will cost \$7,067.93. We can continue to use our existing handsets, which will save on equipment costs. While moving to a VOIP system may not have an up-front cost, a premised-based system has a lower total cost over a multi-year basis. The PRI trunk card is the first step in significantly lowering monthly telephone bills.
2. **Updated Features.** The update to our current system will provide us with a host of new features including:
  - “**Hunt Groups**” – we will have expanded ability to customize our system to forward calls to certain employees or employee groups. For example, we could set up a hunt group to redirect incoming calls to our mainline to other employees when the receptionist is away from their desk or on another call.
  - **Call Manager** – this addition would allow the phone system to be integrated with desktop PCs, providing greater functionality and efficiency.
  - **VIPedge extension** – this feature would allow an employee’s phone profile follow them from their desk phone to their cell phone, allowing employees that are frequently away from their desk to receive calls wherever they may be. This feature also allows employees to make calls from their cell phone that appear to be made by their desk phone, protecting the identity of their cell phone number.
3. **Reduced learning curve for employees.** Updating our current system will add a few new features for users to learn, but overall the operation will remain mostly the same as it is today.

4. **Scalability.** This system can easily be expanded to include all Township facilities, which currently use the same hardware.
5. **Reliability.** Central Interconnect has provided the Township with excellent service since the implementation of our current phone system in 2004.

# CENTRAL INTERCONNECT, INC.



1425 Court Ave NE  
Grand Rapids, MI 49503

## Contract

phone 616.458.2999  
fax 616.458.6524

Plainfield Township Offices 6161 Belmont NE Belmont, MI 49306	3-Apr-14
<b>Replace and Upgrade VM w/ IPEdge APP Svr</b>	

Completion Date	AUTHORIZED PERSON	Phone #	Customer PO#
April 2014	Cameron Van Wyngarden / Priscilla Walden		TBD

Design, program and install a Toshiba IP edge APP Server; Users - 23 + transaction boxes.

Item #	Description of Items	Qty	
A.	IP EDGE EP APP server: Shelf mount 250GB hard drive, 4GB RAM, MIPU 16-circuit VoIP card, PRI 24 channel digital trunk card (CID & DID), all necessary software. Includes 8 simultaneous Voice Mail channels, Msging Adv User w/ Unified Messaging & IP Mobility for 23 users + 7 Dept Greetings, Call Mgr ADV 2 user license, Recovery DVD, UPS back up, 2 years Software Support & Upgrade Service, 5 yr extended equipment warranty.	1	
B.	CAT5e cable runs from APP Svr in data room to CIX phone system.	2	
	Equipment		\$4,825.93
	Labor		\$2,242.00
<b>TOTAL:</b>	<b>Equipment, Labor, Training, Shipping PPA</b>		<b>\$7,067.93</b>
<b>NOTES:</b>			
1	Growth: The EP server can be upgraded as full IP Server w IP phones. Music on Hold includes 15 sources built in. Users may upload custom digital files.		
2	Remote Maintenance via owner pc with VPN or LogMeIn access		
4	Training – All users		
5	Backup database: Manually or can be scheduled for auto backup to FTP server		
<b>Terms:</b>	Purchase Order		
<b>Delivery:</b>	April - VM system; PRI TBD		

**APP server to be mounted on shelf near data rack. Cost includes running CAT5 cable to data center.**

\* Cancellations Subject to a 20% Restocking Charge

This contract is hereby accepted on this date \_\_\_\_\_ and submitted as an order.

Authorized Signature: Name and Title

*Constance Lord*

Account Rep 732.1029

# Memorandum

**To:** Plainfield Township Board  
**From:** Cameron L. Van Wyngarden, Township Superintendent  
**Date:** 4/3/2014  
**Re:** Proposed Changes to Personnel Committee Description

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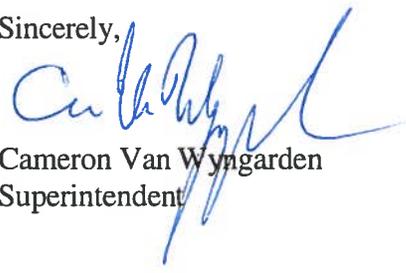
Board,

In February we reviewed and discussed some proposed changes to the Personnel Committee description. Since that meeting I've received further feedback from Board members on suggested changes to the tasks assigned to this committee. I've incorporated these suggestions along with some of my own into a new draft document for you to review and consider.

In this latest draft I've included a new assigned task for this committee; oversight of the Superintendent's review. This has been suggested to me by multiple Board members as an appropriate way to handle this task.

Please feel free to contact me if you wish to discuss this matter further.

Sincerely,



Cameron Van Wyngarden  
Superintendent

## CITIZEN PARTICIPATION AND PERSONNEL COMMITTEE

### *Draft Proposal to the Board – April 7, 2014*

**PURPOSE:** This committee, consisting of three Township Board members, will meet as needed but at least once annually and will have three primary responsibilities. The first is to provide a list to the Township Board of potential committee candidates for evaluation and selection. The second is to facilitate the regular review of the Township Superintendent. The third responsibility is to provide advice and recommendations at the request of the Township Superintendent in developing policies and procedures for recommendation to the Township Board that result in effective, efficient, uniform, and fair personnel administration for Plainfield Charter Township.

Under the first responsibility, this committee will actively seek candidates to serve on Citizen Advisory Committees and recommend appointments for approval by the full Township Board of Trustees. Interested citizens will be asked to submit a letter of interest and a resume to the Township Superintendent's office. This information will be retained and may be used as a resource by the Personnel Committee for future committee vacancies.

Under the second responsibility, the committee will meet to prepare the format and substance of the Superintendent's review by the full Township Board of Trustees. The committee will work with the Superintendent to ensure a fair and honest evaluation, and will comply with any conditions stipulated in the Superintendent's employment contract. A review of the Superintendent shall occur no less frequently than once each year.

Under the third responsibility, the committee, at the request of the Superintendent, will meet to provide advice to the Superintendent on Personnel matters, which may include:

- Hiring decisions
- Creating new positions or consolidating existing positions
- Major changes to job descriptions
- Disciplinary action and/or termination of employment
- Review of proposed updates to the Personnel Policy Manual

The Township Board has approved a Personnel Policy Manual for Township employees, and may, at the recommendation of the Superintendent, amend it to include requirements or procedures dealing with a multitude of personnel administration issues. The Township Superintendent is required to follow such policies and procedures. To the extent that a personnel action is not specifically governed by the Personnel Policy Manual or other written Board Policies, the Township Superintendent is authorized to take that action as Personnel Director. The Township Superintendent is encouraged to utilize this committee for review and input on personnel matters prior to requesting Board action, although committee review is not mandatory.