



CHARTER TOWNSHIP OF PLAINFIELD
KENT COUNTY, MICHIGAN
6161 BELMONT AVENUE NE; BELMONT, MICHIGAN 49306

REGULAR BOARD MEETING
MAY 19, 2014

Regular Board Meeting – 7:00 P.M.

1. Call to order
2. Invocation
3. Pledge of Allegiance – Jon Rathbun
4. Public comments*
5. Review Consent Agenda
 - a. Approve the May 5, 2014 regular meeting minutes
 - b. Approve a change order to the 5 Mile ground storage tank painting project to allow for the rust spot repairs by MC Sandblasting and Painting, Inc. totaling \$7,625.00
 - c. Approve Contractors Application for Payment No. 2 for North Park Street Lift Station Improvements totaling \$125,221.50
 - d. Approve Change Order No. 1 for North Park Street Lift Station Improvements in the amount of \$2,300.00
 - e. Approve the funding request for North Kent Transit Service not to exceed \$2,500 as presented
 - f. Approve the funding request for the Kent County EMS Partnership for \$4,000 as presented
 - g. Approve Resolution #1 to accept the petition to construct a street light district and create a special assessment district for Belmont Village Green Phase 2 and set a public hearing for June 2, 2014
 - h. Receive the Fire, Passport, Building, Ordinance Enforcement, Investment and Financial reports for April 2014
 - i. Approve the Accounts Payable in the amount of \$495,768.92
 - j. Approve transfer of funds to North Kent Sewer Authority for infrastructure work
6. Approval of Agenda, including the Consent Agenda and Accounts Payable
7. Public Hearing
 - a. IFT request from AvaSure, LLC for a 3 year abatement on personal property totaling \$57,500 with a possible 5 year extension
 - i. Consider a resolution approving the IFT application from AvaSure, LLC for a 3 year abatement on personal property totaling \$57,500.00
 - b. Proposed Ordinance to Repeal Certain Sections, and a Portion of Section 10-35, of Chapter 10 *Businesses* of the Township Code of Ordinances
 - i. Consider adopting the Ordinance to Repeal Certain Sections, and a Portion of Section 10-35, of Chapter 10 *Businesses* of the Township Code of Ordinances as presented
8. Presentations
 - a. Andy Saur, 2013 Annual Kent District Library Report
 - b. 2013 Comprehensive Annual Financial Report (CAFR) by Vrederveld Haefner, LLC
 - c. Jerry Byrne, Kent County Road Commission
9. New Business
 - a. Consider approval of local road maintenance agreement with the Kent County Road Commission
10. Old Business
 - a. Discuss the top name and logo choices and select a winner from each category for Plainfield's 10-Mile Park
11. Board discussions
 - a. None
12. Superintendent's comments
13. Board members' comments
14. Adjournment

***Citizens' comments** – In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, an opportunity to comment on individual agenda items will be offered by the Chairman as they are presented.

Memorandum

To: Plainfield Township Board of Trustees
From: Cameron L. Van Wyngarden, Township Superintendent
Date: 5/15/2014
Re: Request to Transfer Funds to North Kent Sewer Authority for Infrastructure Work

Board,

The following is an explanation of the funding request from Prein & Newhof Project Manager Bob Vander Male:

Plainfield Township is participating with North Kent Sewer Authority (NKSA) in the SRF III Wastewater System Improvement Project. The Michigan Department of Environmental Quality (DEQ) previously determined a portion of the work in Plainfield is not eligible for SRF loan funding. Ineligible work includes new manholes in the Pine Island sewer that is part of the Scott Creek Trunk contract and a Mission Monitoring Unit for the Luca Vista Lift Station contract.

Bid results by contract previously approved by the Township and NKSA with a breakdown of the SRF Loan Funding and Local Funding is shown in the first attachment. After bids were received, an updated Project budget by community was developed dated May 22, 2013. As shown in the second attachment, Plainfield's Local Funding amount was budgeted at \$17,000.

