

IMPORTANT NOTICE TO PERSONS HOLDING BUSINESS PERSONAL PROPERTY IN PLAINFIELD CHARTER TOWNSHIP

Each year, persons and other entities are required by law to report all personal property they own, lease or have possession of in the Township to the Assessor on a form specified by the Michigan State Tax Commission, MCL 211.21. ***This is your notice that you are required to file form 632, also known as L-4175, 2017 Personal Property Statement to Plainfield Charter Township on or before February 21st, 2017.*****

Need Form 632? → https://www.michigan.gov/documents/treasury/Form_632_535214_7.pdf

Please note: the legislators made changes to the Personal Property tax law which first impacted small business in 2014. **Starting in 2014, personal property owned, leased or controlled by an owner or related entity in a jurisdiction with a true cash value of less than \$80,000 is exempt from property taxes.

However, the property owner ***MUST FILE*** an affidavit ***EACH YEAR*** with the Assessor's office ***by February 10th*** of that year. ***Failure to file*** the affidavit ***on time*** means you will NOT receive the exemption – even if you would otherwise be eligible!

***Note: The local Assessor has no jurisdiction to deviate from this specific filing deadline.

Personal property owners who file the exemption affidavit are not required to file a personal property statement. However, they are required to maintain records documenting their property value and make those records available to the Assessor upon request in order to confirm qualification for exemption.

Need Form L-5076? → http://www.michigan.gov/documents/treasury/5076f_493854_7.pdf

CHANGES TO PERSONAL PROPERTY TAX REGARDING ELIGIBLE MANUFACTURING AND ESSENTIAL SERVICES ASSESSMENT

Beginning December 31, 2015 (for the 2016 assessment year forward) qualified new personal property and qualified previously existing personal property located on occupied real property is exempt from ad valorem taxation and is instead subject to the State Essential Services Assessment. Additionally, certain P.A. 198 (IFT) Property and New Personal Property (P.A. 328) are subject to the State Essential Services Assessment.

To claim this exemption, a fully completed Form 5278 must be received by the Assessor of the local unit of government where the qualified personal property is located no later than February 21, 2017. (Taxpayers should not complete this affidavit and statement unless the personal property meets the definition of eligible manufacturing personal property.) Form 5278 will not be mailed by the Township but is available on the State's website. (See below) ***The form must be in the Assessor's Office by February 21st.*** ***Industrial companies who submit forms after the deadline are not eligible for the exemption and must file Form 632 (formerly L-4175) Personal Property Statement. It is vital you meet the deadline.***

Property that was placed in service in 2006 through 2012 will still be reported as ad valorem personal property in Part 2 on Form 5278, the *Affidavit and Statement for Eligible Manufacturing Personal Property and Essential Services Assessment*. Property meeting the definitions of qualified new personal property and qualified previously existing personal property placed in service after 2012 and prior to 2006 will be exempt from ad valorem taxes and will instead pay the State Specific Essential Services Assessment.

Taxpayers can obtain a copy of Form 5278 at https://www.michigan.gov/documents/taxes/5278_500796_7.pdf Forms that are not fully completed will result in denial of the exemption. The Assessor will carefully evaluate the business activities of the claimant to ensure that they meet the statutory requirements of the Eligible Manufacturing Personal Property Exemption.