



CHARTER TOWNSHIP OF PLAINFIELD
KENT COUNTY, MICHIGAN
6161 BELMONT AVENUE NE; BELMONT, MICHIGAN 49306

REGULAR BOARD MEETING
JULY 21, 2014

Regular Board Meeting – 7:00 p.m.

1. The regular meeting of the Plainfield Charter Township Board was called to order at 7:00 p.m. by Supervisor Jay Spencer. Members present: Supervisor Jay Spencer, Clerk Ruth Ann Karnes, Treasurer Bill Brinkman, Trustees Dave Grant, Vic Matthews, Dale Pomeroy, and Jon Rathbun. Members absent: none. Also present: Superintendent Cameron Van Wyngarden, Public Services Director Rick Solle, and Community Development Director Bill Fischer.
2. A moment of silence was observed.
3. The Pledge of Allegiance was led by Jay Spencer.
4. Public comments: Brent Boncher gave a campaign speech.
5. The consent agenda was reviewed and item k was removed.
 - a. Approve the June 14, 2014 special meeting minutes
 - b. Approve the June 30, 2014 special meeting minutes
 - c. Approve the July 7, 2014 regular meeting minutes
 - d. Adopt a resolution to provide for the designation of September 19, 2014 as “Prisoner of War / Missing in Action Recognition Day”
 - e. Approve the Fireworks Display Permit request from Melrose Pyrotechnics, Inc. on behalf of the West Michigan Sports Commission for the grand opening of the Art Van Sports Complex
 - f. Approve the quote from Dixon Engineering for the warranty inspection for the Buth Reservoir totaling \$1,825.00
 - g. Approve the Personnel Committee’s recommendation to amend a number of Board/Commission/Committee term expiration dates and to appoint members to the Zoning Board of Appeals, Parks & Recreation Advisory and Public Safety Advisory Committees
 - h. Approve the Infrastructure Committee’s recommendation to contract with Tom Traciak of Umbaugh & Associates to conduct a Water Rate Study for \$18,500.00
 - i. Approve the Infrastructure Committee’s recommendation to approve the 2015 Capital Improvement Plan Projects
 - j. Approve the Contractor’s Application for Payment No. 1 from Wyoming Excavators, Inc. for the Water Supply and Wastewater Collection System Improvements (Sawkaw, Northville, Kewadin, Wyandotte and Nippon Drives) totaling \$18,261.90
 - k. (Removed from agenda) Adopt Resolution No. 1 to declare the intent to make public improvements, tentatively designate a special assessment district and notice of public hearing for the West Michigan Baseball Water System Improvements for 2014 and to schedule a public hearing for August 4, 2014
 - l. Receive the Fire, Water, Passport, Building Permit, Ordinance Enforcement, Investment and Financial Reports for June 2014
 - m. Approve the Accounts Payable in the amount of \$560,507.48

6. Grant moved, with support by Matthews, to approve the agenda, including the consent agenda as amended, and Accounts Payable in the amount of \$560,507.48. Ayes: Brinkman, Rathbun, Grant, Pomeroy, Karnes, Spencer, and Matthews. Nays: 0. Motion carried.
7. Presentation
 - a. LPGA Tournament Director Lesley Baker gave an update on the Meijer LPGA Classic presented by Kraft. She was accompanied by Cathy Cooper, Meijer's Senior Director for Community Promotions & Giving.
 - i. Rathbun moved, with support by Brinkman, to approve the Outdoor Assembly License for the Meijer LPGA Classic presented by Kraft. Ayes: 7. Nays: 0. Motion carried.

8. Public hearing
Prior to the start of the public hearing regarding the Sub-Plain North Drain Project and the establishment of a Special Assessment District, Superintendent Van Wyngarden introduced Kent County Drain Commissioner William R. Byl. Mr. Byl spoke for 25 minutes, providing residents with a thorough overview of the Kent County drain system, a description of the types of property in the Sub-Plain North Drain District, and an explanation of how he determines what a fair apportionment is of the cost of repair for property owners served by the drainage district.