Plainfield Township had previously deposited funds with NKSA to cover local funding commitments for prior SRF projects. At the time bids for SRF III were received, Plainfield had \$10,736 remaining in their NKSA account. We recently determined additional fees have not yet been deposited to address the budget amount. \$2,160 of SRF III expenses have been paid to date from the funds on hand.

We are preparing to submit for processing construction payment requests which include an additional \$11,790 of local funding. See the third attachment. We are recommending

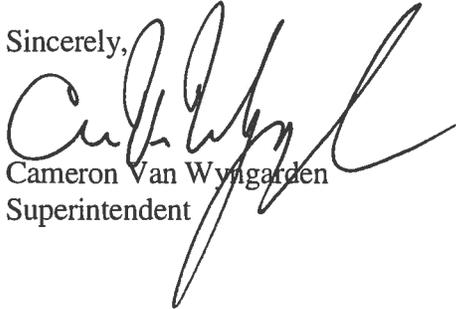
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May 15, 2014

Plainfield Charter Township approve at the May 19 Board meeting a transfer of \$6,300 (\$17,000 - \$10,736 = \$6,264) to cover the Township's local share amount. At the conclusion of the project, remaining funds will be returned to the Township.

I recommend the Board approve the fund transfer request of \$6,300 to North Kent Sewer Authority as presented.

Sincerely,



Cameron Van Wyngarden
Superintendent

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Owner:
North Kent Sewer Authority, Kent County, Michigan

Project Title:

Wastewater System Improvements (See Below)

Bid Date & Time:

April 10, 2013, at 10:00 A.M.

Project #:

2110438

SRF Project #:

5528-01

Contract No.	Contract Description	Low Bidder	Bid Amount	Responsible Community	Local Funding	SRF Loan Funding
1	Scott Creek Trunk Sewer - Phase II	Kamminga & Roodvoets, Inc.	\$1,146,491.00	Plainfield Charter Township:	\$11,500.00	\$1,134,991.00
2	Lift Stations - Generator and Monitoring	DVT Electric, Inc.	\$527,640.00	Plainfield Charter Township: Cannon Township: Alpine Township: *	\$4,500.00 \$8,340.00	\$238,800.00 \$276,000.00
3	PARCC Side CWP - Process Aeration Blower	Franklin Holwerda Company (FHC)	\$184,600.00	North Kent Sewer Authority:	\$184,600.00	
4	NKSA Radio Communication	DVT Electric, Inc.	\$152,000.00	North Kent Sewer Authority:	\$152,000.00	
5	Plainfield Charter Township Radio Communication	DVT Electric, Inc.	\$22,300.00	Plainfield Charter Township:		\$22,300.00
			TOTAL:		\$360,940.00	\$1,672,091.00
				Plainfield Charter Township Total:	\$16,000.00	\$1,396,091.00
				Cannon Township Total:	\$0.00	\$276,000.00
				Alpine Township Total:	\$8,340.00	\$0.00
				North Kent Sewer Authority Total:	\$336,600.00	\$0.00