- a. Spencer opened the public hearing regarding the Sub-Plain North Drain Project and the establishment of a Special Assessment District at 7:44 p.m. Residents voiced their concerns and asked a variety of questions. Stu Sykes, 2285 Airway, said the parking lot drain (Sub-Plain North Drain District) does not have any effect on the bottom of Airway and asked why all the residents have to pay for a commercial parking lot drain. He asked why the drain wasn't maintained, how much time is he going to get to pay for this, and how can two properties across the road not be a part of this district. Lloyd Ford, 2370 Airway, stated his belief that there's no water flowing from his property to that drain and that there is another drain where water coming off Airway is supposed to go into the catch basin right behind the Consumer's Power sub-station. He stated that his lot is the lowest one on the road and the water doesn't drain, it sits there and floods his property. Warren Hikade, 4505 Sarafield, said he believes the trash that people have illegally dumped onto the bank behind the church, such as building materials and old carpet, has contributed to the failure of the drain and that this will continue until a fence is put up to keep people from putting the building materials there. Allen Summers, 2271 Airway, commented on the drain situation Mr. Ford talked about and agreed with Mr. Hikade that the problem with trash being dumped behind the church is a concern. Facility Director for Frontline Community Church Bill Abrahamson said the Frontline Community Church has worked with the Township and assisted in many ways with the effort to build a new drain, and the church hopes these efforts will mitigate their assessment. Spencer asked if there were any other public comments. Hearing none, Spencer declared the public hearing closed at 8:09 p.m.

Superintendent Van Wyngarden said the Township will keep in touch with the land owners as the process moves forward, as we get final costs. He said the only action the Board needs to take is to set another public hearing at which land owners will have another chance to comment.

9. There was no old business.

10. New business

Grant moved, with support by Brinkman, to proceed with establishing the Sub-Plain North Drain Special Assessment District and to direct the preparation and filing of a special assessment roll and schedule a public hearing for August 18, 2014. Spencer stated that prior to consideration of the resolution, legal counsel recommended that the Board make the following determinations:

- a. Will the Township pay its portion of the assessment in one lump sum or spread it out over a number of years, and if so, at what interest rate?
- b. Will the Board accept annual installment payments from the assessed parcels, and if so, for how many years and what interest rate will be charged by the Township?

Following Van Wyngarden's recommendation, the Board determined the Township will pay its portion in one payment to the KC Drain Commission. Also, the Board will accept installment payments from the assessed parcels over a period of ten years at an interest rate yet to be determined. Spencer instructed the Board that the blank in number two of the resolution will be \$150,000, the blank in item number three will be 10 years, and the blank in item number six will be August 18, 2014 at 7 p.m. Spencer asked if there were any comments or

questions from Board members. Karnes asked if there would be a small amount of interest charged along with the assessment over 10 years. Van Wyngarden said that lately on special assessments the Township has charged 4 percent interest. Beverly Summers, 2271 Airway, asked if the fire station was on the list, or is that like taxing the king. Spencer responded that the fire station and Airway Park are not on the assessment roll, however one of the things the Board will be discussing at the next public hearing is whether the Township would pay an assessment on those parcels. The Board will also be discussing whether or not to pass on the charges for engineering and legal expense to the drainage district or if all the taxpayers in the Township would bear those expenses out of the general fund so that only the cost for repairing the drain would be assessed to land owners in the district. Van Wyngarden's recommendation is that the Township should pay the assessment for the Fire Station and Airway Park parcels because the park is there for all residents to enjoy and the entire township benefits from the fire station. Spencer asked if Board members had any other questions or comments. Karnes asked that the Township's costs for engineering and legal counsel be tallied and reported to the Board so we can make those dollar amounts known to the public so they also understand that all the taxpayers are contributing to this. Spencer asked for a motion. Grant moved, with support by Rathbun, to proceed with establishing the Sub-Plain North Drain Special Assessment District and to direct the preparation and filing of a special assessment roll and schedule a public hearing for August 18, 2014 at 7 p.m. Ayes: Brinkman, Rathbun, Grant, Pomeroy, Karnes, Spencer, and Matthews. Nays: 0. Motion carried

11. There were no Board discussions.
12. Van Wyngarden shared comments about signage progress for Premier Park, work in the Sawkaw area, and current MDOT resurfacing projects on Plainfield Avenue and Northland Drive. He complimented the KC Road Commission for their quick work on our local road projects which are now finished.
13. Board members shared comments.
14. The meeting adjourned at 8:35 p.m.

Ruth Ann Karnes
Plainfield Charter Township Clerk

Date

Jay D. Spencer
Plainfield Charter Township Supervisor

Date

CERTIFICATION

The undersigned, as the duly elected clerk of the township, hereby certifies that the foregoing is a true and accurate copy of the regular meeting minutes of July 21, 2014 as approved by the Township Board of Plainfield Charter Township, at which a quorum was present.

Plainfield Charter Township Clerk

Date