* SRF Eligible Activity

NORTH KENT SEWER AUTHORITY
SRF PROJECT NO. 5528-01
WASTEWATER SYSTEM IMPROVEMENTS
SRF III CONSTRUCTION PHASE BUDGETS

Budget Items	SRF Funds			Local Funds			Totals
	Cannon Twp	Plainfield Twp	Alpine Twp	Plainfield Twp	NKSA		
Financial Services	\$825.00	\$4,175.00					\$5,000.00
Bond Counsel	\$2,970.00	\$15,030.00					\$18,000.00
Bond Advertisement	\$330.00	\$1,670.00					\$2,000.00
Construction Engineering	\$35,600.00	\$254,000.00	\$2,800.00*		\$51,600.00		\$344,000.00
Construction Bid	\$276,000.00	\$1,396,091.00	\$8,340.00*	\$16,000.00	\$336,600.00		\$2,033,031.00
Sub-total	\$315,725.00	\$1,670,966.00	\$11,140.00*	\$16,000.00	\$388,200.00		\$2,402,031.00
Contingency	\$24,275.00	\$119,034.00	\$860.00	\$1,000.00	\$25,800.00		\$170,969.00
Total Project	\$340,000.00	\$1,790,000.00	\$12,000.00	\$17,000.00	\$414,000.00		\$2,573,000.00
Funding and Project Totals		\$2,130,000.00			\$443,000.00		\$2,573,000.00

* Alpine local funds included in OOA as Non-SRF funds.

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NORTH KENT SEWER AUTHORITY
SRF PROJECT NO. 5528-01
WASTEWATER SYSTEM IMPROVEMENTS
SRF III DISBURSEMENT REQUEST NO. 8 SUMMARY

Budget Items	SRF Funds			Local Funds			Invoice Totals
	Cannon Twp	Plainfield Twp	Total: Disbursement Request No. 8	Alpine Twp ¹	Plainfield Twp	NKSA	
Financial Services	-	-	-	-	-	-	-
Bond Counsel	-	-	-	-	-	-	-
Bond Advertisement	-	-	-	-	-	-	-
Construction Engineering	1,887.92	13,474.27	15,362.19	-	-	2,738.66	18,100.85
C1: Scott Creek Sewer Ph II	-	103,109.40	103,109.40	-	10,350.00	-	113,459.40
C2: LS Generators/Monitoring	31,603.00	14,530.00	46,133.00	3,168.00	1,440.00	-	50,741.00
C3: CWP Process Aer. Blower	-	-	-	-	-	-	-
C4: NKSA Radio Comm.	-	-	-	-	-	-	-
C5: Plainfield Twp Radio Comm.	-	-	-	-	-	-	-
Total Construction Costs	31,603.00	117,639.40	149,242.40	3,168.00	11,790.00	-	164,200.40
Total: Disbursement Request No. 8	\$ 33,490.92	\$ 131,113.67	\$ 164,605.00 ²	\$ 3,168.00	\$ 11,790.00	\$ 2,738.66	\$ 182,301.25

SRF III DISBURSEMENT REQUESTS - CUMULATIVE SUMMARY

Budget Items	SRF Funds			Local Funds			Grand Total - All Invoices/Costs
	Cannon Twp	Plainfield Twp	Total: Disbursement Request	Alpine Twp ¹	Plainfield Twp	NKSA	
Financial Services	825.00	4,175.00	5,000.00	-	-	-	5,000.00
Bond Counsel	3,040.00	15,386.00	18,426.00	-	-	-	18,426.00
Bond Advertisement	-	-	-	-	-	-	-
Construction Engineering	18,068.79	128,958.96	147,027.75	2,800.00	26,210.58	-	176,038.33
C1: Scott Creek Sewer Ph II	-	402,649.20	402,649.20	-	10,350.00	-	412,999.20
C2: LS Generators/Monitoring	233,468.00	187,057.00	420,525.00	6,786.00	3,600.00	-	430,911.00
C3: CWP Process Aer. Blower	-	-	-	-	-	-	-
C4: NKSA Radio Comm.	-	-	-	-	-	144,400.00	144,400.00
C5: Plainfield Twp Radio Comm.	-	21,185.00	21,185.00	-	-	-	21,185.00
Total Construction Costs	233,468.00	610,891.20	844,359.20	6,786.00	13,950.00	144,400.00	1,009,495.20
Disbursed to Date	\$ 255,401.79	\$ 759,411.16	\$ 1,014,812.95	\$ 9,586.00	\$ 13,950.00	\$ 170,610.58	\$ 1,208,959.53

¹ Alpine local funds included in OOA as non-SRF funds.

² Disbursement request is rounded to the nearest dollar.

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